**Library Advisory Committee**

**Meeting Minutes**

**December 3, 2021 | 1:00 p.m. | Zoom**

Present: Doug Klepper, Li Ren-Kaplan, Brett Holbrook, Ulysses Fann, Nance Lempinen-Leedy.

* Klepper called the meeting to order at 1:03 p.m.

**Updates**

* Lempinen-Leedy gave an update regarding personnel changes:
  + Alora Cummings, new Library Support Specialist in Technical Services specializing in cataloging. Cummings previously worked at the Alachua County Library District in Technical Services and recently completed her MLS degree.
  + Library Director search conducted in Fall 2021. Declared a failed search due to lack of competition in the pool of candidates. Lempinen-Leedy will continue as Interim Director until further notice.

**New Business**

* Lempinen-Leedy reviewed updates to the Collection Development Policy.
  + All documents shared with committee members via email prior to the meeting.
  + Klepper called a vote at 1:25 p.m.
  + Updated policy passed unanimously.
* Lempinen-Leedy reviewed updates to the Study Room Policy.
  + All documents shared with committee members via email prior to the meeting.
  + Holbrook suggested possible wording change regarding the room reservation card. Lempinen-Leedy explained how the reservation cards are used and the group determined the existing wording accurately describes the process.
  + Holbrook asked for clarification on the limited use rules during finals. Klepper expressed concern that students be notified of the changes to rules of use. Lempinen-Leedy explained the finals week modifications and the process for posting the changes in advance. Slight rewording was suggested.
  + Holbrook requested clarification about the minimum number required to maintain a reservation. Lempinen-Leedy explained procedure for capping reservations when groups leave a study room and for transitioning between users with reservations.
  + Klepper called a vote at 1:40 p.m.
  + With suggested changes to wording regarding finals week rules, updated policy passed unanimously.
* Open Discussion – Happy Holidays to all!
* Klepper adjourned the meeting at 1:45 p.m.