

Santa Fe College
Resource & Planning Council
May 3, 2018
Northwest Campus, Room A-12

Minutes

1.0 Welcome and Call to Order

Lisa Armour called the meeting to order at 2:07 p.m. and welcomed members and guests.

The following members of the Council were present:

Lisa Armour	Kathryn Lehman
Ed Bonahue	Jodi Long
Naima Brown	Rhonda Morris
Cheryl Calhoun	Matthew Newell
Kim Fugate-Roberts	Bill Penney
Ginger Gibson	David Price
Gary Hartge	David Shlafer
Margaret Howell	David Tegeder
Mike Hutley	Jessica Vander Biezen

The following members were not present:

Victor Brennan	Derrick Jones
Jessica Brown	Patti Locascio
Antonick Evans	

Recorder: Amy Nichols

Guests: Alejandro Puga, Stefanie Waschull

2.0 Aligning Budget Presentations with the Strategic Plan – Lisa Armour

Dr. Armour led the council in a discussion regarding the budget recommendations that align to the Strategic Plan. Notes were drafted for use by the President’s Budget Committee.

It was noted that Enrollment Management’s recommendation to recruit students internationally did not necessarily fit the accompanying strategy, as it was previously determined that simply recruiting international students does not ensure that students will be more globally competitive.

The Council noted that several recommendations relate to multiple themes, and suggested adding more information concerning the nature of the discussion to the strategies and tactics. It was mentioned that in addition to Access and Connection, the Blount Center learning commons would also impact *Direction/Guide and support students along their way/Expand support services and practices that help students identify their goals and stay on track for successful completion*, and also *Direction/Put learning and students first/Integrate college success skills with instruction in high enrollment or gateway courses*. It was also mentioned that Web Accessibility links to *Access/Make it easier to do business with Santa Fe College/Diversify and improve points of college and student contact* as it enhances the whole experience of the website and benefits all students.

Dr. Armour reported that colleges are making explicit plans to address the fact that the majority of their students are part time, and noted the importance of critically examining our schedule and services from the perspective of part time students. It was noted that if departments are not coordinated in the way they schedule their course offerings, it negatively impacts students' ability to make a schedule. It was recommended that we conduct student focus groups to get a clear picture of students' preferences. Having students' educational plans in digital format would place us in a better position to serve students and match our service and instructional hours with their needs. Additionally, linking their intended transfer institution to ensure that their electives are applicable and transferrable to their program is important. Some community colleges are negotiating with their transfer partners to freeze the catalog year for students when they begin their associate degrees, which is valuable to students and something we should consider doing.

The council reviewed the Strategic Plan to ensure the college was making progress with each of the themes and to add any relevant information from the presentations. Regarding the *Map out pathways to information and resources* tactic, Dr. Armour mentioned it would be interesting to do exploration as a learning community to determine alternatives and enhancements to way-finding. Under *Connection/Communicate SF's value to the community and to students*, it was noted that SF communicates with the community in several ways, including through Work Force Development, Advisory Committees, Career Source, the Chamber of Commerce, and hospitals. Several civic and service organizations were mentioned, and Santa Fe staff who serve on their boards. Dr. Armour identified a need to develop a mapping between Santa Fe staff and their service/involvement, and to possibly pair students with these individuals as a shadowing opportunity.

Dr. Armour and Ms. Gibson will present the finalized summary of budget recommendations with associated themes to the President's Budget Committee, and Dr. Armour will append to this document her DBOT presentation of strategies and tactics.

3.0 Adjournment

The meeting was adjourned at 3:12 p.m.