ACG 2021 ONLINE
FINANCIAL ACCOUNTING
SPRING 2017

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E-mail: daneen.adams@sfcollege.edu
Webpage: http://www.sfcollege.edu/instructors/a/daneen-adams

OFFICE HOURS: Monday online 3:00-6:00
Tuesday and Thursday at Starke 8:30-9:30 am, 10:45-11:00 am, 12:15-1:00
Wednesday online 2:00-5:00

ISBN No.: 0-618-62676

Course Description:
ACG 2021 is a one-semester course in Financial Accounting. It is an extremely fast-paced
course. This course includes the same materials covered in the two-semester Principles of
Accounting sequence, ACG 2001 and ACG 2011. Topics covered in these courses include
the basic accounting cycle, cash, accounts, receivable, inventory transactions, long-term
asset transactions, the corporate form of business, long-term liabilities, the statement of
cash flows and financial statement analysis. This course in Financial Accounting will cover
ISBN # 9780618626762

Withdrawal Dates:
Last day to drop and receive a refund: 1/10
Last day to drop and receive a “W” 3/22
After this date the professor will not withdraw any student.

COURSE POLICIES

Chapter Quizzes:
THIRTEEN CHAPTER QUIZZES WILL BE GIVEN. EACH QUIZ IS WORTH A MAXIMUM OF 5
POINTS. CHAPTER QUIZZES COVER THE CHAPTER TEXT AND ASSIGNMENTS. QUIZZES
MUST BE TAKEN BY THE DEADLINE FOR EACH CHAPTER. NO MAKE UPS WILL BE GIVEN. I
UNDERSTAND THAT THERE MIGHT BE A COMPUTER ISSUE OR SOME OTHER ISSUE WITH A
QUIZ SO INSTEAD OF DROPPING THE LOWEST QUIZ SINCE SOME STUDENTS MAY GET A 5
ON ALL OF THE QUIZZES, I WILL JUST GIVE EVERYONE 5 BONUS POINTS AT THE END.
THEREFORE WHEN THIS ISSUE COMES UP NO MAKE UPS WILL BE GIVEN!!! PLEASE DO
NOT ASK! PLEASE LOOK AT THE SYLLABUS TO SEE WHEN THE QUIZZES OPEN AND CLOSE.
IT IS YOUR RESPONSIBILITY TO KNOW THIS.

Exams:
All tests will be on campus at the Big Open Lab in N Building.

FOR MY ONLINE STUDENTS:
IF YOU CAN NOT GET TO THE BIG OPEN LAB TO TAKE THE TEST IT IS YOUR
RESPONSIBILITY TO LET ME KNOW. IF YOU ARE OUT OF THE AREA THEN YOU NEED TO
CONTACT A LOCAL COLLEGE TO ASK IF YOU CAN TAKE IT THERE. THIS IS YOUR
RESPONSIBILITY.
ALSO IF YOU CAN’T COME TO CAMPUS THEN THERE IS A SERVICE CALLED PROCTOR U THAT ALLOWS YOU TO TAKE THE TEST ALMOST ANYWHERE WITH INTERNET ACCESS WHILE UTILIZING A COMPUTER WITH A WEBCAM. ALL APPOINTMENTS SHOULD BE MADE AT LEAST ONE WEEK IN ADVANCE. TO MAKE AN APPOINTMENT, TEST TAKERS go to http://www.proctoru.com/portal/sfcollege/

SELECT THE EXAM, DATE AND TIME THEY DESIRE. THERE IS A FEE FOR PROCTOR U. THERE PHONE NUMBER IS 1-855—772-8678. IT IS YOUR RESPONSIBILITY TO TAKE THE TEST ON THE EXAM DATE OR BEFORE THE EXAM DATE. NO ONE IS ALLOWED TO TAKE IT AT A LATER DATE. YOU WILL BE GIVEN A ZERO IF YOU DON’T TAKE IT ON OR BEFORE THE SCHEDULED DATE- PERIOD. NO EXCEPTIONS.

For on campus exams, bring only your four function calculator, pens or pencils, erasers, PICTURE ID, and yourself. Books, notes, blank paper, etc. will not be allowed. Come early. Bathroom breaks are discouraged. Instructor will provide an exam paper, stapler, and tissue. Good Luck! No Programming Calculators Allowed.

Please look at page 5 for the schedule of tests.

