



Santa Fe College Rules Manual

Title: **Board of Trustees Scholarships
(Institutional Scholarships)** Procedure: **7.14P
Part A**

Based on Rule 7.14

Effective Date: January 9, 2023

I. Institutional Scholarships Overview

Procedure 7.14P, Part A, covers Institutional Scholarships. Institutional Scholarships are funded by financial aid fees (Fund 5) and administered by the College.

II. Scholarship Procedures

In accordance with Rule 7.14, the board has approved the purposes for which Board of Trustees Scholarships may be awarded.

As set forth in the rule, the award amount of each scholarship type shall be determined by the Vice President for Administrative Affairs/CFO and the Vice President for Student Affairs. The number and type of scholarships may vary from year to year, based on an estimate of the available amount of student financial aid fees and auxiliary resources. The allocation for scholarship funds is estimated by December 1 for the upcoming year, with the exception of Athletic scholarships which are estimated earlier. All scholarship awards will be of a fixed value per credit hour unless otherwise stated.

Beginning with the 2022-2023 Academic Year, students seeking a Board of Trustees scholarship must complete the Free Application for Federal Student Aid (FAFSA) to maximize funding opportunities. Exceptions are made for International and DACA students who are not eligible to do so. Such ineligible students must complete other forms provided by the College and submit documentation required by the College to determine financial need. Scholarship recipients in need of financial aid beyond their scholarship and federal funds may pursue additional support using the College's online resources.

All scholarship recipients must register for all courses by the end of the drop and add period of each standard term (e.g., fall, spring, or summer) for the courses to be included in the

calculation of the award, unless the student doesn't start until a later session (e.g. B session) which would allow registration for all courses at the end of that session's drop and add period. Exceptions to this rule require the approval of the Vice President for Student Affairs. All scholarship recipients must be degree- or certificate- seeking at Santa Fe College (SF).

Scholarship information and deadlines may be found on respective SF webpages and/or applications. Each scholarship may have unique requirements beyond those specified herein. Students who do not meet scholarship requirements in a given semester may be ineligible for scholarship re-appointment/ renewal in the subsequent semester or semesters. To be and remain eligible, students must not have fulfilled the requirements for the declared program of study at the beginning of the term covered by the scholarship.

The persistence, retention, and completion rates of students awarded these scholarships will be reviewed annually by the Vice President for Student Affairs and the Provost (Vice President for Academic Affairs) to determine whether the awards have supported enrollment and graduation.

III. Institutional Scholarships

Scholarships listed under this procedure may have a separate and distinct need-based and merit-based category within each type of scholarship.

For scholarships with a need-based category, the primary factor considered is financial need based on the FAFSA standardized calculations. Additionally, for scholarships with a need-based category, students must meet the following criteria for the subject academic/fiscal year:

- i. Maintain Satisfactory Academic Progress requirements as defined for federal aid programs. Students on Financial Aid Warning status may be considered.
- ii. Have sufficient unmet need after other grants and scholarships have been considered.
- iii. Meet all standardized calculation qualifications to be a Federal Pell Grant recipient.

A. In District Scholarship

This scholarship is awarded to full- or part-time **in-district students** demonstrating need as determined by the FAFSA standardized calculation. The scholarship is awarded as a fall, spring and summer one-year award, subject to meeting all requirements of the scholarship for each term. Students must maintain satisfactory academic progress as defined for the federal aid programs. Preference will be given to early applicants who have sufficient unmet need after other grants and scholarships have been considered. Students must complete all SF admission requirements and the FAFSA. Students cannot receive this scholarship and another scholarship under this rule at the same time.

Priority consideration is given to students based on the following criteria:

- i. Previous (continuously eligible) receipt of scholarship for renewal.
- ii. Pell Grant eligibility, excluding lifetime Pell usage limits.
- iii. Early FAFSA application submission by SF priority dates as published on

- websites and applications.
- iv. First generation status as identified by either the FAFSA application or by the College.
- v. Special circumstances based on the FAFSA and other documentation on file.

The maximum award available is 12 credit hours for fall and spring terms and six credit hours for the summer term. The Financial Aid Office/Director or designee is responsible for selecting the student award recipients.

B. Out of District Santa Fe College Scholarship

This scholarship is awarded to full- or part-time **out-of-district** students demonstrating need as determined by the FAFSA standardized calculation. The scholarship is awarded as a fall, spring and summer one-year award, subject to meeting all requirements of the scholarship for each term. Students must maintain satisfactory academic progress as defined for the federal aid programs. Preference will be given to early applicants who have sufficient unmet need after other grants and scholarships have been considered. Students must complete all SF admission requirements and the FAFSA. Students may receive this scholarship and another scholarship under this rule at the same time.

Priority consideration is given to students based on the following criteria:

- i. Previous (continuously eligible) receipt of scholarship for renewal.
- ii. Pell Grant eligibility, excluding lifetime Pell usage limits.
- iii. Early FAFSA application submission by SF priority dates as published on websites and applications.
- iv. First generation status as identified by either the FAFSA application or by the College.
- v. Special circumstances based on the FAFSA and other documentation on file.

