The District Board of Trustees
of Santa Fe College, Florida
Board Meeting of November 17, 2026, at 4 p.m.
Kirkpatrick Center, 3737 NE 39th Avenue, Gainesville, Florida 32609

Agenda

Adoption of Agenda **Agenda Item: 1.1**
418.634, 26-27

1. General Functions

   Pledge of Allegiance

   1.1 Adoption of Agenda for Board Meeting of November 17, 2026
   1.2 Approval of Board Meeting Minutes of October 20, 2026

2. Information Items

   2.1 President's Report
   2.2 Strategic Planning
   2.3 Santa Fe College Academy of Science and Technology Update
   2.4 Your Opportunities Spring 2027 Brochure
   2.5 Memorandum of Understanding for SF Achieve - Siatech MYcroSchool
   2.6 Dual Enrollment Articulation Agreement
   2.7 Automotive Technology Training Center – Deductive Change Order
   2.8 Athletics Complex Fieldhouse (Hitchcock Family Clubhouse) - Deductive Change Order

3. Citizens' Comments

4. Consent Items

   Personnel
   4.1 Career Service Staff
   4.2 Contract Staff (Administrative and Professional)
   4.3 Contract Staff (Faculty and Academic Management)
   4.4 Academy of Science and Technology Personnel
   4.5 Extended Leave of Absence

   Finance
   4.6 Report of Purchases for October 2026

5. Facilities Items

   5.1 Approval of Active Assailant Response Plan (Confidential)
   5.2 Approval of Santa Fe College Reunification Plan (Confidential)
   5.3 M Building Renovation/Remodel Phase 1 – Project Budget, Construction Documents (Phase III Documents) and Guaranteed Maximum Price
   5.4 Ralph W. Cellon, Jr. Institute Project – Project Completion

6. Finance Items

   6.1 Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report for October 2026
   6.2 Report of Investments, Quarter Ending September 30, 2026

7. General Institutional Items

    7.1 Advisory Committee Appointments for:
        Accounting
        Apprenticeship
        Athletics **(Sunset)**
        Business Administration and Analytics
        Diesel **(New)**
        Engineering Technology and Advanced Manufacturing (ETAM) **(New)**
        Health Information Technology
        Health Services Administration
        Nursing
        Organizational Management
        Paralegal Studies and Office Administration
        Risk Management and Insurance
        Surgical Services
    7.2 Approval to Establish New Program – Associate in Science, Occupational Therapy Assistant (OTA)
    7.3 Proposed Academic Calendar for 2028-2029

8. Rules

    8.1 Amended Rule 2.14: Institutional Review Board
    8.2 Amended Rule 2.15: Behavioral Intervention Team
    8.3 New Rule 2.19: Artificial Intelligence Use
    8.4 Amended and Renamed Rule 4.4: Award of Transfer and Prior Learning Credit
    8.5 Rescission of Rule 4.5: Credit by Examination
    8.6 Amended Rule 7.1: Eligibility for Admission
    8.7 Rescission of Rule 7.5: Admission of High School Seniors
    8.8 Rescission of Rule 7.6: Nonimmigrant International Student Admission and Registration

9. Agreements/Grants

    9.1 Memorandum of Understanding between City of Gainesville, Santa Fe College and Alachua County for a Community Gun Violence Prevention Alliance
    9.2 Memorandum of Agreement University of Florida (UF) Army SROTC Program
    9.3 Memorandum of Understanding for Emergency Preparedness- template (Confidential)
    9.4 Memorandum of Understanding for Sheltering and Mass Care Facilities (Confidential)
    9.5 Memorandum of Understanding for Sheltering and Mass Care Facilities and Transit (Confidential)
    9.6 Amendment to Interlocal Agreement for Transit Service with the City of Gainesville, Florida
    9.7 Agreement for Digital Media and Production Services with Seven Ashes Productions, LLC

10. Santa Fe College Foundation Liaison's Update and Board Members' Remarks

11. Adjournment

Board Action Requested

Approval

Persons with disabilities who need accommodations or communication access, should in advance of this meeting contact 352-395-5170 (accessible through any relay service) or email general.counsel@sfcollege.edu.

Agenda Item: 1.2
401.625, 26-27

Approval of Board Meeting Minutes of October 20, 2026

The minutes of the regular meeting of the District Board of Trustees of Santa Fe College held October 20, 2026, are attached and presented for approval.

Board Action Requested

Approval

Agenda Item: 2.1

INFORMATION

President's Report

The President will discuss a variety of information topics.

Agenda Item: 2.2
419.137, 26-27

INFORMATION

Strategic Planning

Dr. Rhonda Morris, Associate Vice President for Institutional Effectiveness and Strategic Planning, will provide an update on strategic planning.

Agenda Item: 2.3
421.029, 26-27

INFORMATION

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Santa Fe College Academy of Science and Technology Update

Dr. Jen Homard, Executive Director for Secondary Programs, will provide a brief update of the Academy.

Agenda Item: 2.4
415.209, 26-27

INFORMATION

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Your Opportunities Spring 2027 Brochure

The attached draft of the Your Opportunities Spring 2027 brochure containing the list of courses, programs, and associated fees was reviewed and approved by the President at the November 9, 2026, Cabinet meeting and is provided for information to the Board. Changes to the brochure may be made as needed. A copy of the Your Opportunities Spring 2027 brochure will be made available online for public viewing and access.

In accordance with Rule 7.11: Student Fees and Refunds, the President is authorized to approve fees for Community Education and the Continuing Workforce Education courses and programs. Total fees collected must be equal to at least 100% of the total costs of the course or program within the fiscal year.

Attached Supporting Documentation: Your Opportunities Spring 2027 Brochure (Draft)

Agenda Item: 2.5
408.2873, 26-27

INFORMATION

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Memorandum of Understanding for SF Achieve - Siatech MYcroSchool

The SF Achieve Scholarship is available to students who attend and receive a standard high school diploma from a public high school located in Alachua or Bradford County (which includes standard high schools, charter schools, the Alachua and Bradford County e-Schools, and P.K. Yonge) and who complete other eligibility requirements in accordance with the College policies. On June 16, 2026, the District Board of Trustees approved use of a template Memorandum of Understanding (MOU) that if executed would allow the College and a school to coordinate on informing students about the SF Achieve Program through field trips, workshops, and on-campus presence. The Board authorized the Vice President of Student Affairs to execute MOUs based on the template and directed that the College report back to the Board, as informational items, the names of the institutions who enter into a MOU for SF Achieve.

On October 7, 2026, a Memorandum of Understanding for SF Achieve was entered with Siatech MycroSchool, a public charter school located at 7022 NW 10th Place, Gainesville, Florida. The MOU will remain in effect until terminated by either party.

