

**Santa Fe College**  
**Resource & Planning Council**  
June 18, 2020  
ZOOM Meeting

**Minutes**

**1.0 Welcome and Call to Order**

Lisa Armour called the meeting to order at 2:04 p.m.

The following members of the Council were present:

Lisa Armour	Mike Hutley
Andy Barnes	Kathryn Lehman
Victor Brennan	Jodi Long
Naima Brown	Melissa Morris
Cheryl Calhoun	Bill Penney
Peter Concannon	David Price
Rose Christy	David Shlafer
Lee Delaino	

The following members were not present:

Ed Bonahue	Dan Rodkin
David Garibachvili	Rebecca Rogers
Gary Hartge	Dave Tegeder
James Nichols	

Recorders: Cheryl Farrell and Amy Nichols

Guest: Joseph Africano

**2.0 Approval of Meeting Minutes – Lisa Armour**

May 7 and May 14, 2020, minutes were approved.

**3.0 2020 – 2021 Budget Review – Andy Barnes**

Andy Barnes, VP for Administrative Affairs, reported the 2020-2021 budget presented to the college was approved by the District Board of Trustees (DBOT). Included in the budget was a completion of the salary study effective for the 2020-2021 fiscal year and a one-time supplement, which will be payable in November. The budget was constructed with the concept of continuing to move the college forward while implementing new initiatives from the President, and the Strategic Planning process.

Also discussed was the 5% fund balance requirement from the state for institutions with less than 15,000 FT students, and the additional 2% the DBOT added to the fund balance. The college will have approximately \$13-14 million in carry forward funds, with an actual projected fund balance for year-end 2020-2021 of \$6.9 million.

**4.0 Value Statements – Lisa Armour**

Armour shared a final draft of the values, which will be a basis for subsequent planning activities. They will be embedded in the minutes and placed on the RPC website:

- Draw on our culture of diversity, inclusion, and equity to innovate and excel.
- Be a student-ready college providing a continuum of lifelong learning opportunities.

- Advance student success through assessment and continuous improvement of programs, services, and operations.
- Prepare active and responsible contributors to local and global society.
- Cultivate honesty, integrity, and respectful discourse.
- Employ professional development to enable faculty and staff to contribute fully to achievement of mission.
- Embrace academic freedom as the means of creating distinctive and engaging learning experiences.
- Collaborate with our community to enrich individual lives and regional vitality through education.
- Use our environmental, social, and economic resources ethically and sustainably.

## **5.0 Adjournment**

The meeting was adjourned 2:25 p.m.