The maximum award available is 12 credit hours for fall and spring terms and six credit hours for the summer term.

The Financial Aid Office/Director or designee is responsible for selecting the student award recipients.

C. James Gregg Honors Scholarship

The James Gregg Honors Scholarship awards up to 20 scholarships per academic year to students selected from the SF Honors Program and from the SF Chapter of Phi Theta Kappa. The maximum number of credit hours covered by the James Gregg Honors Scholarship is 12 credit hours for fall and spring terms and 6 credit hours for summer term. Each scholarship will be granted for up to one full year beginning with the first semester awarded, and are renewable for one additional consecutive year, if performance standards of the SF Honors Program or Phi Theta Kappa are met.

Students who meet the following criteria are eligible to apply for the Honors Scholarship:

- i. Current membership or recent admission to the SF Honors Program or the SF Chapter of Phi Theta Kappa.
- ii. Current SF Honors Program and Phi Theta Kappa students must have a

- minimum 3.5 SF Cumulative GPA -with no grade lower than C. Incoming high school students recently admitted to the SF Honors Program must have a minimum 3.5 high school cumulative GPA with no grade lower than C.
- iii. Evidence of leadership qualities, participation in extracurricular activities, and/or civic engagement.

Preference will be given to students with financial need. Previous scholarship recipients must apply for a renewal of their scholarship.

Students who receive an Honors Scholarship must:

- i. Maintain at least a 3.5 SF Cumulative GPA.
- ii. Maintain active participation in the SF Honors Program or the SF Chapter of Phi Theta Kappa, as shown by enrollment in Honors courses, participation in Honors Program or Phi Theta Kappa activities, participation in extracurricular activities, and/or participation in civic engagement.
- iii. SF Honors Program students must demonstrate adequate progress towards completing an Honors Program graduation credential. Phi Theta Kappa students must demonstrate adequate progress towards graduating with a Santa Fe College Degree.
- iv. Meet with the Honors Program Coordinator for a mid-semester review and registration.
- v. Notify the Honors Program Coordinator of any changes in schedule, major, program, etc.

The maximum award available is 12 credit hours for fall and spring terms and six credit hours for the summer term for a maximum of 76 funded credits. The Honors Coordinator reviews applications and forwards a list of recommendations to the Provost and Vice President of Student Affairs for joint approval.

D. Fine Arts

The Fine Arts Department will award up to 20 scholarships per academic year to select students. An effort will be made to award five scholarships to each discipline: Art, Dance, Music, and Theatre. Scholarships are awarded for fall, spring, and summer terms. Auditions are usually held in the Spring.

Students who meet the following criteria are eligible to apply for the Fine Arts Scholarship:

- i. A declared program of study in Fine Arts.
- ii. At least a 2.5 Cumulative SF GPA or a 2.5 Cumulative High School GPA (depending on which institution was most recently attended).
- iii. A scholarship audition/portfolio submission/interview.
- iv. Evidence of leadership qualities.
- v. No grades lower than a B in the chosen fine arts discipline.

Incoming freshmen for fall term are given preference.

Students who receive a Fine Arts scholarship must:

- i. Maintain at least an overall 2.5 SF Cumulative GPA.
- ii. Actively participate in departmental events, productions and meetings as

- assigned.
- iii. Meet with the Fine Arts Department representative for a mid-term review and registration.
- iv. Meet with the assigned discipline coordinator monthly and as scheduled.
- v. Refrain from performing with outside groups without permission from the Chair of Fine Arts.
- vi. Demonstrate adequate progress towards graduating with a degree.

Selection is based on merit (the proficiency level of technique that the student has coming into the scholarship process), academic standing, leadership, and the ability to function as an ambassador for the discipline area as a model student. After review by the scholarship committee and full-time faculty in discipline areas, the Fine Arts Chair is responsible for recommending students for this scholarship to the Provost (Vice President for Academic Affairs) and to the Vice President for Student Affairs for joint approval.

E. Student Government Scholarships

Up to eight Student Government (SG) officer scholarships are awarded each year for summer, fall, and spring terms. Students who meet the following criteria are eligible for the Student Government Scholarship:

- i. Elected to one of the following offices by currently enrolled students: President, Vice President, Treasurer, Chief Justice, SG Events Chair, SG Finance Chair, Senate President or Senate Pro-Tempore.
- ii. At least a 2.5 Cumulative SF GPA or a 2.5 Cumulative High School GPA (depending on which institution was most recently attended).
- iii. Has not fulfilled the requirements for the declared program of study at the beginning of the term of office covered by the scholarship.

Students who receive a Student Government Scholarship must:

- i. Fulfill the duties of office outlined in the SG Constitution.
- ii. Actively participate in SG leadership training activities.
- iii. Meet with the SG advisor as scheduled.
- iv. Maintain at least an overall 2.5 SF Cumulative GPA.
- v. Demonstrate adequate progress towards graduating with an SF Degree.

The Scholarship year begins in summer. In unusual circumstances when an officer is removed from his or her elected position, the Vice President for Student Affairs may award the scholarship to the officer's successor in the current or next semester, depending on when the change in position occurs during the semester.

