

Please complete this form and deliver to Student Financial Services – Cashiering on the first floor of the Administration Building. If you have any questions, please call Student Financial Services – Cashiering at 352-395-5227.

Organization Name:
Memo:
Department Number:

	Amount	GLC
Total Amount Collected (Deposit Amount)	\$	
Sales Tax	\$	23100
Net Sales	\$	

Check Box if Cash Deposit **Amount of Cash Deposit:** \$ _____

Counted by (print name): _____

List checks below (use additional form if needed):

Check number	Amount
Total Checks	\$

TOTAL DEPOSIT (include cash and checks): \$ _____

Signature _____ **Date** _____