Agenda Item: 2.6
408.2874, 26-27

INFORMATION

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Dual Enrollment Articulation Agreement

Dual Enrollment is the enrollment of an eligible secondary student or home education student in a postsecondary course creditable toward high school completion and a career certificate or an associate or baccalaureate degree. Santa Fe College has maintained high school dual enrollment articulation agreements for many years with various school boards, charter schools, private schools, and home education students. The District Board of Trustees previously delegated the authority to the President or designee to approve and execute dual enrollment articulation agreements with the direction that an information item be presented at the next regularly scheduled Board meeting. The College has entered into a Dual Enrollment Agreement with the following private school for the 2026 to 2027 academic year:

Providence Christian Academy
17356 US Hwy 301 N.
Starke, Florida

Agenda Item: 2.7
412.1357, 26-27

INFORMATION

College Goal: Resources – Develop, obtain, and allocate the necessary resources to implement the College's mission.

Automotive Technology Training Center – Deductive Change Order

Project Status:

In accordance with Rule 6.14: Facilities Construction Contracts, to expedite the work in progress, the College President may execute change orders in the name of the Board when an item or related group of items adds less than $100,000 to the contracted cost of construction or when an item results in a deductive change or savings.

Change Order Number Four, as signed by the President on November 4, 2026, decreases the contract for the Automotive Training Technology Center by $401,288.95. This deductive change order will fund owner direct purchase of materials and equipment for the project, which will result in sales tax savings of $23,665.74. The accumulated sales tax savings will remain within the Construction Manager's contract and be utilized for enhancement to the project.

The original contract sum totaled $10,139,974.00. After Change Order Number Four, the revised contract sum is $8,869,527.75 and remains within the amount approved by the Board.

Project Background & Description:

The Automotive Technology Training Center project includes master planning, design, site development, and construction to create a new home for the College's Automotive Technology program. The existing program is currently housed in Building H, one of the oldest buildings on the Northwest Campus that was built in 1974 and has had few updates since its original construction.

In 2023, the College received a state appropriation of $11,986,588 to create an automotive center adjacent to Santa Fe's Blount Center closer to the hub of local industry. Construction will include building academic and student space for the program as well as associated site development and parking improvements.

Construction Documents (Phase III Documents) for the project were presented and a Guaranteed Maximum Price (GMP) not to exceed $10,500,000 was approved by the Board on November 18, 2025. College staff negotiated a final GMP of $10,139,974.00 with D.E. Scorpio Corporation and Amendment No. 1 to the Agreement for Construction Management Services was executed by all parties on January 20, 2026.

Change Orders Number 1 - 3, previously signed by the President, decreased the project contract by $869,157.30. The deductive change orders funded owner direct purchase of materials and equipment for the project, resulting in sales tax savings of $52,224.45. After Change Orders Number 1 - 3, the revised contract sum was $9,270,816.70.

Agenda Item: 2.8
412.1358, 26-27

INFORMATION

College Goal: Resources – Develop, obtain, and allocate the necessary resources to implement the College's mission.

Athletics Complex Fieldhouse (Hitchcock Family Clubhouse) – Deductive Change Order

Project Status:

In accordance with Rule 6.14: Facilities Construction Contracts, to expedite the work in progress, the College President may execute change orders in the name of the Board when an item or related group of items adds less than $100,000 to the contracted cost of construction or when an item results in a deductive change or savings.

Change Order Number One, as signed by the President on November 4, 2026, decreases the contract for the Athletics Complex Fieldhouse construction project (Hitchcock Family Clubhouse) by $32,239.38. This deductive change order will fund an owner direct purchase of materials and equipment for the project, which will result in sales tax savings of $2,417.95. The accumulated sales tax savings will remain within the Construction Manager's contract and will be utilized for enhancement to the project.

The original contract sum totaled $2,381,531.00. With Change Order Number One, the revised contract sum is $2,349,291.62 and remains within the amount approved by the Board.

Project Background & Description:

The Hitchcock Family Clubhouse will be a new 3,500 square foot building that provides dedicated locker rooms, showers, and essential support spaces for the baseball and softball programs. The project scope includes construction of the new facility along with targeted site improvements and upgraded plumbing infrastructure to support long term growth. New fiber connections and a dedicated IT closet strengthen the technology backbone, enabling secure access controls and reliable digital operations. Integrated audiovisual systems further enhance the space, supporting team meetings, film review, and recruitment activities.

Construction Documents (Phase III Documents) for the project were presented and a Guaranteed Maximum Price (GMP) not to exceed $2,500,000 was approved by the Board on May 19, 2026.

Agenda Item: 3
423.140, 26-27

College Goal: Outreach and Access – identify, assess, and meet community needs to promote open access to the College.

Citizens' Comments

Subject to exceptions set forth in Florida law, members of the public shall be permitted to be heard on a proposition pending before the Board during this agenda item prior to the Board taking action on the proposition. An individual wishing to be heard shall complete the Citizen's Request form maintained by the Board Secretary (College President) at least fifteen minutes in advance of the meeting and shall be allotted up to three minutes to address any issues, whether the issue is on the Board agenda or not; the Board Chair may allow limited extended time at the Chair's discretion. If a group consisting of more than five individuals wishes to be heard on a subject, the group must designate a representative to speak on its behalf.

Agenda Item: 4.1
403.623, 26-27

CONSENT

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Career Service Staff

The individuals listed below are being recommended for appointment. The employees listed reflect those whose documentation has been processed and finalized by Human Resources as of October 23, 2026.

Full Time

Appointment

Name	Position
Christina Castillo	Administrative Assistant, AVP Health Sciences

Promotion

Name	Position
Matthew Walters	Police Lieutenant

Position Change

Name	Position
Olinka Camps	Transcript Evaluator

Board Action Requested

Approval

Agenda Item: 4.2
411.540, 26-27

CONSENT

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Contract Staff (Administrative and Professional)

The individuals listed below are being recommended for appointment for 2026-2027, as stated in the individual employee's contract. The employees listed reflect those whose documentation has been processed and finalized by Human Resources as of October 23, 2026.

Information Technology Services - Technical/Professional

Full Time

Appointment

Name	Position
Casandra Sanjurjo	Workday Systems Administrator

Technical/Professional

Full Time

Appointment

Name	Position
James Medlock *BA, University of South Florida*	Accountant I
Katie Murphy James *BA, University of South Florida*	Advising Specialist, Construction and Technology *P*rograms
Pearl Violette *AAS, Andover College*	Admissions Specialist, Recruitment Events

Promotion

Name	Position
Lindy Russell	Coordinator, Disabilities Resource Center

Board Action Requested

Approval

Agenda Item: 4.3
402.903, 26-27

CONSENT

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Contract Staff (Faculty and Academic Management)

The individuals listed below are being recommended for appointment for 2026-2027, as stated in the individual employee's contract. The employees listed reflect those whose documentation has been processed and finalized by Human Resources as of October 23, 2026.

