

INTERNATIONAL STUDENT SERVICES
 3000 NW 83rd Street
 Building S, Room 310
 Gainesville, FL 32606
 Phone 352-395-5607/Fax 352-395-4484
international@sfcollge.edu



ACADEMIC ADVISOR'S CERTIFICATION OF COMPLETION OF DEGREE REQUIREMENTS FOR REDUCED COURSE LOAD APPROVAL

An F1 student that is intending to take less than 12 credit hours in his/her last semester must complete and submit this form to the Office of International Student Services (ISS) or email it at international@sfcollge.edu. The information requested on this form is required by Santa Fe College to authorize a reduced course load. Please, make an appointment with your academic advisor to fill out this form.

I. To be completed by the Student:

Last Name	First Name	SFID
E-mail	Degree Level	Major of Study

II. To be completed by the academic advisor: Please check what is applicable to the above-mentioned student.

Does the student currently has met the graduation requirements? (Circle one) YES NO

Please indicate the following:

2.0 GPA or higher
 Foreign Language
 Credit hours: _____

This is to certify that the above-mentioned international student will meet all degree requirements and be eligible to graduate by _____. Since _____ is the student's final term of study. (Specify Month & Year) (Specify Term & Year)

The student is currently enrolled for _____ credit hours; less than a full course load (12 credit hours).

Other comments: _____

Advisor's Name	Advisor's Signature	Phone
Email	Date	

III. To be completed by ISS Advisor (Designated School Official):

In accordance with 8 CFR 214.2(f)(6)(iii)(C):

____ Student's request for reduced course load is APPROVED.

____ Student's request is DENIED. He/She must remain registered for a full-time course load to remain in compliance with immigration regulations.

Notes: _____
 ISS Advisor/DSO: _____ Signature: _____ DATE: _____