Up to six credits hours will be covered in summer and up to 12 credit hours will be covered in the fall and spring semesters. There is no limit on how many years a qualifying student may have this scholarship (i.e. SG does not have term limits). The Director of Student Life is responsible for recommending students to the Vice President for Student Affairs for scholarship approval.

F. Academic Teams Scholarships

Up to four Academic Teams scholarships are awarded each academic year for fall, spring, and summer terms.

Students who meet the following criteria are eligible for the Academic Teams Scholarship

- i. A documented record of active involvement in intercollegiate competitions on an SF Academic Team.
- ii. Evidence of significant contributions to the Academic Team.
- iii. At least a 2.5 SF Cumulative GPA.

Students who receive an Academic Team scholarship must:

- i. Maintain at least a 2.5 SF Cumulative GPA.
- ii. Maintain active membership on the Academic Team.
- iii. Participate in Academic Team competitions.
- iv. Attend Academic Team meetings.
- v. Meet with the Academic Team Advisor/Coach at least twice each semester.
- vi. Support the maintenance and growth of Academic Teams.
- vii. Demonstrate adequate progress towards graduating with an SF Degree.

The number of credit hours that will be covered is up to 12 credit hours for fall and spring terms and six credit hours for the summer term. A scholarship selection committee reviews applications which include recommendations from Academic Team Advisors. The Director of Student Life is responsible for forwarding committee recommendations to the Vice President for Student Affairs and the Provost (Vice President for Academic Affairs) for approval.

G. Athletic Scholarships

Up to 92 athletic scholarships may be awarded and may include up to 20 out-of-state athletic scholarships. This scholarship is awarded for fall, spring, and summer terms. Tentative term awards may be calculated using a fixed cost per credit hour to be determined each year by June 1 for the following year. Out-of-state athletic scholarships will have a commensurate amount per credit hour higher than the regular in-state athletic scholarships.

Athletic Scholarships may include a stipend for room and/or board, providing the student fulfills the Athletic Aid Agreement as prepared and monitored by the Athletic Director. The housing allowance may be made monthly or as a single disbursement on a term-by-term basis in accordance with the criteria established jointly by the Athletic Director, Director of Financial Aid, and Vice President for Administrative Affairs/CFO. Stipend amounts will be approved annually by the Vice President for Student Affairs. Scholarship recipients who neglect to complete the term of their scholarship contract may be required to reimburse the College the full amount of the scholarship or a portion thereof as determined by the Vice President for Student Affairs.

The Athletic Scholarships are provided for as follows:

	<u>Up to the Maximum Allowed Total</u>
Baseball, Men	24 scholarships, with a maximum of 18 to include a fixed cost per credit hour award and a maximum of 6 to include a stipend and/or meal plan only.
Softball, Women	24 scholarships, with a maximum of 18 to include a fixed cost per credit hour award and a maximum of 6 to include a stipend and/or meal plan only.
Basketball, Men	15 scholarships, with a maximum of 12 to include a fixed cost per credit hour award and a maximum of 3 to include a stipend and/or meal plan only.
Basketball, Women	15 scholarships, with a maximum of 12 to include a fixed cost per credit hour award and a maximum of 3 to include a stipend and/or meal plan only.
Volleyball, Women	14 scholarships, with a maximum of 12 to include a fixed cost per credit hour award and a maximum of 2 to include a stipend and/or meal plan only.

Scholarships may be offered beginning November 1 of each year to student-athletes recommended by coaches to the Athletic Director based on athletic ability and eligibility. The Vice President for Student Affairs provides the final approval. SF Athletic Scholarships must meet National Junior College Athletic Association and Florida College System Activities Association guidelines.

Athletic Scholarships are valid from August 1 through July 31 (for fall, spring, and summer terms). The scholarship amount varies depending upon the stipend amount and/or the number of credits attempted by the student-athlete.

H. Baccalaureate Scholarship

Up to four scholarships are awarded to students who have been admitted to and are seeking a baccalaureate degree at SF.

Students who meet the following criteria are eligible for the Baccalaureate Scholarship:

- i. Enrolled in an SF baccalaureate program.
- ii. At least a 3.0 All College Cumulative GPA
- iii. Completed application packet.

Students who receive a Baccalaureate Scholarship must:

- i. Maintain at least a 3.0 SF Cumulative GPA.
- ii. Demonstrate adequate progress towards graduating with an SF Degree.

The scholarship is awarded for fall, spring, and summer terms. The number of credit hours that may be covered includes 12 credit hours for fall and spring terms and six credit hours for the summer term. Tentative term awards will be calculated using a fixed cost per credit hour with a commensurate amount per credit hour higher than the regular in-state scholarships to be determined each year.

Scholarship selection results from a review of applications by a Scholarship Committee comprised of baccalaureate degree program advisors, faculty, and administrators appointed jointly by the Provost and the Vice President for Student Affairs. Committee recommendations are forwarded to the Provost (Vice President for Academic Affairs) and to the Vice President for Student Affairs for joint approval.

I. College Achievement Program (CAP) Scholarship

This scholarship is awarded to selected College Achievement Program students after completion of the CAP summer bridge program. It funds up to 40 students for 12 credit hours each fall and spring and 6 credit hours for the summer semesters and is awarded for fall, spring and summer terms subject to meeting criteria.