Faculty

Full Time

Appointment

Name	Position
Sarah Almond *MS, Florida International University*	Assistant Professor, English

Part Time

Appointment

Name	Discipline
Denzel Alexander	Criminal Justice
Rodney Anderson	Construction and Technical Programs
Nathan Barrett	Criminal Justice
Mandalyn Bergeron	English
Walter Boatwright II	Construction and Technical Programs
Kristen Bryant	Business Programs
Alexandria Corwine	Respiratory Care
Any Carolina Cuervo Ramirez	Humanities, Communications and Languages
Jennifer Donoho	Surgical Services
Zane Laughlin	Natural Sciences
Matthew Watson	Fine Arts

Board Action Requested

Approval

Agenda Item: 4.4
406.11, 26-27

CONSENT

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Academy of Science and Technology Personnel

The individuals listed below are being recommended for appointment for 2026-2027, as stated in the individual employee's contract. The employees listed reflect those whose documentation has been processed and finalized by Human Resources as of October 23, 2026.

Technical/Professional

Full Time

Appointment

Name	Position
Mary Welch	Guidance Counselor

Part Time

Appointment

Name	Position
Kenneth Johnson	Substitute Teacher

Board Action Requested

Approval

Agenda Item: 4.5
420.176, 26-27

CONSENT

College Goal: Human Resources - Recruit, develop, assess, and retain quality full- and part-time faculty and staff.

Extended Leave of Absence

In accordance with College Rule 3.20 and Procedure 3.20P, Meagan Frenzer has requested an additional leave of absence from her position of Assistant Professor, History (Social and Behavioral Sciences) at the expiration of her current leave of absence beginning January 5, 2027, for six months to end on July 4, 2027. This request is supported by the Chair of Social and Behavioral Sciences, the Associate Vice President for Liberal Arts and Sciences, the Provost and Vice President for Academic Affairs, and the President.

Board Action Requested

Approval

Agenda Item: 4.6
202.725, 26-27

CONSENT

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Report of Purchases for October 2026

Below are the total amounts and a summary of purchases for the month of October 2026.

P.O. No.	Amount	Procurement	Vendor	Class of Item-Department
10010162 (Fund 7)	$108,047.19	Sole Source	Gainesville Regional Utilities	Transformer Installation – Automotive Technology & Training Center
10010174 (Fund 1)	$217,839.00	Exempt	Assessment Technologies Institute	Software – Nursing Simulation Lab
10010175 (Fund 7)	$195,378.03	Contract	ABC Supply Co.	ODP#8 Roofing Material Package Automotive Technology & Training Center
10010186 (Fund 7)	$125,795.62	Contract	Taylor Cotton Ridley	ODP#9 Door Package Automotive Technology & Training Center
10010205 (Fund 1)	$70,234.00	Exempt	Zoom Communications	Zoom Workplace Renewal – Technology Fee Projects
10010281 (Fund 1)	$324,990.63	Contract	Dell	Dell Pro 24 All-in-one PCR – Information Technology Services
10010457 (Fund 2)	$70,234.00	Contract	Laerdal Medical	MamaAnne Manikin – Nursing Programs (Line Grant, FL DOE)

Amount: $1,140,583.77

Purchase orders for previously awarded bids/contracts: 11 **Amount: $58,029.08**
3 Spherion ($43,951.68)
8 Candies Motorcoaches ($14,077.40)

Other Purchases $0 - $65,000.00
Number of purchase orders: 358 **Amount: $836,125.99**

Total amount of purchases for the months of October: $2,034,738.84

Board Action Requested:

Approval

Agenda Item: 5.1
412.1359, 26-27

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Approval of Active Assailant Response Plan (Confidential)

Recently, the Florida Department of Education (DOE) adopted a new Rule within Florida Administrative Code (FAC) 6A-14.012 imposing new safety requirements. This Rule addresses requirements outlined in House Bill 757 (2026) commonly referred to as the School Safety bill. A part of the legislation created new Section 1006.601, Florida Statutes, titled the Active Response and Mitigation of On-Campus Risks (ARMOR) Act. The new ARMOR Act and implementing DOE rule require the Board of Trustees to adopt certain emergency response plans, including an Active Assailant Response Plan.

The proposed Active Assailant Response Plan for Santa Fe College complies with Florida law and the DOE Rule. The Plan:

1. Requires all faculty, staff, and students to annually complete active assailant preparedness training appropriate for their role.
2. Identifies specifically by position title all College personnel authorized to issue emergency alerts and notifications.
3. Provides procedures for evacuation, lockdown, shelter-in-place, incident command, communication, and post-incident recovery.
4. Includes methods for issuing emergency notification.

Pursuant to Section 286.0113(1), Florida Statutes, the proposed Active Assailant Response Plan is confidential and exempt from Florida's Sunshine Law (F.S. §119.071(3)(b) and §286.011). A copy of the proposed Active Assailant Response Plan will be made available for review to each member of the Board of Trustees prior to the Board meeting.

Board Action Requested

(1) Approval;
(2) Delegation of authority to the President to approve modifications or supplements to the Active Assailant Response Plan in the event of a threat or current incident, upon consultation with appropriate College officials, including the Santa Fe College Police Chief; and
(3) Delegation of authority to the President or designee to execute and submit related required reports, risk assessments, and certifications, upon review by appropriate College officials.

Agenda Item: 5.2
412.1360, 26-27

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Approval of Santa Fe College Reunification Plan (Confidential)

Recently, the Florida Department of Education (DOE) adopted a new Rule within Florida Administrative Code (FAC) 6A-14.012 imposing new safety requirements. This Rule addresses requirements outlined in House Bill 757 (2026) commonly referred to as the School Safety bill. A part of the legislation created new Section 1006.601, Florida Statutes, titled the Active Response and Mitigation of On-Campus Risks (ARMOR) Act. The new ARMOR Act and implementing DOE rule requires the Board of Trustees to adopt certain emergency response plans, including a family reunification plan.

The purpose of a family reunification plan is to reunite students and employees with their families in the event that a College site is closed or unexpectedly evacuated due to a natural or manmade disaster. If approved, the proposed Santa Fe College Reunification Plan will serve as the institution's family reunification plan, and it will be reviewed annually in order to ensure compliance with Florida law.

Pursuant to Section 286.0113(1), Florida Statutes, the proposed Reunification Plan is confidential and exempt from Florida's Sunshine Law (F.S. §119.071(3) and §286.011). A copy of the proposed Plan will be made available for review to each member of the Board of Trustees prior to the Board meeting.

Board Action Requested

(1) Approval;
(2) Direction for the Reunification Plan to be reviewed by the College annually;
(3) Delegation of authority to the President to amend and update the Reunification Plan, including the Annexes, as necessary, upon review by appropriate College officials, so long as it remains compliant with then current law; and
(4) Delegation of authority to the President or designee to execute and submit related required reports, risk assessments, and certifications, upon review by appropriate College officials.

