

Santa Fe College
Resource & Planning Council
March 10, 2016
Northwest Campus, Room F-258

Minutes

1.0 Welcome and Call to Order

Lisa Armour called the meeting to order at 2:04 p.m. Introduced Stefanie Waschull, AVP Academic Affairs, as a visiting guest.

The following members of the Council were present:

Naima Brown	Mike Hutley
John Chapman	Patti Locascio
Chuck Clemons	Rhonda Morris
Mike Curry	David Price
Lela Frye	Jake Searcy
Kim Fugate-Roberts	David Schlafer
Ginger Gibson	Courtney Taylor
Beatriz Gonzalez	David Tegeder
Gary Hartge	Nina Trombi

The following members were not present:

Ed Bonahue	Jodi Long
Cheryl Calhoun	Jessica Vander Biezen
Conor Flynn	

Guests: Stefanie Waschull
Presenters: Bill Penney and Dan Rodkin
Recorders: Cheryl Farrell and Amy Nichols

Action Item: Lisa will email the February 25 minutes and the QEP presentation to the council members for review.

2.0 Continued Discussion on Operating Budget Revenue and Expenditure Assumptions and Projections – Ginger Gibson

Ginger Gibson emailed a revised copy of the Assumptions and Projections (A&P) to members for comments and suggestions. Gibson stated that performance funding will remain a component of state allocations. Therefore, assumption A.1.c. was revised, asserting state funding allocated for performance would be budgeted as recurring revenue and the state investment as non-recurring. Assumption B.1.e. was also revised to provide for an increase in health premium costs of up to 8%. Gibson will research previous versions of B.1.b. to determine if a word or phrase was inadvertently omitted from the current A&P.

3.0 Discussion of Enrollment Projections – Dan Rodkin

Dan Rodkin, AVP Student Affairs, Enrollment Management Task Force Committee, presented enrollment data by head count, Full Time Enrollment (FTE), location, and semester. Fall 2010 was our peak enrollment over the past 10 years (baseline). Rodkin believes Spring 2016 will end with FTE down 1% over last Spring Term. He noted there has been growth in our baccalaureate programs, with our on-campus baccalaureate programs being the most stable. From 2010-2011 to 2011-2012, we experienced a 37% increase in number of baccalaureate students. For the next two years we saw a growth in baccalaureate programs of around 27%. Last year, that growth dropped to around 7.5% and this past fall (2015) saw a reduction in baccalaureate enrollment. Overall, our international student enrollment from Fall 2013-2014 to 2014-2015 shows a 13% growth, while the national average is 10%. Transfer applicants for fall are up 20%, and are also up significantly for Spring 2016. Summer applicants are up 9%, while fall applications are up 20%. Santa Fe has a new process for Fall 2016 application, and a new online orientation that will allow students not currently in high school to enroll earlier. The Enrollment Task Force completed a recruitment plan for the next two years, which Rodkin will share electronically with RPC members if interested.

Action Item: Consider making the professional/faculty credentials page more accessible to future parents, in an effort to showcase the rigorous academic preparation of SF professors.

4.0 Budget Presentation from Information Technology Services – Bill Penney

Bill Penney, Chief Information Officer, presented ITS' planning and budgeting for 2016-2017 noting that it was a multi-year budget and a carryover from the 2014-15 budget. The five ITS' goals and accompanying objectives follow.

1. Improve Institutional Performance
 - Decision Support Systems
 - Business Process Management (replace Optiview)
 - Constituent Relationship Management (manage contacts)
 - Quality Enhancement Plan (NCE – new online application, new notification platform)

2. Transform College Services and Work Environments
 - Virtual Campus (mobile/video chatting)
 - Enterprise Content Management (document locator, PerfectForms will web-enable all forms in the near future)
 - Mobile Workforce Management (better infrastructure needed/in progress)
 - Universal Design for Learning (ADA compliant/new application)

3. Strengthen Campus Safety and Security
 - Emergency Notifications (Rave replacing existing Blackboard Connect – integrates with speakers located throughout the campus)
 - Surveillance and Intrusion Detection (overlay 911 locations to specific room)

- Building Access Controls
 - Cyber Security Awareness (Chief Information Security Officer position posted)
4. Build and Maintain the IT Infrastructure
- Infrastructure (greatest need)
 - Information Security (core business data is safe)
 - End-user Infrastructure
 - Disaster Recovery/COOP
 - Enterprise Applications
5. Drive Innovation in Teaching and Learning
- Technology-Enhanced Learning Spaces (virtual desktop labs; classroom development; Crestron)
 - Student Mobile Devices (coming)
 - Campus Wireless (tripled access points/fortify and expand in future)
 - Learning Management Systems (integration in the next academic year)

In closing, Penney discussed in detail ITS' goals, new applications and projects performed during 2014 and 2015, and those on the horizon. Penney's current highest priority is infrastructure on the NW Campus, where most equipment is well beyond its useful life. For ITS' budgeting process, Penney invited feedback from the council members regarding the college's vision for its data, infrastructure, and student learning experience.

5.0 Adjournment

The meeting was adjourned at 3:47 p.m.