

Santa Fe College
Resource & Planning Council
October 18, 2018
Northwest Campus, Room F-258

Minutes

1.0 Welcome and Call to Order

Lisa Armour called the meeting to order at 2:04 p.m.

The following members of the Council were present:

Lisa Armour	Rhonda Morris
Victor Brennan	Matthew Newell
Jessica Brown	James Nichols
Naima Brown	Bill Penney
Cheryl Calhoun	Rebecca Rogers
Ginger Gibson	David Shlafer
Patti Locascio	Kalpana Swamy
Jodi Long	David Tegeder

The following members were not present:

Ed Bonahue	Kathryn Lehman
Gary Hartge	David Price
Margaret Howell	SG Representative
Mike Hutley	

Recorders: Cheryl Farrell, Amy Nichols
Guest: Stefanie Waschull

2.0 New Members

Armour welcomed returning and new council members. Introductions followed.

3.0 Charge of the Resource and Planning Council

Armour reviewed RPC's purpose statement from Dr. Sasser and the charge of the council to recommend assignment of resources to projects and initiatives clearly aligned with achievement of the strategic plan. Members bring a variety of perspectives to the work, and together apply their best judgement in making recommendations to the President's Staff regarding budgeting each year. Armour also noted that Dr. Sasser has renewed the institution's commitment to achieving equity in our service counties, Alachua and Bradford, and called for increased effort and attention directed towards this critical goal. This may have implications for planning and development of budget requests. Ginger Gibson, Vice President for Administrative Affairs, stated that she presents for the council an annual funding overview, and prepares a document entitled Operating Budget Revenue & Expenditure Assumptions and Projections, which guides the council's work.

4.0 Selection of Reading Materials

Last year the members read *Step Up and Lead for Equity*, and reviewed data from the college against points from the reading. Armour presented the following suggested reading materials for this year that would follow the equity theme:

- 1) *A Vision for Equity*
Results from AAC&U's Project 'Committing to Equity and Inclusive Excellence: Campus-Based Strategies for Student Success' (Association of American Colleges and Universities)
- 2) *Expectations Meet Reality*
The Underprepared Student and Community Colleges (Center for Community College Student Engagement)
- 3) *Aspirations to Achievement*
Men of Color and Community Colleges (Center for Community College Student Engagement)

Also suggested and added to the list of possibilities was an asynchronous Black Minds Matter course. Armour will email the list of possibilities to members who can update the email with additional suggested reading material. It was agreed that having a presentation of the SENSE and CCSSE results while having a reading would be very informative and beneficial as it is the most reliable representation of the students' experience we have. Interest was expressed in studying students' scheduling preferences, but it was agreed that CCSSE and SENSE would not be good tools for that purpose. Those surveys of current students would exclude the opinions of the segment of the population not currently enrolled at the college (possibly because our current schedules of classes do not meet their needs). At the next meeting, Armour would like a consensus on the members' official choice for this year's reading material.

5.0 Suggestions for 2018-2019 agendas

Armour reported the presentations typically scheduled each year include: Salary and Benefits from both Career Service Council, and Senate; Technology/IT; Facilities funding and projects; Enrollment Task Force; and QEP updates. Members also suggested the following new presentations: The Learning Commons; Equity study; and an annual Aspen Award funding update.

6.0 Strategic Planning Workshop March 22, 2019

The annual State of the Strategic Plan Workshop is scheduled for March 22, 2019. The current Strategic Plan has a time horizon of 2014-2019. Armour stated it takes months to develop a strategic plan, therefore the college will start that process with some visioning on March 22, but there will be many other steps throughout this planning season that will add into that effort. Hopefully a new strategic plan will be drafted by fall of 2019 for consideration by the District Board of Trustees of Santa Fe College.

Armour discussed the current Strategic Plan which is organized into four action themes: Access, Connection, Direction, and Achievement. Every action theme has strategies and most strategies have tactics.

7.0 Adjournment

The meeting was adjourned at 3:04 p.m.