



Santa Fe College Rules Manual

Title: Dissemination of Information on College Rule 2.10
Premises

General Authority: FS 1001.64(5)

Law Implemented: FS 1001.64(5)

Effective Date: November 13, 2002

Santa Fe College is committed to the support of free speech within the appropriate context of time, place, and manner. The College encourages the dissemination of information on College premises in a way that is consistent with the educational mission of the College, its orderly operation, cleanliness, aesthetics, and the safety of its students, faculty, and staff. All entities involved in the dissemination of information on campus are subject to all city, state, and federal laws and regulations that govern a person in the practice of his or her rights of expression, including those validly limiting the exercise of free speech. Specific procedural guidelines in furtherance of this rule shall be adopted by the President after review by President's Cabinet and maintained in the office of the Center for Student Leadership and Activities (SLA), S Building, NW Campus.

Public Assembly on Common Areas: Common areas on College grounds may be used for informal public assemblies and as forums that encourage open expression. Public assemblies may not obstruct vehicular, bicycle or pedestrian traffic, obstruct entrances to buildings or driveways, interfere with instructional activities inside or outside buildings, interfere with or harass passersby, interfere with scheduled SF ceremonies or events, damage any property including lawns, shrubs or trees, prevent a scheduled or authorized speaker from being heard, or otherwise disrupt College activities.

Commercial Activities: Commercial solicitation or sales are prohibited. Group presentations or demonstrations for commercial purposes in public areas are also prohibited.

Exhibits and Displays on College Premises: SLA authorization of times and locations of display is required prior to formally addressing the SF community while using tables, chairs, or other accessories for exhibits and displays. Chartered student organizations, vendors, campus visitors, and students are permitted to have exhibits and displays on College property in accordance with the same guidelines as set forth above for public assemblies and in accordance with SLA procedural guidelines. SF reserves the right to set limits per event or organization in order to allow equitable access.

Posting and Distribution of Printed Materials: Printed materials include notices, handbills, leaflets, pamphlets, newspapers, signs, posters, magazines, and similar printed papers. No printed materials may be distributed within SF buildings and facilities, including athletic fields and recreational areas. Printed materials may not be distributed in any manner that interferes with access to buildings or facilities.

Santa Fe College has established clearly marked areas throughout campus where printed material may be posted without prior authorization. A listing of these locations is available through SLA. The posting of any items advocating illegal, pornographic, or violent activity or interfering with the orderly functioning of the institution is prohibited. Outdated materials will be removed by the College.

SF Administrative Bulletin Boards are provided exclusively for the posting of official business or information originating from SF academic or administrative units, or chartered student organizations. SLA must approve all items appearing on Administrative Bulletin Boards prior to posting. Items that are posted without SLA approval will be removed. The SLA reserves the right to limit the number of materials posted per event or organization to ensure equitable access to limited bulletin board space.

Departmental Bulletin Boards are for the exclusive use of members of those academic or administrative areas where they are located.

SF provides standardized containers where stacks of newspapers and publications can be made available to the College community.

Promotional Banners and Signs: SLA approval is required prior to setting up promotional banners or signs in approved locations.

Non-Compliance: All individuals and organizations disseminating any information on campus are subject to sanctions for failure to comply with College guidelines. Such sanctions may include payment of reasonable charges resulting from non-compliance, including repairing, cleaning, painting, and/or replacement costs. College students and staff may be subject to institutional disciplinary or administrative action as stated in the Student Conduct Code and/or guidelines governing staff and faculty. Outside entities may be issued a trespass warning and denied future access to College premises. Violations that require police intervention will be reported to the Santa Fe College Police Department.