

SANTA FE COLLEGE
3000 NW 83rd St, R-112
Gainesville, FL 32606
Telephone: (352) 395-5443
Fax: (352) 395-4129



Student Account Information Change Request

Allow 3-5 business days for processing

PLEASE PRINT CLEARLY

Current Legal Name: _____

Previous Legal Name (if applicable): _____

Phone Number: _____

Date of Birth: _____

Known Student ID Number(s): _____; _____; _____

Select action requested:

Merge multiple student ID numbers

Student ID number you use: _____

****Documentation required: driver's license OR passport, AND signed social security card**

Social Security number correction

Correct social security number: _____

****Documentation required: driver's license OR passport, AND signed social security card**

Name change or correction

Correct legal name: _____

****Documentation required: driver's license OR passport OR marriage certificate OR divorce decree**

Date of birth correction

Correct date of birth: _____

****Documentation required: driver's license OR passport**

By signing this document, I certify that all information submitted is complete and accurate. I also understand my documentation is subject to verification by the Office of The Registrar, and in cases where submitted documentation is forged, tampered with or otherwise fraudulent, I may face criminal and/or disciplinary actions in accordance to applicable Federal and State laws, and/or college policy as defined in the Student Conduct Code.

Signature: _____

Date: _____

OFFICE OF THE REGISTRAR USE ONLY:

Date Received: _____

Processed By: _____ **Date Processed:** _____

Santa Fe College (SF) is committed to maintaining a work and educational environment that embraces diversity and where no member of the college community is excluded from participation in, denied the benefits of, or subject to discrimination in any college program or activity based on: their race, ethnicity, national origin, color, religion, age, disability, sex, pregnancy status, gender identity, sexual orientation, marital status, genetic information, political opinions or affiliations, or veteran status. This commitment applies to employees, volunteers, students, and, to the extent possible, to third parties, applicants for admission, applicants for employment, and the general public. Inquiries regarding non-discrimination policies or concerns about discrimination or harassment, including concerns about sexual harassment or sexual violence under Title IX, should be directed to Jasmine Gibbs, Equity Officer and Title IX Coordinator, 3000 NW 83rd Street, R-Annex, Room 113, Gainesville, Florida 32606, 352-395-5950, equity.officer@sfcollge.edu.
Updated 1/30/18 IH