Agenda Item: 5.3
412.1361, 26-27

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

M Building Renovation/Remodel Phase 1 – Project Budget, Construction Documents (Phase III Documents) and Guaranteed Maximum Price

Project Status:

Staff have developed the scope of the project, coordinated the design development process, reviewed and approved the project's construction documents (Phase III documents), and supervised the construction manager's bidding of all trade packages. Initial bid results were determined to be unsatisfactory relative to the project scope and available funding. In keeping with the College's commitment to responsible stewardship of resources, the project team elected to reject the initial results and rebid all bid packages to increase competition, pursue more favorable pricing, and improve the overall project cost. Staff are negotiating a Guaranteed Maximum Price (GMP) not to exceed $1,000,000.00.

Project Background & Description:

M Building Renovation/Remodeling Phase 1 consists of the interior renovation of approximately 1,035 square feet of existing computer lab and storage space (Rooms M-138 and 170) with an additional 121 square feet incorporated into the project, to create a newly programmed Print Shop studio with dedicated acid-wash and exposure rooms. The project includes code-required exhaust ventilation for the acid-wash area, a new exterior exit door, and upgrades to mechanical, electrical, lighting, and life-safety systems.

The renovated space will maximize reuse of existing program equipment while providing expanded student work areas, new fume hoods and casework, enhanced instructional and presentation surfaces, an emergency eyewash station, and improved exterior access and sidewalks.
Upon completion, the project will provide a modernized, code-compliant instructional environment that improves safety, expands hands-on learning and collaboration, and better supports the program's printmaking operations while maximizing existing resources.

Architect/Engineer:	BWAS Design
Contractor/Construction Manager:	J.E. Decker Construction Group, LLC
Florida Building Code Inspector:	Universal Engineering Services
Estimated Project Budget:	$1,182,008.34
Source of Funds:	CIF

Board Action Requested:

(1) Approval of project budget of $1,182,008.34
(2) Approval of Construction Documents (Phase III Documents)
(3) Approval of Guaranteed Maximum Price not to exceed $1,000,000.00

Agenda Item: 5.4
412.1362, 26-27

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Ralph W. Cellon, Jr. Institute Project – Project Completion

Project Status:

Following the execution of Change Order No. 1 increasing the GMP to include the full scope of the project, onsite construction activities commenced on June 11, 2024. The building was substantially complete on July 25, 2025. After extended building commissioning, the project reached final completion on September 10, 2026

The final cost of construction, within the CM contract, was $10,314,573.87, resulting in project savings of $20,421.18. As part of the project closeout process, a deductive change order was signed by the President to reduce the CM contract by the amount of the project savings in accordance with Rule 6.14: Facilities Construction Contracts.

The College has received, approved, and executed the Office of Educational Facilities (OEF) Certificate of Occupancy form. In addition, the OEF Certificate of Final Inspection has been prepared for the President's signature once the project is accepted as complete.

Final Project Costs	
Design	1,180,265.50
Construction	12,078,319.00
Furniture & Equipment	2,401,390.97
Miscellaneous	14,078.99
Total:	**$ 15,674,054.46**

Project Background & Description:

On April 17, 2018, the Board approved a $6,000,000 budget for Phase I of the Institute for Technology and Advanced Manufacturing. The facility was originally intended to house three existing vocational and technical programs – Automotive Technology, Heating, Ventilation, & Air Conditioning (HVAC) and Welding – as well as a new program for advanced manufacturing. The new building would also replace one of the oldest buildings on campus and would be built in two phases as funding became available. After initial project approval, community needs as well as institutional priorities changed, and the project scope was modified to include additional expansion of the Welding and HVAC programs and space for a new program in Applied Engineering.

On September 15, 2020, the Institute was renamed by the Board in honor of Ralph W. Cellon, Jr. to recognize his substantial contributions to Santa Fe College and Alachua and Bradford Counties over the past 55 years. Following the change in project scope the Board approved a revised budget on February 16, 2021, in the amount $8,779,275.

On February 20, 2024, the Board approved an initial Guaranteed Maximum Price (GMP) not to exceed $3,000,000 based on early release bid documents for electrical and mechanical packages to allow subcontractors to place orders for equipment with extremely long-lead times.

On April 16, 2024, the Board approved increasing the project budget to a total of $15,723,184.04 including $4,800,000 in funding awarded to SF through state appropriations and a grant through FloridaCommerce for academic program equipment and to begin the Advanced Manufacturing program featuring semiconductor production. The Board also approved Phase III Documents and delegated authority to the Board Chair to execute Amendment No. 1 to establish an initial GMP not to exceed $3,000,000 for early release of electrical and mechanical trade packages as well as Amendment No 2 to increase the GMP not to exceed $12,000,000 for the balance of the project.

Amendment No. 1 in the amount of $2,976,777 was executed on June 3, 2024. At the College's request, Chair Gainey granted authority to President Broadie to execute an additive change order in lieu of Amendment No. 2. On June 11, 2024, the President executed Change Order No. 1, increasing the total GMP for the project to $11,832,985, and the Board ratified the change order June 18, 2024.

Change Order No. 2, signed by the President on July 29, 2024, decreased the project contract by $780,608.13. The deductive change order funded a group of owner direct purchases of materials and equipment resulting in sales tax savings of over $47,000.

Change Order No. 3, signed by the President on September 20, 2024, decreased the project contract by $819,420.58. The deductive change order funded a group of owner direct purchases of materials and equipment resulting in sales tax savings of almost $49,000.

Change Order No. 4, signed by the President on December 16, 2024, increased the project contract by $39,532.00. The additive change order included owner direct purchase of welding booths and extraction arms for sales tax savings and also canceled an earlier owner direct purchase order for structural steel. Net sales tax savings were reduced by $2,371.92.

Change Order No. 5, signed by the President on January 20, 2026, increased the project contract by $62,506.46. This additive change order increased the construction manager's scope of work to provide additional compressed air drops, installation of electrical cord reels, power to educational program equipment, circulation fans in the outdoor teaching area, and materials storage fencing in the ETAM and Welding labs.

Attached Supporting Documentation: Certificate of Final Inspection and Deductive Change Order

Board Action Requested:

(1) Approval of Project Completion (acceptance of project as complete); and
(2) Approval and delegation of authority for President to execute OEF Certificate of Final Inspection and any other necessary close-out documents.

Agenda Item: 6.1
201.1055, 26-27

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report for October 2026

The Fund 1 (Current Unrestricted) Revenue and Expenditure Budget Report, as attached, reflects the status of the College in relation to the percentage of unrealized and unencumbered funds as of October 31, 2026.

The following summary provides a comparison of actual revenues and expenditures for 2026-2027 vs. 2025-2026.

