

**Santa Fe College**  
**Resource & Planning Council**  
September 3, 2020  
ZOOM Meeting

**Minutes**

**1.0 Welcome and Call to Order**

Lisa Armour called the meeting to order at 2:04 p.m.

The following members of the Council were present:

Lisa Armour	Kathryn Lehman
Andy Barnes	Jodi Long
Ed Bonahue	Melissa Morris
Victor Brennan	James Nichols
Naima Brown	Bill Penney
Cheryl Calhoun	David Price
Rose Christy	Dan Rodkin
Lee Delaino	Rebecca Rogers
Gary Hartge	Dave Tegeder
Mike Hutley	

The following members were not present:

Peter Concannon	David Shlafer
David Garibachvili	

Recorders: Cheryl Farrell and Amy Nichols

Guest: Stefanie Waschull

**2.0 Approval of Meeting Minutes – Lisa Armour**

June 18, 2020, minutes waiting for email approvals.

**3.0 Budget Update – Andy Barnes**

Andy Barnes, VP for Administrative Affairs, reported the 2019-20 budget year-end results were better than expected due to unrealized encumbrances, which increased the college's fund balance. This helped contend with the decline in tuition revenue and the 6%, to possibly 10%, hold back from state revenues in the coming fiscal year. The report will be going to the Board in September. He also discussed an improvement in the budget process that will save time and labor for future budget division distributions.

**4.0 Strategic Planning Update – Lisa Armour**

Lisa Armour, VP for Assessment, Research, and Technology, reviewed the timeline of the Strategic Plan process beginning with a hold status due to Dr. Broadie's anticipated arrival last February through its current state due to the pandemic. Through discussions with the college's Coordinating Council and Career Service members she gathered information about what was learned through the crisis about ourselves, student needs, and potential opportunities. Armour extended an invitation to other groups to participate in the "*what we have learned theme*" and offered to facilitate group discussions.

Additionally, in July four Strategic Planning charrettes were held on Zoom. The invitation list included constituents from the following groups:

- Nonprofit and Community Partners
- Education Partners
- Business Leaders and Elected Officials
- SF Board of Trustees and Foundation Board

The notes compiled from the charrettes on the four themes (Experience, Mindset, Purpose, and Transition) will be discussed with the Strategic Planning Steering Committee. A draft of the new strategic plan will be discussed by the RPC next month.

#### **4.0 Future Agendas – Lisa Armour**

Armour invited the council to add items for future agendas. The following items were discussed:

- Quality Enhancement Program (QEP)
- Equity Readings
- Navigate
- SACSCOC Reaffirmation of Accreditation

She encouraged the group to continue to think about additions to this list and submit to her.

#### **5.0 Adjournment**

The meeting adjourned at 2:33 p.m.