

**Santa Fe College**  
**Resource & Planning Council**  
April 25, 2013  
Northwest Campus, Room S-329

**Minutes**

**1.0 Welcome and Call to Order**

Dr. Lisa Armour called the meeting to order at 2:00 pm.

The following members of the Council were present:

Lisa Armour	David Price
Naima Brown	Dan Rodkin
Chuck Clemons	David Schlafer
Kim Fugate- Roberts	Joan Suchorski
Gary Hartge	Marie Thomas
Jodi Long	DeAnn Thompson for Bill Reese
Rhonda Morris	
Tim Nesler	

The following members were not present:

Bennye Alligood	Bill Reese
Ed Bonahue	Lynn Sullivan
Ginger Gibson	Clay Smith
Karim Diff	Carole Windsor
Daniel Freed	
Lela Frye	
Jean Hutton	

Recorders: Cheryl Farrell & Amy Nichols

**2.0 Approval of Minutes – Lisa Armour**

**Action Taken:** Minutes for the March 28 and April 11 meetings were approved.

**3.0 Budget Assumptions and Projections – Lisa Armour**

Dr. Armour reviewed line items that were enhanced based on prior discussions. Further suggestions were noted, and revisions were forwarded to Ginger Gibson for further clarification (see attached sheet).

**Action Taken:** Lisa Armour to meet with Ginger Gibson and convey suggested changes.

#### **4.0 Report on plan for improvement of faculty and student learning spaces – Lisa Armour**

Lisa Armour reported that Dave Yonutas has assumed responsibility for the RPC recommendation regarding creation and maintenance of engaging learning spaces. Dr. Yonutas is in the process of evaluating NW Campus classrooms on size, seating, arrangement, functionality, condition, etc. Results will be used to draft a list of prioritized needs that will be discussed with interested RPC volunteers. Facilities staff will then work with Dr. Yonutas to create an action plan for this year's improvements to faculty and student learning spaces.

Action Item: RPC members who wish to participate in a discussion of Dr. Yonutas' findings will contact him before the next RPC meeting.

#### **5.0 Community College Faculty Survey of Student Engagement (CCFSSE) – Lisa Armour**

Dr. Armour discussed the spring CCSSE survey and the companion piece to that survey – the Community College Faculty Survey of Student engagement. The faculty version goes to all faculty that were teaching classes that were part of the population from which the sample was drawn for the CCSSE survey. In other words, the faculty version of the survey goes to all faculty whose classes were eligible for inclusion in the sample.

#### **6.0 RPC Recommendations Regarding Budget Requests – Lisa Armour**

Budget requests were presented for Navigating the College Experience/QEP, Information Technology Services, and the Salary and Benefits Committees (Senate and Career Service)

Action Item: Recommend inclusion of eStaff instruction during employee training sessions.

Action Item: Recommend development of a professional development program addressing the use of Cloud services.

#### **7.0 Adjournment**

The meeting was adjourned at 3:04 p.m. The next meeting is scheduled for May 2<sup>nd</sup>.