	2026-2027		2025-2026	
	Dollar Amount	Percent of Budget	Dollar Amount	Percent of Budget
Revenue	36,677,079	36.6%	34,193,213	34.2%
Expenditures	36,175,531	34.3%	37,453,508	35.3%

Attached Supporting Documentation: Revenue and Expenditure Report for October 2026

Board Action Requested

Approval

Agenda Item: 6.2
201.1056, 26-27

College Goal: Resources - Develop, obtain, and allocate the necessary resources to implement the College's mission.

Report of Investments, Quarter Ending September 30, 2026

Demand deposits are maintained in the board's operating funds account with PNC Bank. The interest rate that is applied is calculated based on the daily average collected balance.

Interest Rate, Month of September 2026		2.20%
Interest earnings, quarter	$	87,906
Interest earnings, fiscal year to date	$	**87,906**

Short-term investments are invested in the Florida PRIME investment pool administered by the State Board of Administration. Investments in the Florida PRIME investment pool are reported at fair value, which is amortized cost. The Participant Yield reflects a 365-day basis and adjustments for realized earnings, fees expenses, and other accounting items.

Participant Yield, net of costs, at September 30, 2026		3.93%
Interest earnings, net of costs, quarter	$	78,372
Interest earnings, net of costs, fiscal year to date	**$**	**78,372**

Short-term investments are invested in the Florida Division of Treasury Special Purpose Investment Account (SPIA). Investments in the SPIA are recorded at cost each month. The Effective Rate reflects an annualized rate net of fees assessed to participants.

Annualized effective rate, net of costs, at Sept 30, 2026		2.02%
Interest earnings, net of costs, quarter	$	75,363
Interest earnings, net of costs, fiscal year to date	**$**	**75,363**

Long-term investments are managed through the investment management services agreement with Chandler Asset Management, Inc. Funds deposited in this account are those, which the college finance staff has calculated can be invested for a longer term in that the investment policy is based on a maximum effective maturity of three years.

Effective Duration		1.44 Years
Yield-to-maturity @ cost		4.03%
Earnings, quarter	$	11,762
Earnings, fiscal year to date	**$**	**11,762**

Interest Earnings Comparison:

Total interest earnings fiscal year to date 2026/2027	**$**	**253,402**
Total interest earnings fiscal year to date 2025/2026	**$**	**616,496**

Board Action Requested

Approval

Agenda Item: 7.1
417.139, 26-27

College Goal: Outreach and Access - Identify, assess and meet community needs to promote open access to the College.

Advisory Committee Appointments for:

- Accounting
- Apprenticeship
- Athletics **(Sunset)**
- Business Administration and Analytics
- Diesel **(New)**
- Engineering Technology and Advanced Manufacturing (ETAM) **(New)**
- Health Information Technology
- Health Services Administration
- Nursing
- Organizational Management
- Paralegal Studies and Office Administration
- Risk Management and Insurance
- Surgical Services

The Advisory Committee appointments as set forth in the attached document are recommended to the Board for approval.

Attached Supporting Document: Advisory Committee Appointment Listing

Board Action Requested

Approval

Agenda Item: 7.2
101.208, 26-27

College Goal: Outreach and Access - Identify, assess and meet community needs to promote open access to the College.

Approval to Establish New Program – Associate in Science, Occupational Therapy Assistant (OTA)

The Occupational Therapy Assistant program is designed to prepare students with the knowledge and hands-on skillset necessary to support occupational therapists in helping patients develop, recover, and maintain skills needed for daily living and meaningful participation in work, school, and community activities. This program will provide a pathway into a growing healthcare profession while supporting career mobility. An occupational therapy assistant plays an essential role in modern healthcare by working directly with patients under the supervision of an occupational therapist to implement individualized treatment plans, promote functional independence, and improve quality of life. Their skillset directly impacts patients' ability to participate in everyday activities, recover from injury or illness, adapt to physical or cognitive challenges and achieve greater independence across their lifespan.

To be eligible to apply for the Associate in Science, Occupational Therapy Assistant program, students must complete 20 credit hours of prerequisite coursework that include:

- BSC 2085/L – Human Anatomy & Physiology 1 with Lab
- BSC 2086/L – Human Anatomy & Physiology 2 with Lab
- ENC 1101 – College Composition
- Math Course (x1)
- Social Sciences Course (x1)
- Humanities Course (x1)

The didactic and lab portions of this program will be delivered in-person at the Northwest campus with the clinical competency requirements completed in the clinical setting.

To ensure appropriate clinical capacity, an annual cohort of 20 students is anticipated. Several local clinical sites have expressed interest in hosting student interns that will support a cohort of this size.

Program Requirements
Students must have a minimum overall college GPA of 2.5 and have successfully completed the following prerequisite coursework to be eligible to apply.

Prerequisite Coursework (20 credit hours)	BSC 2085/L – Human Anatomy & Physiology 1 with Lab BSC 2086/L – Human Anatomy & Physiology 2 with Lab ENC 1101 – College Composition Math Course (x1) Social Sciences Course (x1) Humanities Course (x1)
Core Requirements (56 credit hours)	**Term 1, Fall (12 credit hours)** OTH 1001 – Introduction to Occupational Therapy OTH 1204C – Lifespan Human Development with Lab OTH 1014C – Kinesiology for Occupational Therapy with Lab
	Term 2, Spring (12 credit hours) OTH1433C – Musculoskeletal Disorders with Lab OTH 1432C – Neurological Disorders & Treatment Strategy with Lab OTH 1704 – Professionalism & Documentation in Healthcare **Term 3, Summer (8 credit hours)**

	OTH 2602C – Productive Aging with Lab OTH 1800 – Fieldwork I
	Term 4, Fall (12 credit hours) OTH 2930 – Special Topics OTH2520C – Pediatrics Occupational Therapy with Lab OTH 2840 – Fieldwork IIA OTH 2841 – Fieldwork IIB
	Term 5, Fall (12 credit hours) OTH 2300C – Psychiatric Disorders & Treatment Strategy with Lab OTH 2931 – Captone 1 OTG 2932 – Capstone II
Program Total: 76 credit hours *(20 prerequisite cr hrs and 56 core program cr hrs)*	

Analysis of Demand

The planning and development of this program began in July 2025 after several community members approached Santa Fe College regarding the shortage of professionals and the growing demand within the field. Several certified Occupational Therapy Assistant's within the community expressed a desire to work together in efforts to launch a program to address the growing needs within the workforce, both locally and nationally. The college verified the need for the new program through the Regional and Statewide Demand Occupations List, which demonstrated both regional and statewide demand. The U.S. Bureau of Labor and Statistics indicated a mean hourly wage of $32.85 with a mean annual wage of $68,340 in 2024. They project a 19.2% employment growth which results in an estimated 9,500 new jobs. Additional data from U.S. News & World Reports ranked Occupational Therapy Assistants #6 in best healthcare support jobs and #100 in best overall jobs.

