



Santa Fe College Rules Manual

Title: Grant Personnel

Rule 3.14

General Authority: FS 1001.64

Law Implemented: FS 1001.65(3), 1012.855

Effective Date: May 20, 1982

Purpose: To state general employment restrictions relating to grant personnel.

In appointing grant personnel, the College will adhere to the established classification plan for hiring, with the following exceptions:

- A. Employment will not be guaranteed beyond the length of the grant.
- B. Placement on the Career Service Salary Schedule for grant employees (Fund II) will follow the same procedures as permanent employees (Fund I). Exceptions to standard procedures must be approved by the Director, Human Resources.
- C. Grant personnel earn sick, vacation, and other leave time in accordance with College policy. Earned vacation must be taken prior to the expiration of the grant unless payment of vacation time has been established within provisions of the grant.
- D. Annual salary adjustments are approved by the Board of Trustees for permanent employees (Fund I) only. Salary adjustments for grant employees (Fund II) will be made according to the terms of the grant. If provisions are not written into the grant, the College may, at its discretion, recommend to the Board of Trustees that salary adjustments be made.
- E. If any permanent employee (Fund I) transfers to a grant position (Fund II) at the request of the College, that employee would continue to maintain Fund I personnel status.
- F. If any permanent employee (Fund I) transfers to a grant position (Fund II) at the employee's own request, then the personnel status would be that of a grant position (Fund II).

Rule History

May 1982 (410.96)

February 1978 (410.72)