

Santa Fe College
Resource & Planning Council
May 14, 2020
ZOOM Meeting

Minutes

1.0 Welcome and Call to Order

Lisa Armour called the meeting to order at 2:03 p.m.

The following members of the Council were present:

Lisa Armour	Kathryn Lehman
Andy Barnes	Jodi Long
Victor Brennan	Melissa Morris
Naima Brown	James Nichols
Cheryl Calhoun	Bill Penney
Peter Concannon	David Price
Rose Christy	Dan Rodkin
Lee Delaino	David Schlafer
Gary Hartge	Dave Tegeder
Mike Hutley	

The following members were not present:

Ed Bonahue	Rebecca Rogers
David Garibachvili	

Recorders: Cheryl Farrell and Amy Nichols

Guest: Stefanie Waschull

2.0 Approval of Meeting Minutes – Lisa Armour

All future meeting minutes will be sent through email for approval.

3.0 Aligning Budget Presentations with the Strategic Plan Continued – Lisa Armour

Armour led the council members in finalizing review and discussion of the following presentations:

- Access & Inclusion
- Enrollment Management
- Facilities
- Information Technology Services
- Learning Commons
- Salary & Benefits (Career Service Council)
- Salary & Benefits (College Senate)

The summary of their points of alignment with the College's strategic plan was reviewed and modified by Council members. The final chart from the discussion will be presented to Dr. Broadie and VP staff by Andy Barnes and Armour for budget development. (Below)

4.0 Adjournment

The meeting was adjourned at 2:46 p.m.

Resource & Planning Council
May 7 and 14, 2020
Aligning Budget Presentations with the Strategic Plan

Organization	Proposal/Request	Theme	Strategy/Tactic
Access and Inclusion	Trainings (Groundwater and Phase I)	Connection Achievement	Strengthen networks/connections with the public through engagement with civic organizations, service organizations, business partners, and community stakeholders. Position ourselves as the college of choice and as the employer of choice. Prepare globally competitive graduates: Prepare students to adapt to a changing world and effect positive change.
Enrollment Management	Develop a strategic communication plan with prospects from initial contact through enrollment. Examine and improve the intake processes and systems throughout Student Affairs. Integrate data between ERP, Salesforce, and selected systems to improve communications capabilities. Develop pipeline for youth outreach programs (ETS/UB) thru CAP and to MBK/SSS	Access Connection	Make it easier to do business with Santa Fe College. Meet students where they are.
Facilities	Tackling deferred maintenance	Achievement Connection	Position ourselves as the college of choice and as the employer of choice. Configure and equip learning spaces to encourage best teaching and learning practices.

Organization	Proposal/Request	Theme	Strategy/Tactic
Information Technology Services	<p>Way that students will interact with system; improvements to online applications (get students started)</p> <p>Give students intuitive way to get information/support they need</p> <p>Extended ITS (COVID-19 adaptations)</p> <p>Strengthening campus safety and security</p>	<p>Access Connection Achievement</p>	<p>Make it easier to do business with the College. Meet students where they are. Position ourselves as the college of choice and as the employer of choice.</p>
Learning Commons	<p>Expanded hours; addition of services.</p> <p>Outreach to help students (tutoring, coaching, learning style adaptation)</p> <p>Online academic support/Digital Learning Plan</p>	<p>Access Connection Direction</p>	<p>Ensure consistency and availability of services: Match hours of operation and services to student need. Meet students where they are: Configure and equip learning spaces to encourage best teaching and learning practices. Put learning and students first: Promote and model best tools and practices to be successful. Guide and support students along their way: Expand support services and practices that help students identify their goals and stay on track for successful completion.</p>

Organization	Proposal/Request	Theme	Strategy/Tactic
Salary and Benefits (Career Service Council)	<p>Health insurance; cost of living adjustment.</p> <p>Continue progression on implementation of the salary equity study.</p> <p>If there are limited funds, apply the cost of living adjustment starting with the lowest paid employees first and applying to as many employees above as possible.</p>	Achievement	Position ourselves as the college of choice and as the employer of choice.
Salary and Benefits (College Senate)	<p>Health insurance; cost of living adjustment</p> <p>Continue progression on implementation of the salary equity study.</p> <p>Raise adjunct pay.</p> <p>If there are limited funds, apply the cost of living adjustment starting with the lowest paid employees first and applying to as many employees above as possible.</p> <p>PT same time as FT</p>	Achievement	Position ourselves as the college of choice and as the employer of choice.