Special consideration is given to those students who may have factors which impact their ability to attend college, potential first-generation college students, and/or those students who participated in one of the following Santa Fe College Pre-Collegiate Programs: Educational Talent Search, PASS, or Upward Bound.

Initial Eligibility:

Students who meet the following criteria are eligible for the CAP Scholarship:

- i. Successful completion of the College Achievement Program Summer Bridge Series.
- ii. A resident of Alachua or Bradford Counties.
- iii. Plan to enroll at SF College in the Fall immediately following high school in at least 12 credit hours.

Renewal Eligibility:

Students who have received the initial CAP scholarship are eligible for renewal based on the following criteria:

- i. Maintain at least a 2.5 SF Cumulative GPA.
- ii. Demonstrate adequate progress towards graduating with an Associate's Degree.
- iii. Meet regularly with either their assigned Student Support Services (SSS) Academic Coach or the TRIO/CAP Director.
- iv. Notify the TRIO/CAP Director or their SSS Academic Coach of any changes in schedule, major, program, etc.
- v. Complete at least 75% of attempted courses.
- vi. Enroll in at least 12 credit hours each fall and spring term (exceptions are considered for those CAP Scholars who are less than 12 credits away from graduation, or have received permission from the TRIO/CAP Director due to a significant hardship).

Scholarships are awarded at the end of summer B term and at the end of fall and spring semesters, if available. The number of credit hours covered includes up to 12 credit hours for fall and spring terms and 6 credit hours for summer term for up to a total of 76 credit hours.

CAP instructors and the TRIO/CAP Director recommend students for scholarships based on an assessment of grades, attendance, attitude towards learning, and meaningful participation. The TRIO/CAP Director forwards recommendations to the Vice President for Student Affairs for final approval.

J. Public Safety Scholarship

Up to six scholarships may be awarded annually in this category. Selection will be determined by the Director of the Institute of Public Safety. Awards will be based on needs of the local public safety agencies for advanced training for their personnel. The scholarship is awarded for fall, spring, and summer terms.

Term of award and which academic terms are covered are as follows:

- For the fall cohort: fall 16 credit hours, spring 16 credit hours, summer 11 credit hours.
- For the spring cohort: spring 16 credit hours, summer 16 credit hours, fall 11 credit hours.

Students must meet all the prerequisites for courses before acceptance into the paramedic program. Students will have to pass the appropriate background check and meet the program and college's admissions requirements.

Other public safety program students are also eligible for this scholarship and can obtain information from the Kirkpatrick Criminal Justice Training Center.

Selection will be determined by the Director of the Institute of Public Safety and forwarded to the Provost (Vice President for Academic Affairs) and to the Vice President for Student Affairs for joint approval.

K. Career and Technical Education Scholarship

Up to 18 Career and Technical Education (CTE) scholarships are awarded annually.

Students who meet the following criteria are eligible to apply for the CTE Scholarship:

- i. Currently enrolled in Career and Technical Education programs working on a certificate, AS degree, or AAS degree.
- ii. At least a 3.0 SF Cumulative GPA.
- iii. Demonstrated financial need.

Students who receive a CTE Scholarship must:

- i. Maintain at least a 3.0 SF Cumulative GPA.
- ii. Demonstrate adequate progress towards graduating with a CTE degree or certificate.
- iii. Meet regularly with the CTE Advisor.

Scholarship selection is through a review of applications by a Scholarship Committee comprised of CTE administrators, advisors, and faculty appointed jointly by the Provost and the Vice President for Student Affairs. The committee's recommendations are forwarded to the Provost (Vice President for Academic Affairs) and to the Vice President for Student Affairs for joint approval.

The scholarship is awarded for fall, spring, and summer terms. Students must maintain a 3.0 cumulative GPA for renewal.

The number of credit hours that may be covered is 12 credit hours for fall and spring terms and six credit hours for summer term, for a maximum of 76 funded credit hours.

L. Student Ambassador Scholarship

The Student Ambassador Scholarship shall be awarded to up to 12 students each academic year.

The maximum number of credit hours covered by the Student Ambassador Scholarship is 12 credit hours for fall and spring terms and 6 credit hours for summer term.

Students who meet the following criteria are eligible to apply for the Ambassador Scholarship:

- i. Earned at least 12 credit hours at SF College
- ii. Has at least a 3.0 SF Cumulative GPA
- iii. Demonstrates evidence of leadership qualities, participation in College activities, and/or civic and social engagement.

Students who receive an Ambassador Scholarship must:

- i. Maintain at least a 3.0 SF Cumulative GPA.
- ii. Demonstrate adequate progress towards graduating with an SF Degree.
- iii. Participate in the Ambassador Leadership Training Workshops.
- iv. Engage in Ambassador Activity Hours.

While the primary purpose of Ambassador Scholarship funds is to further the education and training of SF students, Ambassadors are compensated with taxable income for Ambassador Activity Hours. Ambassador Activity Hours involve service that primarily benefits the College and Ambassadors are limited to 20 Ambassador Activity Hours in the summer, 40 Ambassador Activity Hours in the fall and 40 Ambassador Activity Hours in the spring.

