

Santa Fe College
Resource & Planning Council
January 18, 2018
Northwest Campus, Room F-258

Minutes

1.0 Welcome and Call to Order – Lisa Armour

Lisa Armour called the meeting to order at 2:05 p.m. Adam Maxwell was introduced to the council as student government representative.

The following members of the Council were present:

Lisa Armour	Patti Locascio
Jessica Brown	Jodi Long
Naima Brown	Adam Maxwell
Cheryl Calhoun	Rhonda Morris
Ginger Gibson	David Shlafer
Gary Hartge	Jessica Vander Biezen
Kathryn Lehman	

The following members were not present:

Ed Bonahue	Bill Penney
Kim Fugate-Roberts	David Price
Mike Hutley	David Tegeder

Guests: Stefanie Waschull and Jasmine Gibbs
Recorder: Cheryl Farrell

2.0 Approve Meeting Minutes – Lisa Armour

Action Taken: October and November minutes approved.

3.0 Beginning the Process of Preparing the Budget Assumptions Document – Ginger Gibson

Ginger Gibson, VP of Administrative Affairs and CFO, passed out last year's *final* Budget Assumption document. Plans are to review and finalize this document over the next couple of meetings for the upcoming fiscal year. The document is presented to the President and VP Staff for final approval.

Action Item: Email document to all RPC members.

4.0 Draft Schedule for Budget Presentations – Lisa Armour and Ginger Gibson

The council was presented with the following draft dates for upcoming budget presentations:

- a) Navigating the College Experience – March 1
- b) Facilities – March 1
- c) Blount Center Transition – March 1
- d) Technology – March 22

- e) Enrollment Management – March 22
- f) Website Accessibility – March 22
- g) Salary & Benefits Senate – April 12
- h) Salary & Benefits Career Service – April 12

The Blount Center's Master Plan and future use and the needs associated with the Learning Commons were discussed for possible additions to the budget presentation schedule. The RPC chairs will discuss and amend the draft budget presentations' schedule and get back with the council for approval.

Action Item: Discuss addition to budget presentation schedule.

5.0 Annual Strategic Planning Workshop – Lisa Armour

The fourth annual State of the Strategic Plan (SSP) is set for Feb. 16 (1:30-4 p.m.). There was mention of the Society for College and University Planning's (SCUP) latest publication on national trends potentially impacting strategic planning. Armour has created an online survey reflecting the publication's content. It includes many of SCUP's identified technology trends, economic trends, environmental trends, and political trends. The survey's purpose is to capture the SF community's shared wisdom on which trends are most relevant to strategic planning at the college. Initially, the survey will be sent out to the RPC council for their input.

Action Item: Distribute a link to the online survey.

Action Item: Initiate a special invitation to SSP specific to faculty (who have not historically responded in large numbers to the general invitation).

6.0 Step Up & Lead for Equity – Lisa Armour

The second of three reading-circle discussions of *Step Up & Lead for Equity; What Higher Education Can Do to Reverse Our Deepening Divides* took place. The conversation followed two themes:

1. What do data at Santa Fe, disaggregated by race/ethnicity of students, tell us about areas of challenge?
2. What do we need to know more about in order to identify the most promising interventions?

The following were identified as points of interest for future discussion:

- Notable strategies from *Step Up & Lead for Equity* and ideas on leading for equity at Santa Fe (Facilitators Naima Brown and Cheryl Calhoun)
- Other readings and supplemental sources of information (Facilitators Cheryl Calhoun, Kathryn Lehman, and Stefanie Waschull)
- Review of Alachua County data (possible facilitator Ginger Gibson)

Discussion will continue at the March meeting.

7.0 The meeting adjourned at 3:37 p.m.