

Santa Fe College
Resource & Planning Council
March 28, 2013
Northwest Campus, Room S-329

Minutes

1.0 Welcome and Call to Order

Dr. Lisa Armour called the meeting to order at 2:00 pm.

The following members of the Council were present:

Lisa Armour	Tim Nesler
Naima Brown	David Price
Chuck Clemons	Dan Rodkin
Ginger Gibson	Joan Suchorski
Gary Hartge	Marie Thomas
Jodi Long	Carole Windsor
Rhonda Morris	

The following members were not present:

Bennye Alligood	Jean Hutton
Ed Bonahue	David Schlafer
Karim Diff	Bill Reese
David Durkee	Clay Smith
Lela Frye	Lynn Sullivan
Kim Fugate-Roberts	

Recorder: Cheryl Farrell

2.0 Budget assumptions and projections – Ginger Gibson

Ginger Gibson discussed review of the Operating Budget as well as the Budget Assumptions and Projections using the 2012-13 model.

Revenue was discussed including *Total State Resources, Tuition, Other Student Fees, Investment Income, and Other Sources of Revenue*. The current presumption is the budget will remain the same with a slight decrease. With the committees' approval the recurring state funding will read that "it will remain the same as the 2012-13 budget." Areas discussed included possible reductions in funding for developmental education and the return of operating funds for the GTEC facility to the City of Gainesville because of restrictions on its usage. The current assumption is that tuition will remain the same for upcoming fiscal year. Ms. Gibson confirmed that the *Other Student Fees'* category was where recommendations for assignment of lab fees should be made by the RPC committee. It was also discussed that a comment needed to be added specifying lab fees assessed

should be spent at the rate they were calculated in each area. Ms. Gibson will draft a statement to be added to the Assumption and Projections for 2013-14.

Expenditures were discussed including *Personnel Services, Current Expenses, Capital Outlay, and Contingency/Fund Balance*. Under *Personnel Services* it was noted that health insurance premiums would possibly not increase in the coming year. A discussion followed regarding the need for an institutional-wide loading policy to address reported concerns about inconsistencies and lack of clarity on procedures. Ms. Gibson will draft a recommendation for the RPC committee's consideration.

Action Item: Ginger Gibson will add appropriate statements to the Assumptions and Projections document as recorded above.

3.0 Approval of Minutes – Lisa Armour

Minutes for the February 28 and March 14 meetings were approved.

4.0 Budget Requests for:

“Navigating the College Experience” (the college’s current Quality Enhancement Plan or QEP) - Rhonda Morris

Rhonda Morris, the QEP Director, reviewed the Navigating the College Experience (NCE) 2013-2014 proposed budget. The project will be launched Fall Term 2013, and will impact 2500 students during the upcoming academic year. It is projected to double in size in future years. The bulk of the recommended 2013-2014 budget was allocated for personnel expenses.

Information Technology – Tim Nesler

Tim Nesler, AVP for Information Technology Services (ITS), presented the recommended budget for ITS for the upcoming fiscal year. Goals, Initiatives, Key Drivers, New and Expanded Projects, Priorities, and Resources were reviewed.

5.0 Adjournment

In closing, Lisa Armour asked the committee to prepare to put the recommendations presented today within the context of recommendations that will be heard in the upcoming weeks. Ginger Gibson also reminded the committee that all requests for additional funding are due April 12.

The meeting was adjourned at 4:11 p.m.