



# Santa Fe College Rules Manual

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**Title:                      Qualifications for Instructional Personnel                      Rule 3.2**

General Authority: FS 1001.02(6)  
Law Implemented: FS 1001.02(6), 1001.64

Effective Date:        October 17, 2007

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**Purpose:** To establish the minimum qualifications for College instructional personnel in accordance with accreditation agencies and to establish procedures for the verification of credentials through appropriate documentation of educational and experiential credentials.

The College adheres to the Southern Association of Colleges and Schools Commission on Colleges requirements for instructor qualifications as outlined in *Principles of Accreditation: Foundations for Quality Enhancement*: “The institution employs competent faculty members qualified to accomplish the mission and goals of the institution. When determining acceptable qualifications of its faculty, an institution gives primary consideration to the highest earned degree in the discipline. The institution also considers competence, effectiveness, and capacity, including, as appropriate, undergraduate and graduate degrees, related work experiences in the field, professional licensure and certifications, honors and awards, continuous documented excellence in teaching, or other demonstrated competencies and achievements that contribute to effective teaching and student learning outcomes. For all cases, the institution is responsible for justifying and documenting the qualifications of its faculty.” The Faculty Credentialing Manual, as amended from time to time, shall be deemed to establish the minimum qualifications for instructional personnel. The Faculty Credentialing Manual is maintained by and housed in the Office of the Provost and Vice President for Academic Affairs. Interested persons may obtain a copy from that office and can access the current version online at [www.sfcollege.edu](http://www.sfcollege.edu).

#### Rule History

October 2007 (410.406)  
October 2001 (410.314)  
December 1990 (410.146)  
August 1982 (410.98)  
September 1979 (410.73)  
May 1974 (410.47)  
March 1974 (410.44)  
June 1969 (410.10)