

**INTERNATIONAL STUDENT SERVICES**  
 3000 NW 83rd Street  
 Building S, Room 310  
 Gainesville, FL 32606  
 Phone 352-395-5607/Fax 352-395-4484  
[international@sfcollge.edu](mailto:international@sfcollge.edu)



**ACADEMIC ADVISOR'S CERTIFICATION OF COMPLETION OF DEGREE REQUIREMENTS FOR REDUCED COURSE LOAD APPROVAL**

An F1 student that is intending to take less than 12 credit hours in his/her last semester must complete and submit this form to the Office of International Student Services (ISS) or email it at [international@sfcollge.edu](mailto:international@sfcollge.edu). The information requested on this form is required by Santa Fe College to authorize a reduced course load. Please, make an appointment with your academic advisor to fill out this form.

**I. To be completed by the Student:**

Last Name	First Name	SFID
E-mail	Degree Level	Major of Study

**II. To be completed by the academic advisor:** Please check what is applicable to the above-mentioned student.

Does the student currently has met the graduation requirements? (Circle one) YES NO

Please indicate the following:

2.0 GPA or higher       Foreign Language       Credit hours: \_\_\_\_\_

This is to certify that the above-mentioned international student will meet all degree requirements and be eligible to graduate by \_\_\_\_\_. Since \_\_\_\_\_ is the student's final term of study. (Specify Month & Year) (Specify Term & Year)

The student is currently enrolled for \_\_\_\_\_ credit hours; less than a full course load (12 credit hours).

Other comments: \_\_\_\_\_  
 \_\_\_\_\_

Advisor's Name	Advisor's Signature	Phone
Email	Date	

**III. To be completed by ISS Advisor (Designated School Official):**

In accordance with 8 CFR 214.2(f)(6)(iii)(C):  
 \_\_\_ Student's request for reduced course load is APPROVED.  
 \_\_\_ Student's request is DENIED. He/She must remain registered for a full-time course load to remain in compliance with immigration regulations.  
 Notes: \_\_\_\_\_  
 ISS Advisor/DSO: \_\_\_\_\_ Signature: \_\_\_\_\_ DATE: \_\_\_\_\_