Impact on Faculty and Resources

This program will require 2 full-time faculty members with an additional 2 part-time faculty members that possess the appropriate credentialing to deliver didactic instruction and ensure appropriate clinical oversite, per programmatic accreditation standards. Programmatic accreditation will be sought through the Accreditation Council for Occupational Therapy Education (ACOTE). Acquisition of sensory, adaptive, mobility, and supplies as well as exercise equipment will be needed to support lab activities in preparation for clinical field work.

Projected Costs

Full-time Faculty Positions	• 2 x full-time instructors' contractual salary • 2 x full-time instructors' benefits • 2 x part-time instructors' salary	$110,194 $47,382 $40,000 **Total: $217,576**
Initial Accreditation Fees *(based on 2027-28 pricing)*	• Letter of Intent Fee • Candidacy Application Fee • Pre-accreditation Review Fee • Initial On-site Fee	$2,000 $4,015 $6,015 $6,015 **Total: $18,045**
Annual Accreditation Fees	• 2028-29 • 2029-30 • 2030-31 • 2031-32	$5,730 $5,900 $6,077 $6,259

Equipment and Supplies	• Adaptive & Sensory Tools • Mobility & Exercise Equipment • Clinical Tools & Lab Equipment • IT & Software	~$5,000 ~$10,000 ~$15,000 ~$5,000 **Total: $35,000**

Implementation Plan

In addition to approval by the Santa Fe College Board of Trustees, notification of this program must be submitted to SACSCOC. The College will additionally be seeking programmatic accreditation through Accreditation Council for Occupational Therapy Education (ACOTE) which will allow students to sit for their national certification exam with the National Board for Certification in Occupational Therapy (NBCOT). New clinical affiliate agreements and addendums to existing clinical affiliate agreements, such as Magnolia Ridge, HCA North Florida Hospital, and UF Health, will be completed to incorporate the new Occupational Therapy Assistant program. These clinical affiliates will provide sufficient clinical capacity to support a cohort of 20 students, annually. This program is being developed for an anticipated Fall 2027 launch. Promotional and marketing efforts of this new program will be facilitated by the College's Marketing and Communications and Health Advising teams.

Board Action Requested

Approval to offer a new Associate in Science degree for an Occupational Therapy Assistant (OTA) program, beginning Fall 2027.

Agenda Item: 7.3
414.95, 26-27

College Goal: Outreach and Access - Identify, assess and meet community needs to promote open access to the College.

Proposed Academic Calendar for 2028-2029

Proposed 2028-2029 Academic Calendar

The Calendar Committee is recommending the proposed 2028-2029 Academic Calendar. The proposed calendar maintains the semester and term standards consistent with the Academic Calendar Guidelines.

Additionally, some recent updates have also been incorporated into the calendar:

- Fees due dates are set one week before classes begin (or next business day if the date falls on a holiday).
- The last day to request program changes was added to the calendar.

The withdrawal deadlines, registration and progress reporting dates will be added once the calendar is approved.

The proposed 2028-2029 Academic Calendar meets the State's common entry period requirements.

A summary with the number of instructional days per session is included with the proposed calendar.

Attached Supporting Document: Proposed 2028-2029 Academic Calendar

Board Action Requested

(1) Approval of the proposed 2028-2029 Academic Calendar; and
(2) Delegation of authority to the President to approve minor edits to the 2028-2029 Academic Calendar in the future.

Agenda Item: 8.1
410.681, 26-27

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Amended Rule 2.14: Institutional Review Board

Currently, College Rule 2.14 titled 'Institutional Review Board' (IRB) establishes an IRB for Santa Fe College and charges the IRB with reviewing proposal involving human subject research. The proposed amendments to Rule 2.14 will help clarify the composition of the IRB to be at least five members, define human subjects in alignment with the definition in the Code of Federal Regulations, and provide that the IRB is authorized to suspend or terminate research using human subjects that is conducted by or through the College. It is also proposed in the amendments that the President be provided the authority to appoint qualified IRB members and to execute agreements related to research activities, and to provide oversight of any research approved by the IRB, including the review and approval or disapproval. The President may delegate authority as necessary to meet these requirements. Outdated references to the Vice President of Assessment, Research, and Technology (ART), a position that no longer exists at the College, are removed. The IRB has been operating under the leadership of the Institutional Research department since 2011.

Attached Supporting Document: Proposed Amended Rule 2.14 (markup and non-markup)

Board Action Requested

Approval

Agenda Item: 8.2
410.682, 26-27

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Amended Rule 2.15: Behavioral Intervention Team

Santa Fe College has an established Behavioral Intervention Team (BIT). Recently, the Florida Department of Education (FLDOE) adopted a new Rule within Florida Administrative Code (FAC) 6A-14.012 imposing new safety requirements. This Rule addresses requirements outlined in House Bill 757 (2026) commonly referred to as the School Safety bill. Part of the legislation created new Florida Statutes Section 1006.601 titled the “Active Response and Mitigation of On-Campus Risks (ARMOR) Act.” The new ARMOR Act and implementing FLDOE rule require each Florida College System institution to adopt certain safety and security best practices such as, but not limited to, establishment of a threat management team and adoption of certain emergency response plans.

If approved, the proposed amendments to College Rule 2.15 will clarify that the BIT acts as Santa Fe College’s threat management team for purposes of students of concern.

Attached Supporting Document: Proposed Amended Rule 2.15 (markup and non-markup)

Board Action Requested

Approval

Agenda Item: 8.3
410.683, 26-27

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

New Rule 2.19: Artificial Intelligence Use

In accordance with Rule 6A-14.0719, Florida Administrative Code, the College recommends adoption of new College Rule 2.19 titled “Artificial Intelligence Use.” The purpose of the proposed Rule 2.19 is to establish a policy for the use and limitations of use of artificial intelligence (A.I.) tools in College instruction and operations for the purpose of supporting educational quality, academic integrity, efficient operations, and a safe learning environment. The proposed rule includes relevant definitions and addresses the issues as mandated by the new State Board of Education Rule.

Upon the President’s approval of relevant procedures to implement this Rule, the College will reflect policies regarding use of A.I. in appropriate manuals, handbooks, forms, and other documents for students, employees, contractors, and guests, as applicable.