Ambassador selection is through a review of applications as well as interviews by a selection committee. The committee's recommendations are forwarded by the Ambassador Advisor to the Vice President for Student Affairs for approval.



Santa Fe College Rules Manual

Title: **Board of Trustees Scholarships
(Presidential Scholarships)** **Procedure: 7.14P
Part B**

Based on: Rule 7.14

Effective Date: January 9, 2023

I. **Presidential Scholarships Overview**

Procedure 7.14P, Part B, covers Presidential Scholarships as set forth in this Part B. These specific Presidential Scholarships are administered by the College.

II. **Scholarship Procedures**

In accordance with Rule 7.14, the board has approved the purposes for which Board of Trustees Scholarships may be awarded.

The award amount of each Presidential scholarship shall be determined by the Vice President for Administrative Affairs/CFO and the Vice President for Student Affairs. The number and type of scholarships may vary from year to year, based on the available amount of funding resources as determined by the SF Foundation as well as the funding reserved for renewal students progressing toward completion. The allocation for scholarship funds is estimated by December 1 for the upcoming academic/award year.

If not otherwise stated, the maximum award available is 12 credit hours for fall and spring terms and 6 credit hours for the summer term, renewable for up to one additional term beyond the initial award, and subject to review for renewal between terms.

All scholarship recipients must register for all courses by the end of the drop and add period of each standard term (e.g., fall, spring, or summer) for the courses to be included in the calculation of the award, unless the student doesn't start until a later session (e.g., B or G sessions) which would allow registration for all courses at the end of that session's drop and add period. Exceptions to this rule require the approval of the Vice President for Student Affairs. All scholarship recipients (except for gap students pursuing pre-requisites for transfer, Adult Education students preparing for the GED, and Continuing Education students pursuing workforce development credentials) must be degree-seeking or certificate-seeking at SF.

Scholarship information and deadlines may be found on respective SF webpages and/or applications. Each scholarship may have unique requirements beyond those specified herein. Students who do not meet scholarship requirements in a given term may be ineligible for scholarship re-appointment/renewal in the subsequent term or terms.

Students seeking an SF Scholarship are required to complete the Free Application for Federal Student Aid (FAFSA) to maximize funding opportunities. Exceptions are made for International, adult education, and continuing education students who are not eligible to do so. These students must complete other forms provided by SF and submit requested documentation to determine financial need. Scholarship recipients in need of financial aid beyond their scholarship and federal funds are encouraged to pursue additional support using the College's online resources.

The persistence, retention, and completion rates of students awarded these scholarships will be reviewed annually by the Vice President for Student Affairs and the Provost (Vice President for Academic Affairs) to determine how the awards have supported enrollment, retention, and graduation.

III. General Scholarship Eligibility

Unless otherwise and specifically stated, students who meet the following criteria for the subject academic/fiscal year are eligible to apply for the scholarships covered in this procedure:

- i. Complete SF admission requirements and be an admitted, program-seeking student;
- ii. Have at least a 2.0 minimum SF Cumulative GPA or a 2.0 Program GPA;
- iii. Have financial need as determined by either a FAFSA standardized calculation or a statement of financial need per application requirements; and
- iv. Have sufficient unmet need after other grants and scholarships have been awarded.

For applicable scholarships, priority consideration may be given to students based on the following criteria:

- i. Previous (continuously eligible) receipt of scholarship for renewal;
- ii. Campus referral;
- iii. Application to or use of campus/community resources for support; and
- iv. In-District (Alachua and Bradford County) residency.

IV. Presidential Scholarships

Scholarships in Part B of this procedure are classified into the following categories:

- i. Baccalaureate Scholarship
- ii. Workforce Scholarship: Continuing Education Scholarship

- iii. Part-Time Scholarship
- iv. Last Mile/Finish at the Top Scholarship
- v. International/SOS Scholarship
- vi. International Resident Scholarship
- vii. Gap Scholarship
- viii. Study Abroad Scholarship
- ix. Family Support Scholarship
- x. Adult Education Scholarship
- xi. SF Achieve Scholarship
- xii. Miscellaneous Presidential Scholarships

A. Baccalaureate Scholarships

This scholarship is awarded to full- or part-time SF Baccalaureate students. The scholarship is awarded as a fall, spring, and summer one-year award, subject to meeting all requirements of the scholarship for each term.

Students who meet the following criteria are eligible to apply for the scholarship:

- i. Have at least a minimum 2.5 Cumulative GPA in an AA or AS degree program;
- ii. Be admitted into an SF Baccalaureate program;
- iii. Have financial need as determined by either a FAFSA standardized calculation or a statement of financial need per application requirements; and
- iv. Have in-state residency or qualify for the Florida High School Graduate Out-of-State Waiver for tuition purposes.

Priority consideration is given to student applications based on those listed in the General Scholarship Eligibility Section.

Students who receive a Baccalaureate Scholarship must:

- i. Maintain at least a 2.5 SF Cumulative GPA; and
- ii. Demonstrate adequate progress towards graduating with an SF Degree.

