

Santa Fe College
Resource & Planning Council
March 26, 2020
ZOOM Meeting

Minutes

1.0 Welcome and Call to Order

Lisa Armour called the meeting to order at 2:03 p.m. This will be the first of several RPC meetings held on the ZOOM platform while staff work remotely in response to CDC recommendations resulting from the COVID-19 pandemic. The goal in future weeks is to add additional Zoom meetings to the RPC calendar, but reduce the duration of the meetings.

The following members of the Council were present:

Lisa Armour	Kathryn Lehman
Andy Barnes	Jodi Long
Victor Brennan	Alec Morey
Ed Bonahue	Melissa Morris
Naima Brown	James Nichols
Cheryl Calhoun	Bill Penney
Rose Christy	David Price
Peter Concannon	Dan Rodkin
Lee Delaino	Rebecca Rogers
Gary Hartge	David Shlafer
Mike Hutley	Dave Tegeder

The following members were not present:

None

Recorders: Cheryl Farrell and Amy Nichols

2.0 Approval of future meeting minutes – Lisa Armour

All future meeting minutes will be sent through email for approval.

3.0 Budget Presentations

There were two presentations today. The associated PowerPoints are available for review by members of the RPC. Please contact Cheryl Farrell with requests.

a) Access & Inclusion Advising Committee - Cheryl Calhoun

Cheryl Calhoun, Dean of Access and Inclusion, reported on behalf of the Access & Inclusion Advising Committee. The presentation began with a review of the committee's mission and values established last year. A link was provided for a more in-depth review: <https://www.sfcollege.edu/access-inclusion/advisory-committee/strategic-plan>
Calhoun explained the values as the guiding principles used to look at all work coming out of the committee. The four strategies developed included Access, Inclusion, Equity, and Accountability.

As the committee moves forward, Calhoun reported it would focus on a sampling of recommendations provided by Climate report:

- Increase Professional development for faculty & staff
- Ensure diverse representation in curriculum
- Provide opportunities for students to learn about their own and other racial groups.

b) Enrollment Management Task Force – Dan Rodkin

Dan Rodkin, AVP for Student Affairs, reported on behalf of the Enrollment Management Task Force (EMTF). Rodkin presented an overview of FTE enrollment over the last 6 years and by semester.

Rodkin reviewed the task force’s successes, plan, and priorities. The plan is summarized below.

EMTF Plan for 2020-2021

1. Expand our presence within our local District.
2. Develop a strategic communication plan with prospects from initial contact through enrollment.
3. Examine and improve the intake processes and systems throughout Student Affairs.
4. Integrate data between ERP, Salesforce, and selected systems to improve communications capabilities.
5. Make systemic changes in college processes/systems

4.0 Adjournment

The meeting was adjourned at 3:15 p.m.