



Santa Fe College Rules Manual

Title: International Student Admissions

Rule: 7.6

General Authority: FS 1001.64(8)

Law Implemented: FS 1007.263, 1009.21; 6A-10.044; 8 USC 1101

Effective Date: November 13, 2002

Purpose: To establish procedure for admission of international students.

Admission

Santa Fe College is authorized by United States Federal Law, Immigration and Nationality Act, to enroll non-immigrant alien students. These students are required to follow the admission procedures outlined on the most recent International Student Application. Additionally, students who have not completed at least three years of high school level English must submit an official Test of English as a Foreign Language (TOEFL) score of at least 400.

An Application for Admission, including all admissions credentials, is to be made before the application deadline for each term. The application deadline for each term is published on the International Student Services website. Academic transcript(s) of secondary school, college, university, technical, and other postsecondary schools attended must be certified official. Transcript(s) in languages other than English shall include official certified English translation, authentic verifying statement, and signatures. A United States Embassy or Consular official should attest to final verification.

First term placement for all students (regardless of TOEFL score) will be determined by the CPT, ACT, or SAT scores. Students who score below college level will enroll in College Preparatory classes until they demonstrate English proficiency. Students who score into college-level English must write an essay in the Assessment Center to determine the appropriate placement into college-level English.

Financial Requirements

All international students must have sufficient funds to pay full College tuition and out-of-state fees, textbooks, living expenses, transportation expenses, and other incidental expenses while attending college in the United States. Detailed information as to the approximate expenses is available at the International Students Office. Documentary evidence of means of financial support must be provided to the College for admission

purposes and issuance of the Certificate of Eligibility (Form I-20A-B) for Nonimmigrant (F-1) student status. International students must provide proof of health insurance every term.

This financial evidence is also required by the American Embassy or Consulate when applying for a student visa to enter the United States. Visa students may not be employed while attending college in the United States unless permission has been granted by the United States Immigration Services. Normally employment is not permitted by Immigration Services.

Certificate of Eligibility (Form I-20A-B)

United States Department of Justice, Immigration, and Naturalization Service Certificate of Eligibility (Non-Immigrant F-1 Student Status) will be provided to admitted students upon student request following completion of all admission requirements. Documentary evidence of means of financial support must be attached to the Certificate of Eligibility when applying for the student visa at the United States Consular Office.

Full-Time Enrollment

Non-immigrant alien students on visas are required by United States Immigration regulations to be enrolled full time. They should make satisfactory progress toward their approved program objectives each term. Otherwise the continuation of study on a student visa may be jeopardized and the Certificate of Eligibility rescinded. See Academic Progress, College Administrative Rule 7.9.

United States Department of Justice, Immigration, and Naturalization Service, and Law and Regulations

It is the student's responsibility to comply carefully with all non-immigrant alien requirements as stated under the United States Federal Law, Immigration and Nationality Act. The College is required to report to the Immigration Office non-immigrant alien students who:

- A. Do not register at the College at the time expected.
- B. Do not carry a full course of studies.
- C. Do not attend classes to the extent normally required.
- D. Terminate their attendance at the College before completion of the term.
- E. Terminate their attendance at the College upon completion of the term.