The number of credit hours that may be covered includes up to 12 credit hours for fall and spring terms and up to 6 credit hours for the summer term.

Scholarship selection results from a review of application packets by a Scholarship Committee comprised of a combination of baccalaureate degree program advisors, faculty, administrators, and community members appointed jointly by the Provost and the Vice President for Student Affairs. Committee recommendations are forwarded to the Provost (Vice President for Academic Affairs) and the Vice President for Student Affairs for joint approval.

B. Workforce Scholarships: CTE Workforce Scholarship and Continuing Education Workforce Scholarship

The CTE Workforce Scholarship is awarded to full- or part-time students in CTE programs or students in select Continuing Education programs.

Continuing Education Workforce Scholarship

The Continuing Education Workforce Scholarship is awarded to help students gain the job skills and certification needed to achieve gainful employment in high demand areas.

Each semester, the Continuing Education program identifies those courses that are eligible for scholarship. The determination is based on local employment needs.

The Continuing Education Scholarship may be full (covering 100% of the registration fee) or partial (covering 50% of the registration fee).

To receive a full scholarship, the student's household income must be at or below 200% of the federal poverty threshold. To receive a partial scholarship, the student's household income must be at or between 201%-400% of the Federal poverty threshold.

To qualify for a full or partial scholarship, a student must additionally:

- i. Be a resident of Alachua or Bradford County;
- ii. Meet with the Coordinator of Continuing Education to determine industry pathway; and
- iii. Document Financial Need.

Continuing Education Workforce Scholarship students are not required to be degree-seeking.

Scholarship students must successfully complete the curriculum and related certification. A failure to complete these requirements may result in ineligibility for future scholarships.

Selection for the Continuing Education Workforce Scholarship is through a review of applications by a Scholarship Committee comprised of a combination of Continuing Education staff members, the Director of Workforce Development, and community members appointed jointly by the Provost and the Vice President for Student Affairs. The committee's recommendations are forwarded to the Provost (Vice President for Academic Affairs) and to the Vice President for Student Affairs for joint approval.

The Continuing Education Workforce Scholarship is awarded on a rolling basis.

C. Part-Time Scholarship

This scholarship is awarded to part-time students. The scholarship is awarded as a fall, spring, and summer one-year award, subject to meeting all requirements of the scholarship for each term.

Students who meet the following criteria are eligible to apply for the scholarship:

- i. Have at least a minimum 2.25 High School Cumulative GPA or SF Cumulative GPA;
- ii. Be admitted into in an SF program;
- iii. Have in-state residency or qualify for the Florida High School Graduate Out-of-State Waiver for tuition purposes; and
- iv. Have financial need as determined by either a FAFSA standardized calculation or a statement of financial need per application requirements.

Priority consideration is given to student applications based on those listed in the General Scholarship Eligibility Section.

Students who receive a Part-Time Scholarship must:

- i. Maintain at least a 2.25 SF Cumulative GPA; and
- ii. Demonstrate adequate progress towards graduating with an SF Degree.

The number of credit hours that may be covered under the part-time scholarship includes up to 9 credit hours for fall and spring terms and up to 3 credit hours for the summer term.

Scholarship selection results from a review of application packets by a Part-Time Scholarship Committee comprised of a combination of the Financial Aid Director or designee, advisors, and community members appointed jointly by the Provost and the Vice President for Student Affairs. Committee recommendations are forwarded to the Provost (Vice President for Academic Affairs) and the Vice President for Student Affairs for joint approval.

D. Last Mile/Finish at the Top Scholarship

This scholarship is awarded to full- or part-time students nearing completion of their credential. The scholarship is awarded as a one-term award. Awards are renewable up to two terms with no break in attendance between major semesters (fall and spring, excluding summer). Students must reapply after a break in attendance.

Students who meet the following criteria are eligible to apply for the scholarship:

- i. Have at least a 2.0 SF Cumulative GPA;
- ii. Have 12 credit hours or less remaining to successful completion of their SF credential;
- iii. Have in-state residency or qualify for the Florida High School Graduate Out-of-State Waiver for tuition purposes;
- iv. Have been a previous SF student, but not enrolled within the past year; and
- v. Apply or have applied for re-admission to SF and be enrolled in the applicable semester.

In addition to applicable priority considerations listed in the General Scholarship Eligibility Section, priority consideration is given to student applications based on the following criteria:

- i. Previous (continuously eligible) receipt of scholarship needing renewal for completion;
- ii. The least number of credit hours remaining for successful SF program completion; and
- iii. First generation status as identified by either the FAFSA application or by the College.

The Associate Vice President for Student Affairs is responsible for review of candidates and forwarding recommendations to the Vice President for Student Affairs for approval.

E. International “SOS”: Student Opportunity Scholarship

This scholarship is awarded to full- or part-time students with an F-1 or F-2 Visa who are experiencing crisis situations beyond the students’ control in the U.S. or in the country of origin, to aid in the student’s education. The scholarship is awarded term by term as a flat dollar amount during the major terms (fall and spring), renewable by application for up to four semesters which must be consecutive and may cross academic/ award /fiscal years.

