

Santa Fe College
Resource & Planning Council
January 17, 2013
Northwest Campus, Room S-329

Minutes

1.0 Welcome and Call to Order

Dr. Lisa Armour called the meeting to order at 2:00 pm.

The following members of the Council were present:

Bennye Alligood	Rhonda Morris
Lisa Armour	Tim Nesler
Naima Brown	David Price
Kim Fugate-Roberts	Dan Rodkin
Ginger Gibson	David Shlafer
Gary Hartge	Joan Suchorski
Jean Hutton	Marie Thomas
Jodi Long	Carole Windsor

The following members were not present:

Ed Bonahue	Lela Frye
Chuck Clemons	Bill Reese
Karim Diff	Clay Smith
David Durkee	Lynn Sullivan

Recorders: Cheryl Farrell and Amy Nichols

2.0 Approval of Minutes – Lisa Armour

Minutes for the November 29, 2012 were approved.

3.0 Proposal for use of student technology fees – Tim Nesler

Tim Nesler submitted two proposals to the RPC for discussion and approval that had been vetted through the Technical Advisory Council. The first proposal, Biological Sciences Laboratory, submitted by Dr. Vertigo Moody, requested \$9,183 to purchase six sets of LabQuest 2 Inquiry Biology packages along with necessary probes, sensors, and software. The second proposal, Ecological Field Research, submitted by Dr. Jerry Johnson, requested \$199 for a software update for the SigmaPlot (version 12.3), previously purchased in 2010, and \$3,731 for a rugged laptop computer to be used in the field.

A comprehensive discussion followed, questioning recurring costs and whether the departmental budgets could support future expenses involved with these requests in the next fiscal cycle (proposal 1), and whether the requests (proposal 2) met the guidelines addressing objectives and measurable outcomes.

It was agreed there needed to be further discussion and new guidelines established for requests from the Technology Enhancement Fee fund. Dr. Armour asked Dr. Long to assemble a group to discuss: guidelines for submission, approval designation path, and creation of a manual for the website. Dr. Armour requested that they return to the RPC committee with recommendations. Bennye Alligood, Ginger Gibson, Tim Nesler, Dan Rodkin, and David Shlafer will join Dr. Long on the committee.

Action: Send proposal 1 back for further budget clarification, and proposal 2 for additional criteria establishing objectives with measurable outcomes.

4.0 Report of the SACS Reaffirmation Committee – Lisa Armour

Dr. Armour reported that Dr. Sasser had received the final report from the SACS Reaffirmation Committee on January 11, 2013, and that she and Provost Bonahue have copies. Santa Fe's response to the committee is due March 31, 2013. The report contained additional information regarding the three institutional effectiveness recommendations previously cited, the learning outcomes assessment recommendation, and the faculty credentialing concerns.

A discussion followed regarding the accessibility of this report to the public and the college community. Dr. David Price reported the library had requested a copy. It was decided that because of the subjective information in the report and the need for readers to be given a correct context for sections of interest to them, it would best be accessed through the eStaff link.

Action: Place the SACS Reaffirmation Committee's report on eStaff.

5.0 Access to the Florida State College System Strategic Plan – Lisa Armour

At the November 29, 2012, RPC meeting, Dr. Armour reported that the Florida College System had a new revised Strategic Plan, which included performance indicators and targets for 2017. The plan is now available on the Florida DOE website. It features several performance indicators, including some designated as key performance indicators. RPC members were invited to study the plan in detail at http://www.fldoe.org/fcs/pdf/FCSStrategicPlan_2012.pdf

6.0 Word Clouds for Strategic Planning – Lisa Armour

The discussion of word clouds for strategic planning was postponed until a future meeting.

7.0 Budget Planning – Ginger Gibson

Ginger Gibson provided the FY 2012-2013 Assumptions and Projections to the committee for their review, comments, and to modify for FY 2013-2014, if needed. Ms. Gibson also invited input from the committee as to what information they would like to receive in the budget planning process. Dr. Long requested an information session that would start with the request and follow the entire process through either acceptance or denial and how the decision making process evolves.

8.0 Adjournment

The meeting was adjourned at 3:30 p.m.