**Library Advisory Committee**

**Meeting Minutes**

**February 1, 2018 | 2:00pm; Y-102**

Attending: Doug Klepper (Chair)--Social & Behavioral Sciences, Randy Handel--English, Robert Malinowski--Fine Arts, Ulysses Fann--Information Technology Services, Ramona Miller-Ridlon—Interim Library Director, Nance Lempinen-Leedy—Librarian

Call to Order – Chair, 2:14pm

**Updates** – Ramona Miller-Ridlon, Interim Library Director

* Library Director search - The search continues; one failed search; posting is reopened with a modified job description; open until 2/15 so we’re in a holding pattern; Ramona was chair of first search committee believed to be chair of the next committee; members of the search committee that were present suggested a smaller group. Ramona meets with the provost 2/2 to discuss moving forward.
* Integrated Library System (ILS) – The implementation of the state-wide ILS (admin software that runs our catalog, circulation, etc.) has been postponed and likely will not happen at all. The contracted company, Innovative Interfaces, Inc. (III), failed to honor the terms of the contract and could not fix problems discovered during second phase of testing. The Florida Academic Library Services Cooperative (FALSC) has issued a letter to III detailing the default in contract. III has 90 days to rectify problems but FALSC does not expect a resolution. FALSC Member’s Council on Library Services (library directors state-wide) will decide next steps at their March meeting.
* Learning Commons – The College was awarded Title III grant funds for a Learning Commons. Initially the grant called for renovations to P building for the Learning Commons; budget funds awarded were not enough to fund P building so library staff were informed that the library space would be renovated to incorporate a Learning Commons. Concerns were raised by faculty and student government at Senate but plans move forward for renovation to the library space. The library is represented on two subcommittees of the Title III Task force: Teaching and Learning (Ramona) and Design & Renovation (Nance). The task force awaits proposed design solutions from the architect and design firms and will receive an update at a meeting of the entire Task Force on 2/2. A position has been posted for a Learning Commons Manager; it is unclear how that new position would interface with the Library Director and supervision of the building.

**Old Business** – Nance Lempinen-Leedy

* Nance updated the committee on the completion of the Classroom Collection relocation project.
* Over the summer library faculty liaisons reviewed remaining VHS copies for age, condition & curriculum appropriateness. Titles to remain in the collection were replaced with DVD copies and moved to the Media Collection to improve circulation.

**New Business** – Nance Lempinen-Leedy

* Policy Updates – several library policies require updates to language, links, and current practice. Since not all committee members were present, Nance will send the policies to the whole committee for review and call for votes via email. Policies under review include:
  + Building Use
  + Classroom Collection
  + Collection Development
  + Computer Use
  + Library Room Use
  + Reserve Collection

**Open Discussion**

Randy – would like to draft a statement about the Learning Commons and its location and impact on library services. Doug agreed; Ulysses asked to review the statement; members will discuss the implications of the Learning Commons in the library with constituents.

Doug – with changes to Academic Foundations, LAC membership now includes two representatives from the English department (Randy & Ann). Members should discuss and determine who will continue membership on the committee.

Adjourned 3:11pm