



Santa Fe College Rules Manual

Title: **Board of Trustees: Membership and Organization** **Rule 1.3**

General Authority: FS 1001.61
Law Implemented: FS 1001.61; 6A-14.024, FAC

Effective Date: September 21, 2016

Purpose: To state membership requirements and the manner of annual organization of The District Board of Trustees of Santa Fe College, Florida.

The District Board of Trustees shall consist of no less than five and no more than nine members from Alachua County and/or Bradford County.

Organization of the District Board of Trustees shall be in accordance with Florida law. The following provisions shall supplement existing law:

- The District Board of Trustees shall organize annually by electing a chair and vice chair for a term of one year. A trustee may serve up to one additional consecutive year as chair or vice chair if elected by the District Board of Trustees. Should a vacancy occur of the chair at any time during his/her term, the vice chair shall immediately become the chair for the remainder of the prior Chair's term, and the District Board shall elect a Vice Chair at the next regular or special meeting.
- A nominating committee consisting of one trustee is the District Board's preferred method of nomination.
- After election of the new District Board chair, the College shall be permitted to use the current facsimile signature of the former District Board chair for all legal purposes, including but not limited to checks and certificates, until a new facsimile signature with the name of the newly elected District Board chair is available.
- The College President shall act as chair at the organizational meeting during the election of officers until the organization is completed. The College shall annually report the composition of the District Board in accordance with Florida law and regulations.

Rule History: September 2016 (410.526), June 2010 (410.447), July 2002 (410.336), February 1982 (410.95), June 1969 (410.10)