Students who meet the following criteria are eligible to apply for the scholarship:

- i. Must meet F-1/F-2 Visa requirements for enrollment at SF; and
- ii. Have a financial need which is demonstrated by:
 - a. Providing a statement of Need verified by supporting documentation, and
 - b. Meeting **one** or more (not all) of the following criteria:
 - i. Be from a country that was designated for Special Student Relief by the United States Department of Homeland Security.
 - ii. Experience a reduction in personal/family funding due to:
 1. Currency devaluation or
 2. Loss of employment of
 - a. Family, or
 - b. Student: on-campus or off-campus employment
 - iii. Other extenuating circumstances as determined by documentation

In addition to applicable priority considerations listed in the General Scholarship Eligibility section, priority consideration is given to student applications based on the following criteria:

Special circumstances based on documentation (provided by student or on record with SF).

Student award amounts are payable to the student upon final approval of award if awarded after the Last Day to Drop with a Refund for the applicable enrolled term.

The International “SOS”: Student Opportunity Scholarship committee is comprised of the Coordinator for International Student Services, the Coordinator for International Student Support and Advising and community members appointed by the Vice President for Student Affairs. Committee recommendations are forwarded to the Associate Vice President for Student Affairs and the Vice President for Student Affairs for joint approval.

F. SF International Resident Scholarship

This scholarship is awarded to high-performing full- or part-time international students who are not studying with an F-1 or F-2 student visa, including but not limited to Temporary Protected Status (TPS), DACA, Asylees, Refugees, or students who are undocumented. The scholarship is awarded term-by-term as a flat dollar amount during the major terms (fall and spring), renewable by application for up to four semesters which must be consecutive and may cross academic/ award /fiscal years.

Students who meet the following criteria are eligible to apply for the SF International Resident scholarship:

¹ The general criteria to have in-state residency or qualify for the Florida High School Graduate Out-of-State Waiver for tuition purposes does not apply.

- i. Must not be an F1/F2 Visa holder²; and
- ii. Must have a financial need demonstrated by providing a statement of Need verified by supporting documentation. Such documentation may include non-F1 Visa documentation provided by the student and on file with the college.

In addition to applicable priority considerations listed in the General Scholarship Eligibility section, priority consideration is given to student applications based on the following criteria:

Special circumstances based on documentation (provided by student or on record with SF).

The International Resident Scholarship committee is comprised of the Coordinator for International Student Services, the Coordinator for International Student Support and Advising, and community members appointed by the Vice President for Student Affairs. Committee recommendations are forwarded to the Associate Vice President for Student Affairs and the Vice President for Student Affairs for joint approval.

G. Gap Scholarship

This scholarship is awarded to full- or part-time students who need to fund prerequisite courses required for transfer admission into State University System of Florida institutions or acceptance into SF limited access programs, but which financial aid will not cover because the courses are outside of SF program requirements. Gap students are not required to be degree-seeking if they have already been awarded an AA transfer degree, and priority consideration is given to SF graduates. The scholarship is awarded as a one-term, flat dollar amount, renewable by application for up to one additional term which must be consecutive and may cross academic/ award /fiscal years.

Students who meet the following criteria are eligible to apply for the Gap scholarship:

- i. Have completed the courses within the program of study;
- ii. Have a financial need as documented by either a FAFSA standardized calculation or a statement of need
- iii. Have in-state residency or qualify for the Florida High School Graduate Out-of-State Waiver for tuition purposes;
- iv. Documentation of required SMCPs.

The Financial Aid Director, or a designee, is responsible for selecting the student award recipients based on eligibility requirements and forwarding a list of recommendations to the Provost (Vice President for Academic Affairs) and the Vice President for Student Affairs for joint approval.

² The general criteria to have in-state residency or qualify for the Florida High School Graduate Out-of-State Waiver for tuition purposes does not apply.

H. Study Abroad Scholarship

The Study Abroad scholarship is awarded to full- or part-time students participating in a study abroad experience through SF. The scholarship is awarded as a one-term, flat dollar amount, for the applicable term.

Students who meet the following criteria are eligible to apply:

- i. Have at least a minimum 2.5 SF Cumulative GPA;
- ii. Have completed at least 15 credit hours of coursework;
- iii. Meet other application and trip requirements;
- iv. Have in-state residency or qualify for the Florida High School Graduate Out-of-State Waiver for tuition purposes; and
- v. Have financial need as determined by either a FAFSA standardized calculation or a statement of financial need per application requirements.

In addition to applicable priority considerations listed in the General Scholarship Eligibility Section, priority consideration is given to student applications based on the following criteria:

- i. Successful completion of at least 12 hours at SF; and
- ii. Enrollment in 6 credit hours or more.

The award amount is a uniform flat dollar amount for each student, not to exceed \$2,175 per individual award.

Scholarship selection results from a review of application packets by a Scholarship Committee comprised of the Assistant Vice President for Academic Affairs staff, faculty, and administrators appointed by the Provost. Committee recommendations are forwarded to the Provost (Vice President for Academic Affairs) and the Vice President for Student Affairs for joint approval.

