SF Provost's Research as Teaching (PRAT)
Awards

Santa Fe College recognizes the importance of engaging students in learning. Therefore priority has been given to institutionalizing engagement initiatives that include learning communities, research in undergraduate education and service learning/civic engagement, within the context of the requirements of a practical liberal education.

The Provost's Research as Teaching (PRAT) Awards program provides the opportunity for faculty to develop specific plans for adding or enhancing research-oriented activities in their classes. Each award is worth up to $1000. All full-time and part-time SF faculty are eligible to apply.

Note: Awards must be linked to the development of curricula that will directly benefit students. Awards may be used to fund conference attendance, as long as the conference is linked to research in undergraduate education.

Funding priority will be given to proposals that support college initiatives—East Gainesville Initiative, International Education, My Brother's Keeper, and Sustainability—and that correspond to the   mission and goals of the College's Division of Academic Affairs—especially, Alternative Learning Environments, Practical Liberal Education, and Leveraging the College's Strengths and Opportunities.

Award proposals will be reviewed by the Research in Undergraduate Education (RUE) Workgroup, who will make final award decisions. Awards will be administered through the Office of Academic Affairs.

Application Deadlines:

Applications accepted on a rolling basis throughout the
semester

SF Provost's Research as Teaching Award
Application Form

Name:_____**Title:**__

Department:_____**Email:**_____

Project Title: (e.g., Modification of HUM2250 Enlightenment to Present to add research-oriented activities to the curriculum)

_____

Faculty Signature:_____**Chair/Prog.**_____
                                                        Director Signature

Application Deadline is:_____

Submit Application Form and Proposal to:

Claire Orenduff-Bartos
Associate Professor, Fine Arts
Research in Undergraduate Education
Co-Chair 3000 NW 83rd Street, E-133
Gainesville, Florida 32606

Include with this application form five copies of a narrative proposal. The proposal should document:

- Abstract or brief summary of project
- Body of proposal, addressing the following:
- Need (present deficiencies/inadequacies to be addressed by the project)
- Objectives (the end product of the curriculum project)
- Relevance to College, Division of Academic Affairs, and Departmental initiatives, missions, values, and goals
- Relevance to Departmental and Course Learning Outcomes
- Relation to other curricular activities in the course
- Personal history with the course (How many times have you taught this course? How many sections of this course do you teach every semester? Is this course a new preparation?)
- Number of students affected (State the likely number of students for the entire academic year, including summer that will be involved in the revised or new course or courses.)
- Evaluation procedures (State when and how the results of the curriculum revision will be evaluated for relevance, effectiveness, and consistency with the stated objectives.)
- Plan of operation (Provide a timeline of what you will do and when)

The Award Review Process

The Award Review Committee (ARC) consists of 1 RUE Workgroup Co-Chair (non-voting), 1 RUE workgroup Co-Chair (voting), 1 RUE Workgroup Fine/Liberal Arts representative, 1 RUE Workgroup Sciences/Mathematics/Technical Programs representative, and 1 Academic Affairs representative.

All award proposals are reviewed following the application deadline. Once the deadline has passed, copies of the proposals are distributed to the ARC members. After two to three weeks for individual review, ARC members submit their numerical ratings to the non-voting RUE Workgroup Co-Chair to average. The ARC then meets to consider and discuss proposals. During this meeting, applicants and their department chair / program director may offer comments and further explanation of the project.

Following all comments, the ARC members may re-rate proposals. The ARC then prepares a ranked list of projects and the amounts funded. The ARC may make one of three decisions:

1. Fund in full as proposed
2. Partial funding
3. Revise and resubmit

The amount of funding available for projects and the number of projects funded is contingent upon the number and quality of proposals received and Academic Affairs budget availability.

All proposals which are not approved for funding may be revised and resubmitted at a future deadline. Applicants not approved for funding may request an evaluation of their proposal, to include comments about the merits and weaknesses of the application.

Proposals which are funded will be administered through the Office of Academic Affairs. Awards are paid following the completion of the project and submission of the Post-Award Self-Evaluation.

In accepting award funds, the applicants agree to complete a Post-Award Self-Evaluation within two months of completion of the project. **Failure to complete the self-evaluation will result in non-payment of award funds and suspension from future award consideration.**

SF Provost's Research as Teaching Award
Post-Award Self-Evaluation Form

Name: _____**Title:** __

Department: _____**Email:** _____

Project Title: (e.g., Modification of HUM2250 Enlightenment to Present to add research-oriented activities to the curriculum)

_____

Include with this form one copy of a narrative evaluation. The evaluation should be two to five pages in length and should document:

- Curricular materials developed as a result of the project (Provide copies of all assessments and other material developed as a result of the project. Provide a portfolio of student work that shows the range of response to this curricular material.)

- Outcomes (Provide a narrative summary of what was accomplished. What were the results of the curriculum revision? What impact did it have on student retention, student performance, and student learning outcomes?)

- Plans (Provide a narrative statement of how your revisions and approaches can be institutionalized in all sections of the course and in all courses in your discipline.)