Attached Supporting Document: New Rule 2.19: Artificial Intelligence Use

Board Action Requested

Approval

Agenda Item: 8.4
410.684, 26-27

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Amended and Renamed Rule 4.4: Award of Transfer and Prior Learning Credit

Rule 4.4: Transfer Credit was adopted by the Board of Trustees in 1991. The College proposes a re-naming of the Rule to “Award of Transfer and Prior Learning Credit”. The proposed amendments to Rule 4.4 are for the purposes of establishes policy to recognize and award academic credit for learning acquired outside the institution, which may include not only transfer coursework but also learning demonstrated through military training, industry-recognized credentials, standardized or college-administered examinations, and prior learning assessments. Prior learning for which credit shall be awarded also includes that which is identified in statewide articulation agreements established by Florida law; the College shall comply with these articulation agreements to guarantee students receive at least the state-established minimum articulated credit. To ensure institutional rigor and program integrity, external credits shall be evaluated by academically qualified personnel and align with higher education best practices. Credit awards shall comply with all laws, regulations, accreditation standards, institutional procedures, and the State Common Course Numbering System (SCNS). The College retains ultimate authority over how these credits apply toward specific degree requirements and reserves the right to cap the total amount of alternative credit allowed. The College President or a designee is empowered to establish and regularly review the administrative procedures necessary to implement this proposed policy transparently and fairly.

Attached Supporting Document: Proposed Amended Rule 4.4 (markup and non-markup)

Board Action Requested

Approval

Agenda Item: 8.5
410.685, 26-27

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Rescission of Rule 4.5: Credit by Examination

Amendments to College Rule 4.4 are proposed in the preceding agenda item before the Board of Trustees. If the Board approves the proposed amendments to Rule 4.4, then current Rule 4.5 titled "Credit by Examination" will no longer be needed. It is proposed that Rule 4.5 be then rescinded contingent upon approval of the proposed amendments to Rule 4.4, as presented.

Attached Supporting Document: Proposed Amended Rule 4.5 (markup-rescind)

Board Action Requested

Approval

Agenda Item: 8.6
410.686, 26-27

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Amended Rule 7.1: Eligibility for Admission

The intent of College Rule 7.1 titled Eligibility for Admission is to provide requirements to be admitted to Santa Fe College. Proposed amendments include clarifying requirements (consistent with the statutory requirements) for admission for dual enrollment, adding in admission requirements for non-degree seeking transient students, and clarifying whether participation of individuals in non-credit programs amount to college admission. The proposed Amended Rule also clarifies that the President has the authority to deny, revoke, or rescind an approved admission for certain purposes, including for submitting fraudulent documents.

Prior to this proposed amendment, other College Rules in Chapter 7 of the College Rules Manual also addressed admission. The proposed Amended Rule consolidates related provisions from other rules into a single rule to improve clarity and accessibility, reduce duplication and potential inconsistencies, simplify compliance and administration, and provide a more cohesive framework for communicating and applying the requirements. If the proposed amendments are approved, then there would no longer be a need to have existing Rule 7.5: Admission of High School Seniors and Rule 7.6 International Student Admissions. The President will also approve amended or rescinded procedures to implement these proposed changes.

The proposed amendments to Rule 7.1 also add an eligibility requirement for admission to comply with new guidelines that require an individual to be a citizen of the United States or lawfully present in the United States.

Attached Supporting Document: Proposed Amended Rule 7.1 (markup and non-markup)

Board Action Requested

Approval

Agenda Item: 8.7
410.687, 26-27

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Rescission of Rule 7.5: Admission of High School Seniors

Amendments to College Rule 7.1: Eligibility for Admission are proposed in the preceding agenda item. If the Board approves the proposed amendments to Rule 7.1, current Rule 7.5 titled “Admission for High School Seniors” will no longer be needed. It is proposed that Rule 7.5 be rescinded contingent upon approval of the proposed amendments to Rule 7.1.

Attached Supporting Document: Proposed Amended Rule 7.5 (markup-rescind)

Board Action Requested

Approval

Agenda Item: 8.8
410.688, 26-27

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Rescission of Rule 7.6: Nonimmigrant International Student Admission and Registration

Amendments to College Rule 7.1: Eligibility for Admission are proposed in the Agenda Item 8.6. If the Board approves the proposed amendments to Rule 7.1, then current Rule 7.6 titled “Nonimmigrant International Student Admission and Registration” will no longer be needed. It is proposed that Rule 7.6 be rescinded contingent upon approval of the proposed amendments to Rule 7.1.

Attached Supporting Document: Proposed Amended Rule 7.6 (markup-rescind)

Board Action Requested

Approval

Agenda Item: 9.1
408.2875, 26-27

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Memorandum of Understanding between City of Gainesville, Santa Fe College and Alachua County for a Community Gun Violence Prevention Alliance

The proposed Memorandum of Understanding (MOU) between the City of Gainesville, Santa Fe College, and Alachua County will continue a collaboration focused on preventing community gun violence in Alachua County, Florida. A Gun Violence Prevention Alliance was previously established, and the parties executed an MOU dated April 23, 2024, which expires on December 31, 2026. In this proposed new MOU, the College agrees to continue to provide in-kind support, consisting primarily of meeting space and compiling, analyzing, and disseminating data. Santa Fe College is not expected to provide funding.

Attached Supporting Documentation: Memorandum of Understanding between City of Gainesville, Santa Fe College and Alachua County for a Community Gun Violence Prevention Alliance

Board Action Requested

(1) Approval in concept of the attached draft MOU; and
(2) Delegation of authority to the Board Chair to execute the MOU when finalized without further review by the Board after review by College President and General Counsel.

Agenda Item: 9.2
408.2876, 26-27

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Memorandum of Agreement University of Florida (UF) Army SROTC Program

The Secretary of the Army and the University of Florida (UF) have an agreement that established and maintains a unit of the Army Senior Reserve Officers' Training Corps (SROTC) Program at UF. For many years, by way of a Memorandum of Agreement (MOA) with the Department of the Army, Santa Fe College has been able to serve as an SROTC cross-town institution. The purpose of the proposed MOA is to continue to provide the ability for the enrollment of Santa Fe College students with the UF SROTC Program. UF will continue to act as the host institution and the College will agree to certain responsibilities, including authorizing qualified students from the College to enroll in Army SROTC classes with the unit at UF. SROTC instruction and training for such Santa Fe College students will be on the same basis as for students enrolled in SROTC at UF. If approved, the MOA will be effective upon execution by the date the last party signs and will expire five years from enactment, unless earlier terminated.

Attached Supporting Documentation: Memorandum of Agreement University of Florida (UF) Army SROTC Program with Enclosure 1: Supplemental Considerations for SROTC Program

Board Action Requested

Approval

Agenda Item: 9.3
408.2877, 26-27
College Goal: Resources- Develop, obtain and allocate the necessary resources to implement the college's mission.

Memorandum of Understanding for Emergency Preparedness - template (Confidential)

The College seeks to have necessary plans in place prior to the occurrence of emergencies, active assailants, and disasters resulting from natural or manmade causes. Part of the plans may include pre-planned locations to serve as sheltering, staging, and reunification sites. The proposed Memorandum of Understanding can act as a template that the College can utilize when corresponding and formalizing agreements with individuals, businesses, and other governmental entities.