I. Family Support Scholarship

The Family Support scholarship is awarded to students who serve as caretakers for elderly or disabled adult relatives. The scholarship is awarded as a fall, spring, and summer one-year award, subject to meeting all requirements of the scholarship for each term.

Students who meet the following criteria are eligible to apply for the scholarship:

- i. Have at least a minimum 2.0 SF Cumulative GPA or High School Cumulative GPA;
- ii. Be admitted into an SF program;
- iii. Provide documentation of being a primary caretaker for an elderly or disabled adult relative;
- iv. Have in-state residency or qualify for the Florida High School Graduate Out-of-State Waiver for tuition purposes; and
- v. Have financial need as determined by either a FAFSA standardized calculation or a statement of financial need per application requirements.

Priority consideration is given to student applications based on those listed in the General Scholarship Eligibility Section.

Awards are renewable for up to two years with no break in attendance between major semesters (fall and spring, excluding summer). Students must reapply after a break in attendance.

Students who receive a Family Support scholarship must:

- i. Maintain at least a 2.0 SF Cumulative GPA; and
- ii. Demonstrate adequate progress towards graduating with an SF Degree.

The number of credit hours that may be covered includes up to 12 credit hours for fall and spring terms and up to 6 credit hours for the summer term.

Scholarship selection results from a review of application packets by a Family Support Scholarship committee comprised of a combination of staff, administrator, faculty, and community members appointed by the Vice President for Student Affairs. Committee recommendations are forwarded to the Vice President for Student Affairs for approval.

J. Adult Education Workforce Scholarship

The Adult Education Workforce Scholarship is awarded to help students prepare for the GED exam. The scholarship is awarded for up to two terms.

To qualify, a student must:

- i. Be a TRIO participant in the North Central Florida Educational Opportunity Center;
- ii. Be a resident of Alachua or Bradford County;
- iii. Meet with the EOC Academic Coach to determine pathway plan; and
- iv. Document Financial Need (to receive the scholarship, the student's household income must be at or below 150% of the federal poverty threshold).

Adult Education Scholarship students are not required to be degree-seeking and are not required to complete the FAFSA or FAFSA alternative to document financial need if other income documents or certification has been provided as part of program participation.

An Adult Education Workforce Scholarship student's failure to successfully complete the curriculum and take the GED exam may result in ineligibility for future scholarships at SF.

Selection for the Adult Education Scholarship is through a review of applications by a Scholarship Committee comprised of a combination of the TRIO Director, the EOC Coordinator, and the EOC Academic Coach. The committee's recommendations are forwarded to the Vice President for Student Affairs for approval.

The Adult Education Scholarship is awarded on a rolling basis.

K. SF Achieve Scholarship

The SF Achieve Scholarship is awarded to Alachua and Bradford County public high school graduates who meet the eligibility criteria listed below. The scholarship provides a book stipend valued at \$400 per semester, based on a student enrolling in 12 credits. Enrollment in less than 12 credits results in a pro-rated book stipend.

SF Achieve scholarship recipients whose FAFSA standard calculation is within the threshold of the Pell Grant FAFSA standard calculation will receive additional funds to fully cover the cost of tuition and fees for up to 12 credits (or a flat dollar amount for clock hours) per semester *if* the cost of tuition and fees is more than their Pell Grant plus any other state or local funding (i.e. Bright Futures, FRAG, FSAG, Foundation scholarships, etc.) for which they are eligible.

The SF Achieve Scholarship will be granted to all persons who meet the following criteria:

- i. Attended for least one academic year and received a standard high school diploma from a public high school located in Alachua or Bradford County, which includes charter schools, the Alachua & Bradford County e-Schools, and PK Yonge;
- ii. Complete the Florida Residency declaration and submit any required documents;
- iii. Complete the FAFSA or, if unable to do so due to citizenship status, complete other forms provided by SF and submit requested documentation to determine financial need;
- iv. Satisfactorily complete the senior-level SF Achieve course;
- v. Sign the *SF Achieve Commitment*; and
- vi. Enroll in a degree or certificate-seeking program at SF within one year of graduating high school.

The SF Achieve scholarship will be used to support recipients in earning up to sixty (60) credit hours (or 1,800 clock hours) in the recipient's certificate or degree track, including developmental education courses, lower division courses, and upper divisions courses.

Once awarded the SF Achieve scholarship, recipients will keep it until they use it for 60 credits/1,800 clock hours or until:

- i. They enroll in fewer than 6 credits (or the clock hour equivalent) for two consecutive semesters;
- ii. Their SF Cumulative GPA drops below a 2.0 for two consecutive semesters; or
- iii. They are unsuccessful in more than one third of all attempts at SF for two consecutive semesters.

SF Achieve Scholars who are ineligible for their scholarship for one of the reasons set forth above may file a petition for reinstatement, to be processed by the Office of the Vice President for Student Affairs This petition must be submitted *within one year* of the student first being ineligible their scholarship to be considered. Petitions submitted after one year will not be considered.

L. Miscellaneous Presidential Scholarships

The College President may establish additional Presidential Scholarships that are in the best interests of the College and its students, the terms of which will be documented in writing. For example, the President may incorporate scholarship terms and conditions into written agreements with other agencies or institutions.