

Resource Planning Council

December 10, 2009

Attending: Barbara Hirschfelder, Ginger Gibson, Tim Nessler, Bennye Alligood, Kim Kendall, Erik Anderson, Paul Hutchins, Mike Droll, Portia Taylor, Dave Price, Ed Bonahue, Peggy Werts, Lola Christian, Lynn Sullivan, Bruce Tucker and Gayle Davis.

The meeting was called to order by Mike Droll at 2:37 pm

Mike Droll: Update from the SACS Annual Meeting in Atlanta Dec 5-8, 2009

- Process to revitalize the RPC at Santa Fe
- Processes need to be deliberate and with full participation.
- 100% participation from each planning unit by January 30, 2010
- Handout on Chapter 10: Executive Summary of the Institutional Effectiveness Manual, Third Edition

Ginger Gibson: Answers to questions on Planning Units

- The vice presidents determine the planning units.
- Use the Annual Planning Objectives found on the RPC website
- Every department in the institution is in essence a planning unit
- The Program Review is equal to the consolidation of the Planning Unit
- Handout of the draft on 2008-2013 Strategies

Ed Bonahue:

- Faculty and staff take an active role in planning
- For Academic Affairs each department will equal one planning unit

Mike Droll: Structure

- The objectives in planning need to be in our control
- Self contained by the planning unit

Mike Droll: Program Review

- Regulations from SACS state that all Administrative Units/Educational Units do a Program Review for 2-3 cycles
- A plan, do, check, act process(PDCA)
- A three year cycle at minimum when we submit our report to SACS for 2013

Ed Bonahue: A prospective on the SACS-COC Annual meeting

- Visiting committee will be an assessment of the whole college

- Opens a door to take an interest in any of our academic planning now or in the future and with our compliance
- Great professional development. In the future, would like to see half of Academic Administration attend the annual meetings.
- It is better and easier to follow SACS regulation from the beginning than to have an endless cycle of documentation year after year.

Ginger Gibson: Physical and Finance at Annual meeting

- Physical and financial requirements mentioned at every meeting and session
- The role of this committee plays a vital part of in planning and institutional effectiveness
- Next meeting in January we will make a draft of our strategies and an assessment

Ed Bonahue:

This will be college-wide. It has to affect more than one goal. Think about Outreach, Access and Delivery.

Look at the Principals for Accreditation on our college website SACS resources link
<http://www.sfcollege.edu/sacs/>

QEP (Quality Enhancement Plan) located there also.

Handout on Core Requirements Principles for Accreditation

1. Core Requirements – conditions for eligibility have taken place. If we fail the core requirements we end up on probation.
2. CR 2.5 Institutional Effectiveness – Comprehensive standards should be ongoing, (2 or more cycles) integrated (not in a vacuum) and institutional-wide (comprehensive).
3. We need to strengthen our documentation.

Notice: Open Invitation, Thursday, Dec 18, 2009 for Program Review with Dr. Curtis Jefferson 10:00 am, IERP Conference Room

Meeting was adjourned at 3:40 pm by Mike Droll.

Next meeting set for Thursday January 14, 2010 at 2:00 pm