

Santa Fe College
Resource & Planning Council
November 29, 2012
Northwest Campus, Room S-329

Minutes

1.0 Welcome and Call to Order

Lisa Armour called the meeting to order at 2:01 pm.

The following members of the Council were present:

Benny Alligood	Rhonda Morris
Lisa Armour	Tim Nesler
Ed Bonahue	Dan Rodkin
Naima Brown	David Schlafer
Lela Frye	Joan Suchorski
Ginger Gibson	Mike Hutley for Lynn Sullivan
Gary Hartge	Marie Thomas
Jean Hutton	DeAnn Thompson for Bill Reese
Jodi Long	Carole Windsor

The following members were not present:

Chuck Clemons	David Price
Karim Diff	Clay Smith
David Durkee	
Sharon Loschiavo	

Guest: Patrick Carmichael

Recorders: Amy Nichols and Cheryl Farrell

Armour welcomed Mike Hutley, representing Lynn Sullivan, and Patrick Carmichael, in attendance to discuss the proposed use of technology fees.

2.0 Approval of Minutes – Lisa Armour

Minutes for the September 27, and October 18, 2012 meetings were approved.

3.0 Proposal for Use of Student Technology Fees – Tim Nesler & Patrick Carmichael

Tim Nesler gave an overview of the proposal/request process. Proposals are first sent to him, and then discussed at the Technology Advisory Committee (TAC). After

TAC's review, they are brought to RPC for discussion and approval. This proposal is to use approximately \$51,000 of Student Technology Fees to modernize the classrooms and laboratories at the Watson Center in an effort to expand class offerings by providing access to computing technology during class time. Nesler provided a handout of the proposal outlining the details of the request. Patrick Carmichael mentioned that Katey Arnold initially brought forth the proposal to add more studio style sessions. Feedback from a similar proposal that was funded indicates this kind of classroom computing technology has been used quite well, and frequently. Bennye Alligood added that student growth at the Watson Center is greater than at other centers. David Shlafer stated that he is a member of TAC, and based on their discussions of the Watson Center proposal motioned to approve the request. Joan Suchorski seconded. The Council unanimously approved.

4.0 Draft SACS Reaffirmation Report – Lisa Armour

Armour received the draft report from Dr. Nesbitt and distributed it to appropriate stakeholders for verification of factual references (campus and committee names, enrollment figures, etc). Santa Fe has five recommendations from the Reaffirmation Committee. One concerns documentation for faculty credentialing, which is easily addressed. Of the other four, three were in the area of Institutional Effectiveness. The last recommendation addressed assessment of student learning outcomes, and may have been prompted by lack of historical documentation.

It was also noted that Administrative Affairs had no recommendations, which Ginger Gibson attributed to their documentation processes for short-term and long-term goals. Lela Frye added that with Nesler's IT Plan and her employment plan, they were able to document for the committee complete cycles of planning and assessment. Nesler added that committee members were impressed with Bill Reese's energy plan.

Ed Bonahue mentioned we need to demonstrate compliance with 3.3.1.5 regarding how the college documents activities related to the college's service to the community. Armour stated that strategies for assessing the community's need would be a future agenda item.

Armour also thanked everyone for their work and response to the SACS visit.

5.0 Report on Aspen Institute Visit – Lisa Armour

Armour summarized the Aspen Institutes' visit and thanked everyone for their contributions in welcoming the committee and sharing information with them. Some of those the committee met with included two groups of students, three groups of faculty, leaders of innovative programs, and Financial Aid staff. This year's winner of the Aspen Prize for Community College Excellence will be announced in March 2013.

Gary Hartge provided a PowerPoint presentation and reviewed the data given to the Aspen Institute. The majority of data was obtained from IPEDS, with some additional information supplied by the State. Armour thanked Hartge for his leadership of Institutional Research, and for IR's accurate and timely data submissions on behalf of the institution.

6.0 Florida College System Strategic Plan – Lisa Armour

Armour reported that the Florida College System has a new revised Strategic Plan that includes performance indicators and also 2017 targets for the indicators. She suggested the RPC consider creating a crosswalk from Santa Fe's Strategic Plan to the new FCS plan, and assessing how aspects of Santa Fe's plan align with the FCS plan. She pointed out the timeliness of this activity, since Santa Fe's current Strategic Plan spans 2010 to 2015.

7.0 Plan for Review of Santa Fe's Values Statements - Lisa Armour

Part of our review of Santa Fe's values statements will be to poll the college community for internal examples illustrating application of the values, external (other institutions) examples of application of the values, and opportunities for broader application of the values. The enduring nature of values was discussed. It was suggested that review of the values may be more of an affirmation process than a revision process. There was discussion about methods for determining the extent to which our plans and choices reflect our values, and whether our values statements can be improved. Bennye Alligood, Naima Brown, Rhonda Morris, David Schlafer, and Joan Suchorski will work with Lisa to create a plan for discussion at a future RPC meeting.

8.0 Adjournment

The meeting was adjourned at 3:22 pm.