

Santa Fe College
Resource & Planning Council
February 7, 2019
Northwest Campus, Room F-258

Minutes

1.0 Welcome and Call to Order

Dr. Armour called the meeting to order at 2:02 p.m. Noah Hundley was introduced to the council as Interim Career Service Chair upon Jessica Brown's scheduled February 15th departure.

The following members of the Council were present:

Lisa Armour	Jodi Long
Victor Brennan	Matthew Newell
Jessica Brown	James Nichols
Naima Brown	Bill Penney
Lee Delaino	David Price
Ginger Gibson	Rebecca Rogers
Gary Hartge	David Shlafer
Kathryn Lehman	

The following members were not present:

Ed Bonahue	SG Representative
Cheryl Calhoun	Kalpana Swamy
Mike Hutley	David Teheder
Patti Locascio	

Recorders: Cheryl Farrell, Amy Nichols

Guests: Noah Hundley, Melissa Morris, Stefanie Waschull

2.0 Minutes – Lisa Armour

Action Taken: January 17th Minutes approved.

3.0 Discussion: *A Vision for Equity* – Lisa Armour

The first discussion of *A Vision for Equity* took place with council members. The AAC&U project, a collection of writings from 13 campuses, focuses on inequities in outcomes and narrowing achievement gaps among students. The council focused on pages viii-11.

Action Item: Send Noah Hundley link to AACU's *A Vision for Equity*.

4.0 Budget Assumptions – Ginger Gibson

Gibson reported that the Governor's budget had been released. Based on that budget, there would be no tuition increase. The state would allocate resources to support industry certifications, workforce initiatives, and continued performance funding.

It was noted that the newly elected governor is supportive of education. A few items could negatively impact the budget for postsecondary education, however, including the House's investigation on

misuse of funds at the college and university level, the recent expenses due to hurricane damage, and safety needs for K-12. Updates will follow at future meetings, along with any recommended revisions to the Budget Assumptions and Projections.

5.0 Budget Presentations

Navigating the College Experience (NCE) – Lisa Armour

Lisa Armour spoke concerning the end of the Navigating the College Experience (NCE) and institutionalizing the gains made. The NCE presentation will be the last at RPC with the goal of sustaining the work and investing in the process of adapting and improving upon the enterprise. Designed for implementation in phases over five years as a portion of the SACSCOC reaffirmation accreditation process, NCE reached full implementation by spring of 2018. It is now the responsibility of the vice presidents to continue supporting NCE by allocating appropriate resources within their respective divisions.

For the immediate future, funds will be needed to sustain, adapt, and improve through investment in

- Director of Academic Engagement
- Faculty and Staff Leaders and Contributors
- ACUE Program and Facilitator
- Targeted Professional Development
- Retention Software (GradesFirst)
- Survey Administration (SENSE and CCSSE)

In closing, Armour thanked the council for their support and described the close alignment of NCE with the strategic plan. Specifically, she highlighted the strategies and tactics below as those most strongly aligned with NCE.

- Meet students where they are.
 - Communicate in terms clear to students, using varied and accessible means.
 - Map out pathways to information and resources.
- Define the role each department and program plays in student engagement and connection.
- Communicate Santa Fe's value to the community and to students.
 - Boost student utilization of college resources and support services.
- Put Learning and students first.
 - Promote and model best tools/practices to be successful.

The Learning Commons (LC) – Lee Delaino

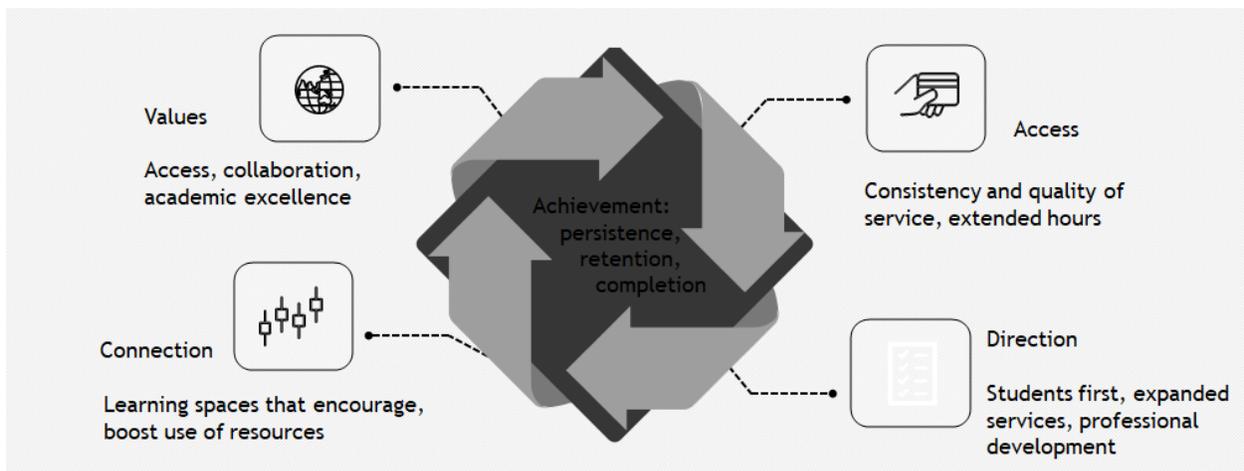
Lee Delaino, Director of the Learning Commons, described progress associated with the Commons.

- **Full-time staffing plan**
 - Activity Coordinator, Keyna Wintjen (in place)
 - STEM Tutor Coordinator – TBD (advertised)
 - Communications and Language Arts Tutor Coordinator – TBD
- **Mission** – The LC is designed to support the academic achievement of every student by engaging students, faculty, and staff in college wide collaboration to promote learning, resilience, persistence and academic success.

- **Accomplishments to Date**
 - MAT1033 redesign (adaptive course support)
 - Academic Coaching pilot
 - Student Lingo trial
 - Construction/Renovation (in progress)
 - Relocation of math tutoring to the Commons
 - Hiring/posting key staff position
 - College Reading and Learning Association (CRLA) tutor training pilot/certification (the program was awarded level 1 CRLA certification)
 - Mindset intervention creation
 - Faculty/staff outreach
 - Student outreach

- **Title III Budget Highlights**
 - Major expenditures funded by Title III
 - Construction (80% of overall budget)
 - External contracts: Evaluation and intervention design
 - Educational software
 - To contribute to development of Digital Learning Plan
 - Professional Development
 - Title III PD conference
 - In-district travel
 - Supplies, subscriptions

- **Learning Commons Alignment with the College's Strategic Plan**



Delaino presented a summary of anticipated costs, and closed by encouraging everyone to assist with helping make the Learning Commons an ecosystem and home base for students.

6.0 Adjournment

The meeting was adjourned at 3:40 p.m.