

**Santa Fe College
Resource & Planning Council
April 8, 2021
ZOOM Meeting**

Minutes

1.0 Welcome and Call to Order

Lisa Armour called the meeting to order at 2:06 p.m.

The following members of the Council were present:

Lisa Armour	Jodi Long
Andy Barnes	Melissa Morris
Joudi Ayroud	James Nichols
Victor Brennan	Bill Penney
Naima Brown	David Price
Cheryl Calhoun	Rebecca Roger
Rose Christy	Dan Rodkin
Lee Delaino	David Shlafer
Gary Hartge	Dave Tegeuder
Mike Hutley	

The following members were not present:

Ed Bonahue	Peter Concannon
------------	-----------------

Recorders: Cheryl Farrell and Amy Nichols

Guest: Stefanie Waschull

2.0 Approval of Meeting Minutes – Lisa Armour

March 4 and 18, 2021, minutes waiting for email approval.

3.0 Learning Commons & Retention Task Force Presentation – Lee Delaino

Lee Delaino, Director of the Learning Commons (LC), reviewed the progress of the Learning Commons, the Digital Learning Plan, the Retention Taskforce, and future budgeting requirements.

Learning Commons:

- Services have been provided online.
- Hours have been expanded.
- The mathematics and English departments have partnered with Learning Commons staff to provide online elements for MAT1033, MAC1105 and ENC1101.
- Success Coaching for students has been offered using Teams/Zoom.

Digital Learning Plan:

- The Digital Learning Plan (DLP) has been designed to complement and enrich students' college experience.
- DLP learning activities help develop initiative, connect experiences at SF to broader life events, and prompt self-reflection and goal-setting.
- It is currently offered as a set of Canvas modules.
- Modules are related to growing college knowledge, developing an e-portfolio (Folio), and improving skills related to MAT1033, MAC1105, and ENC1101.
- Students' achievements are represented by digital badges, artifacts and documents related to their learning and deposited in the Folio tool.
- 2900 students currently have a DLP.
- 200 have completed the personal introduction survey.
- Over 50 students have created a Folio.
- Over 25 students have completed the entire universal plan.

Retention Taskforce:

- The Retention Taskforce has not yet been charged.

Future Budgeting Requirements:

- Title III construction funds have been expended according to plan. Remaining Title III funds are designated for evaluation, supplies, and subscription.
- Tutoring is funded primarily through course fees.
- Currently unfunded:
 - Add-on capabilities for Portfolium (digital pathways and portfolio tool)
 - Academic Success Coaching is currently offered using faculty overloads/NIUs associated with the Frontier Set grant, which ends in 2021.
 - Some Learning Commons staff are paid using Frontier Set funds also.

4.0 Adjournment

The presentations for the upcoming April 22nd RPC meeting are Professional Development and Information Technology Services.

The meeting was adjourned at 3:07 p.m.