

INTERNATIONAL STUDENT SERVICES
3000 NW 83rd Street
Building S, Room 310
Gainesville, FL 32606
Phone 352-395-5607/Fax 352-395-4484
international@sfcollge.edu



**ACKNOWLEDGEMENT STATEMENT
AUTHORIZED EARLY WITHDRAWAL/ABSENCE**

All F-1 students intending to withdraw from school and depart the United States prior to program completion must complete and submit this form to the Office of International Student Services (ISS) or email it at international@sfcollge.edu. Please submit this completed form along with a copy of your airplane ticket and a brief statement explaining your absence.

Last Name	First Name	SFID
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1. I have been advised by an ISS advisor on F-1 immigration regulations and ISS policies related to taking an authorized leave of absence in either the fall or spring term and have provided a copy of my ticket. I understand that:
 - 1) Along with this form, I must submit:
 - (a) a copy of my airline itinerary noting US departure and US return dates
 - (b) a brief statement explaining your situation and why you decided to take this action
 - 2) Permitted 15 days grace period from date of termination.
 - 3) I must remain **outside** the U.S. for the duration of the term; I must not return more than 30 days prior to the start of the following term when I plan to resume my studies.
 - 4) ISS will terminate my SEVIS record for Authorized Early Withdrawal. I will need to contact ISS and confirm my return to the US and provide ISS with a copy of my return ticket to the U.S. no less than 30 DAYS before my expected return date. Due to unpredictable SEVIS processing times, I may have to request a new I-20, and pay the SEVIS I-901 fee in order to return to the U.S. and resume my studies.
 - 5) If I anticipate an absence of more than one semester, I must contact my academic department as this may affect my academic standing at the university.
2. I have been advised that **upon my return to SF, I must enroll full-time**, even if I return to resume my studies in the summer semester (which in other circumstances would be an optional term). If I return in SUMMER, I must enroll in at least 12 credits. Failure to do so will result in the termination of my SEVIS record and will put me **out of status**.

ISS: Phone: 352-395-5504 FAX: 352-395-4484 Email: international@sfcollge.edu

I attest that I accept all responsibility inherent in the conditions and details as stated above.

STUDENT'S SIGNATURE

Date