



Resource Planning Council

Minutes

January 14, 2010

MEMBERS PRESENT: Bennye Alligood, Erik Anderson, Ed Bonahue, Chuck Clemons, Mike Droll, Steve Fisher, Ginger Gibson, Barbara Hirschfeld, Kim Kendall, Tom Mason, Tim Nesler, David Price, Bill Reese, Clay Smith, Lynn Speer, Joan Suchorski, Portia Taylor, Bruce Tucker

GUESTS: Eugene Jones, Maureen McFarlane, Angie Siekers, Marilyn Tubbs

CALL TO ORDER: The meeting was called to order by Mike Droll at 2:06 pm

APPROVAL OF MINUTES: Motion by Chair, Dr. Droll and seconded by Dr Taylor

Mike Droll – A brief update on SACS-COC

- Past minutes of the council can be viewed on the Resource Planning Council Web site
- SACS information can be seen on the Resource Planning Council Web site
- The SACS Visiting Committee interviews will begin on Monday, Feb 8, 2010. The details are being finalized.
- The Visiting Committee schedule, Santa Fe counterparts to Committee members, tables, and phone lists will be posted to the RPC Web site.
- Institutional Effectiveness: What we see come out of this visit, where we need to be (as an Institution) in 2013 and the need of the next few cycles for evaluation and documentation. The RPC has to be a leading council in that regard. The council should be very focused on IE and resource allocation and provide documentation of those processes.
- A New Aspect of SACS: The Quality Enhancement Plan
- The QEP to be headed by Eugene Jones. The QEP provides the kind of data the council needs to look at and use.

Eugene Jones – The Quality Enhancement Plan

- A big component in our SACS 2013 accreditation. A plan that is the most comprehensive college wide, tied with student success and student learning
- Evaluating software with Tim Nessler that will help analyze all the various data needed including budget, planning and Personnel management
- A Topic Committee with subgroups that represent all of the college will be formed

- The Topic Committee will be responsible for topic selection and topic planning
- Out of all the possible plans that will be submitted the Topic Committee must choose one and commit to it for the next two years
- Mike Droll comments that the QEP has a five year implementation. It has to last. The college must have the resources for the entire time frame. It must have a very structured outline

Mike Droll – S.M.A.R.T. Objectives

- Thanks to all who did one
- Do some midpoint progress by the end of the month. When the visit comes next month we can have something to say or show
- If you don't have one, get one in
- Navigation of the SMART Objectives screen. How to edit, put in details of actual outcomes, entitle MIDPOINT PROGRESS all caps
- Ginger Gibson comments that this is a good way to capture the information and to see what other program areas are doing

Ginger Gibson – Restructuring the Resource Planning Council

- Because of the QEP there needs to be a wider representation of the campus
- It will become a 12 month council that will overlap fiscal and academic years
- Plan to meet on a regular and published schedule
- This reconstituted body will revise, monitor, assess, and add strategic directions for the QEP and ongoing
- The restructured council must have a feel for the college, a feel for the community, and a feel for direction. The council will incorporate a more diverse cross section of the campus

Mike Droll – Strategic Initiatives

- These look good and we would approve but what is the best functional perspective that can do that?
- Look at cost, risk and business plan of initiative
- Need an advocate or sponsor for each one of those strategies
- Work on your SMART Objectives that will address one of these strategies
- Dust off the previous enrollment plan. Maybe we want to go back to that at our next meeting

Next meeting: Thursday February 11, 2010, room S-327, 2:00 pm

(Update : Meetings will be held in S-318)

CALL FOR NEW BUSINESS

ADJOURNMENT: Mike Droll adjourns at 3:25 pm

DRAFT