

Present: Ed Bonahue, Mike Droll, Lela Elmore, Steve Fisher, Ginger Gibson, Kelly Gridley, Karen Griffin, Barbara Hirschfelder, Paul Hutchins, Eugene Jones, Tim Nesler, Bill Reese, Dan Rodkin, Laurel Severino, Julie Shay, David Schlafer, Angie Siekers, Lynn Speer, Joan Suchorski, Lynn Sullivan, Marilyn Tubb

Absent: Drew Hart, Mike Hutley, David Price, Clay Smith, Bruce Tucker

Recorder: Amy Nichols

Guest: None

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Mike Droll called the meeting to order at 2:05 p.m.

The minutes from the February 25, 2010 meeting were approved as corrected.

Bill Reese gave an overview of the Master Plan, which is not the College's only planning document, but it does provide a standard for populating the College. He explained the process of using the Master Plan for determining future college growth and the steps for state submittal. Bill also stated utilities and IT infrastructure are not included in the plan, but our centers are for the first time. Bill has a deferred maintenance list which he will share with the committee. It was stated that distribution of funds is based on relative need; therefore SF needs to show utilization of space and properly identify the use of space at all sites. A lengthy discussion followed regarding the impact of online courses to relative need and utilization of space. It was decided that the codes for virtual learning may need to be reviewed.

Ginger Gibson provided handouts and discussed operating budget revenues and expenditures. SF revenues consist of state funding, tuition, student fees, and investment income. Other sources of revenues are projected based on actual results from the most recent year as well as known changes to contract/agreement amounts. Expenditures include personnel services, current expense, capital outlay, and contingency/fund balance. Pursuant to state policy, the unappropriated Ending Fund Balance is set at 5%, however, SF Board of Trustees requests a total unrestricted Ending Fund Balance of approximately 7%. The committee agreed to accept the budget recommendations as presented by Ginger.

The meeting adjourned at 3:10 p.m., at which time, the committee members established work groups to review the draft mission statements in response to SACS CR 2.4 Recommendation.

The next RPC meeting is scheduled for March 18<sup>th</sup> at 2 p.m. in S-318.

DRAFT