Section 119.071(3)(a), Florida Statutes, provides an exemption from disclosure for a security or firesafety system plan of a public entity. The term "security or firesafety system plan" includes emergency management, emergency evacuation plans, and sheltering arrangements. For this reason, conditions of the MOU and proposed locations are not being publicly disclosed. A copy of the proposed MOU will be made available to members of the Board of Trustees prior to the meeting.

Attached Supporting Documentation: Memorandum of Understanding for Emergency Preparedness (template)

Board Action Requested

(1) Approval of Memorandum of Understanding standard template for use; and
(2) Authorization for President to execute and terminate, with or without cause, completed MOUs on behalf of the College, based upon the template, without further review of the Board after legal review; and
(3) Delegation of authority to the College's General Counsel to approve minor modifications to the MOU template that will not change the substantive intent of the MOU, as well as any modification required by changes to governing law, rules, or regulations.

Agenda Item: 9.4
408.2878, 26-27
College Goal: Resources- Develop, obtain and allocate the necessary resources to implement the college's mission.

Memorandum of Understanding for Sheltering and Mass Care Facilities (Confidential)

As part of the new Florida Statutes Section 1006.601, the Active Response and Mitigation of On-Campus Risks (ARMOR) Act, and the implementing Department of Education (DOE) Rule 6A-14.012, Florida Administrative Code, the District Board of Trustees is required to adopt certain response plans, including a family reunification plan (see Agenda Item 5.2). The purpose of a reunification plan is to reunite students and employees with their families in the event that an institution is closed or unexpectedly evacuated due to an emergency or a disaster. Santa Fe College is cooperating with law enforcement agencies and local governments regarding the operations and implementation of the Santa Fe College Reunification Plan. If the proposed Memorandum of Understanding (MOU) is approved, the other party agrees to provide access to locations that may be used by the College as reunification sites.

Section 119.071(3), Florida Statutes, provides an exemption from disclosure for a security or firesafety system plan of a public entity, which includes emergency evacuation plans and sheltering arrangements. For this reason, conditions of the MOU and proposed locations are not being publicly disclosed. A copy of the proposed MOU will be made available to members of the Board of Trustees prior to the meeting.

Attached Supporting Documentation: Memorandum of Understanding for Sheltering and Mass Care Facilities

Board Action Requested

(1) Approval in concept of the proposed Memorandum of Understanding (MOU) and authorization for President to execute; and
(2) Delegation of authority to the President to amend the MOU for the purpose of providing for emergency transit and adding or removing locations.

Agenda Item: 9.5
408.2879, 26-27
College Goal: Resources- Develop, obtain and allocate the necessary resources to implement the college's mission.

Memorandum of Understanding for Sheltering and Mass Care Facilities and Transit (Confidential)

As part the new Florida Statutes Section 1006.601, the Active Response and Mitigation of On-Campus Risks (ARMOR) Act, and the implementing Department of Education (DOE) Rule 6A-14.012, Florida Administrative Code, the Board of Trustees is required to adopt certain response plans, including a family reunification plan. The purpose of a reunification plan is to reunite students and employees with their families in the event that an institution is closed or unexpectedly evacuated due to an emergency or a disaster. Santa Fe College is corresponding and cooperating with law enforcement agencies and local governments regarding the operations and implementation of the Santa Fe College Reunification Plan. If the proposed Memorandum of Understanding (MOU) is approved, the other party agrees to provide access to locations that may be used by the College as a reunification site and to assist with emergency transit, if requested by the College.

Section 119.071(3), Florida Statutes, provides an exemption from disclosure for a security or firesafety system plan of a public entity, which includes emergency evacuation plans and sheltering arrangements. For this reason, conditions of the MOU and proposed locations are not being publicly disclosed. A copy of the proposed MOU will be made available to members of the Board of Trustees prior to the meeting.

Attached Supporting Documentation: Memorandum of Understanding for Sheltering and Mass Care Facilities and Transit

Board Action Requested

(1) Approval in concept of the proposed Memorandum of Understanding (MOU) and authorization for President to execute upon review by College officials and General Counsel; and
(2) Delegation of authority to the President to amend the MOU for the purpose of adding or removing locations.

Agenda Item: 9.6
408.2880, 26-27

College Goal: Outreach and Access - Identify, assess, and meet community needs to promote open access to the College.

Amendment to Interlocal Agreement for Transit Service with the City of Gainesville, Florida

As part of the new Florida Statutes Section 1006.601, the Active Response and Mitigation of On-Campus Risks (ARMOR) Act, and the implementing Department of Education (DOE) Rule 6A-14.012, Florida Administrative Code, the Board of Trustees is required to adopt certain response plans, including an active assailant response plan and a family reunification plan. In June 2026, Santa Fe College and the City of Gainesville entered into an Interlocal Agreement for Transit Service.

The proposed Amendment to that Interlocal Agreement adds a new paragraph whereby the City, through its public transit system and upon request of the College, would provide emergency transit service. This emergency transit may include a temporary new route, enhanced existing routes, modification of existing transit service, and/or the waiver of collection of fare and presenting of SFID by riders due to the emergency situation. This would assist with implementation of the College's response plan and provide a means of transport for students, employees, and other members of the College community if the College closes or is evacuated. If approved, the Amendment would be effective upon the date of the last party to sign.

Attached Supporting Documentation: Amendment to Interlocal Agreement for Transit Service

Board Action Requested

Approval in concept of the attached draft Amendment to the Interlocal Agreement and delegation of authority to the Board Chair to execute when finalized without further review by the Board after review by College President and General Counsel.

Agenda Item: 9.7
408.2881, 26-27
College Goal: Resources- Develop, obtain and allocate the necessary resources to implement the college's mission.

Agreement for Digital Media and Production Services with Seven Ashes Productions, LLC

The proposed Agreement between the Board of Trustees and Seven Ashes Productions, LLC ("Seven Ashes") is for the purpose of the College obtaining digital media and production services. If the Agreement is approved, Seven Ashes will, upon the direction of Santa Fe College, obtain talent and create, edit, and organize content that can be used by the College for instructional courses. The course content that is found satisfactory to the College will be used, in whole or in part, for non-degree and non-credit courses as part of College's Community Education or Continuing Education to be offered on a web/online platform. The College and Seven Ashes will be entitled to a portion of the revenue for each course developed, as set forth in the terms of the proposed Agreement. If approved, the Agreement will take effect on the date of the last party to sign and will remain in effect until June 30, 2030, unless earlier terminated.

Attached Supporting Documentation: Agreement for Digital Media and Production Services with Seven Ashes Productions, LLC

Board Action Requested

(1) Approval in concept of the attached draft Agreement for Digital Media and Production Services with Seven Ashes Productions, LLC; and
(2) Delegation of authority to the College President to execute when finalized without further review by the Board after review by College officials and General Counsel.

Agenda Item: 10

Santa Fe College Foundation Liaison's Update and Board Members' Remarks