

SIGNATURE PAGE

STUDY ABROAD PROGRAM PROPOSAL FORM



This form must be completed for all SF study abroad programs that a faculty member wishes to promote for the following year. If you have any questions or need additional information, please contact Paloma Rodriguez (ext. 5607 or A-213). This form needs to be signed by all the faculty leaders and their Department Chairs. Faculty leaders are responsible for providing an electronic copy of their full proposal to the Chair of their Department for his/her review.

1. Faculty Member/Program Sponsor:

2. Program for which you are seeking approval:

3. Cities:

4. Dates:

5. Courses:

6. Price: _____

APPROVALS:

Applicants for travel abroad must recognize that the college and the state require a high degree of oversight.

Name of Submitting Faculty Member (1)	Signature	Date
Name of Submitting Faculty Member (2)	Signature	Date
Name of Department Chair/Director	Signature	Date
Name of Department Chair/Director	Signature	Date
Name of Coordinator, International Education	Signature	Date
Provost/VP for Academic Affairs	Date	

*Final approval for all programs, changed or unchanged must be given by the Board of Trustees before un-refundable payments are made by students – contact Paloma Rodriguez for more information.