

**Santa Fe College**  
**Resource & Planning Council**  
May 7, 2015  
Northwest Campus, Room F-258

**Minutes**

**1.0 Welcome and Call to Order**

Lisa Armour called the meeting to order at 2:05 p.m. Conor Flynn was welcomed as the new Student Government president.

The following members of the Council were present:

Ed Bonahue	Mike Hutley
Naima Brown	Jodi Long
John Chapman	Patti Locascio
Mike Curry	Rhonda Morris
Conor Flynn	David Price
Kim Fugate-Roberts	David Schlafer
Ginger Gibson	David Tegeder
Gary Hartge	Nina Trombi
Bobby Hom	Jessica Vander Biezen

The following members were not present:

Chuck Clemons	Lela Frye
Mike Curry	

Recorder: Cheryl Farrell and Amy Nichols

**2.0 – Lisa Armour**

The meeting was opened with a reflection on the presentations of ideas that had been submitted to the council for consideration and to discuss using the lens of Strategic Plan to decide what should be emphasized in the upcoming fiscal year. It was reported the Strategic Planning Steering Committee (Lisa Armour, Kim Fugate-Roberts, Jodi Long, and Jesse Vander Biezen) along with three additional colleagues (Yvonne Amundson, Jonathan Miot, and Kalpana Swamy) took a careful discerning look at the feedback from the workshop.

At this time a decision was made to hold off on this discussion and put in on the agenda for the next meeting.

Possibilities and discussions what have we heard what are the themes what do we think we should emphasis for consideration by the President's Staff and the Board and then when we meet next time we will reconcile these ideas that we have with the indications of the Strategic Planning Steering Committee +3 gleaned from the all that workshop material. Don't want to constrain the conversation too early by stamping that on it.

### 3.0 Ginger Gibson

What have you heard, what do you like, what do you know, what's important –

- Deferred maintenance around campus – Ginger shared with President's Staff last meeting the list of roofs mechanical and where they are scheduled and where they are behind
- Renovation of E Auditorium – Identified possible funding source that could further assist with the current renovation plans making a significant difference according to Ed Bonahue.
- Deploy technology with the intent of working smarter – Example: Optiview
- Benefits – Salaries – Positions
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John Chapman, Director of Information Technology Services, presented year two of IT's five-year plan. Chapman reviewed four goals, accompanying initiatives, along with objectives and strategies. Those discussed included:

1. Drive Innovation in Teaching and Learning
  - Technology-Enhanced Learning Spaces
  - Student Mobile Devices
  - Campus Wireless Service
  - Learning Management
2. Improve Institutional Performance
  - Decision Support System (DSS)
  - Business Process Management (BPM)
  - Constituent Relationship Management (CRM)
  - Quality Enhancement Plan (QEP)
3. Transform College Services and Work Environments
  - Virtual Campus
  - Enterprise Content Management
  - Mobile Workforce Management
  - Universal Design for Learning (UDL)
4. Strengthen Campus Safety and Security
  - Emergency Notifications
  - Surveillance and Intrusion Detection
  - Building Access Controls
  - Cyber Security Awareness

In closing, Chapman commented that currently the IT department has eight vacancies and soon to have one more. Currently the department is able to maintain its existing status with temp help, but would not be able to stay on top of things with the projected goals and initiatives outlined in year two of the five-year plan without the vacancies filled.

#### **4.0 Operating Budget Revenue & Expenditures Assumptions and Projections Document and the April 2 Minutes – Lisa Armour**

Lisa Armour brought to the council's attention the need for final review of the Budget & Assumptions document. Once comments, corrections or approval is received final preparation will be made to submit to President's Staff for their review. Also, approval of the March 12<sup>th</sup> minutes is needed as well.

**Action Item:** Lisa Armour will electronically send the Budget & Assumptions document and the March 12 RPC minutes for corrections, comments, and/or approval.

#### **3.0 Adjournment**

The meeting was adjourned at 3:20 p.m.