Missed Exams and Make-Up Policy:

Exams must be taken when scheduled except in cases of documented illness or court appearances. If you let me know prior to the missed exam and have a documented excuse for your absence, you will not be given a make-up exam; instead, your final exam will count as two exams. There is no provision for a missed final so you must take it at the scheduled time. Some examples of documented excuses are a statement issued by your physician’s office written on office letterhead, a summons to appear in court on a specific date and time, a death of an immediate family member. PLEASE LET ME KNOW AS SOON AS POSSIBLE IF THERE IS A CONFLICT. You must try to contact me prior to the exam. If you miss an exam without a valid documented reason, you will receive a zero. The documented excuse can not be dated after the exam date.

OPTIONAL EXTRA CREDIT PROJECT:
Annual report project on the webpage due 4/6

Annual Report Project:
THE EXTRA CREDIT IS ON PAGE 277. PLEASE LOOK AT THE INSTRUCTIONS #1 AND #3 AND ANSWER PART A-B-C-D E (OPTION A) IN A WORD DOCUMENT OR POWER POINT SLIDE) ANSWER ALL THE QUESTIONS.

If it is 1 day late the max. pts you can earn is ½ the points. If it is 2 days late, you receive NO points.
Course Grade:

Course Point Requirements. Grades are based on the following point values. All tests are multiple choice.

- Optional Extra credit project 0-18
- Consent Form 2
- Chapter 1-4 Exam 100
- Chapters 5, 6, 7, 8 Exam 100
- Chapters 9, 10, 11, 12, 13 Exam 100
- Quizzes 13 x 5 pts each 65

Total Points 367

GRADING SCALE and GENERAL GUIDELINES:

Grading Scale:

- A = 90 - 100 %
- B = 80 - 89 %
- C = 70 - 79 %
- D = 60 - 69 %
- F = 0 - 59 %

I give +'s on the 5's. For example if you had a 85 I would give you a B+.

College Academic Integrity
It is YOUR responsibility to read and abide by the SF Code of Student Conduct that outlines general guidelines pertaining to academic integrity. This can be found at the following site:

http://dept.sfcollege.edu/rules/content/media/PDF/Rule_7/7_23.pdf

Americans with Disabilities Act (ADA)
Required statement: If you are a student with a disability: In compliance with Santa Fe College policy and equal access laws, I am available to discuss appropriate academic accommodations that you may require as a student with a disability. Requests for academic accommodations need to be made during the first week of the semester (except for unusual circumstances) so arrangements can be made. You must be registered with Disabilities Resource Center (DRC) in S-229 for disability verification and determination of reasonable academic accommodations. For more information, see


Discrimination/Harassment Policy
SF prohibits any form of discrimination or sexual harassment among students, faculty and staff. For further information, refer to College Rule 2.8 at

http://dept.sfcollege.edu/rules/content/media/PDF/Rule_2/2_8.pdf

Student Rights & Responsibilities
The purpose of this document is to provide students with a general overview of both their rights and responsibilities as members of the Santa Fe College community. For a complete list of students’ rights and responsibilities go to

ACG 2021 IN CLASS SCHEDULE AND ONLINE SCHEDULE OF EXAMS
AND QUIZZES
ALL EXAMS WILL BE GIVEN IN THE BIG OPEN LAB

<table>
<thead>
<tr>
<th>ACG 2021 Online</th>
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<tbody>
<tr>
<td>Quiz on Chapter 1</td>
<td>1/5-1/12</td>
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<tr>
<td>Quiz on Chapter 2</td>
<td>1/12-1/19</td>
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<tr>
<td>Quiz on Chapter 3</td>
<td>1/19-1/26</td>
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<tr>
<td>Quiz on Chapter 4</td>
<td>1/26-2/2</td>
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<tr>
<td>TEST ON CH 1-2-3-4</td>
<td>1/7 FROM 1:15-2:30 IN THE BIG OPEN LAB</td>
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<tr>
<td>Quiz on Chapter 5</td>
<td>2/9-2/16</td>
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<td>Quiz on Chapter 6</td>
<td>2/16-2/23</td>
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<tr>
<td>Quiz on Chapter 7</td>
<td>2/23-3/2</td>
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<td>Quiz on Chapter 8</td>
<td>3/2-3/14</td>
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<td>TEST ON CH 5-6-7-8</td>
<td>3/21 FROM 1:15-2:30</td>
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<td>Quiz on chapter 9</td>
<td>3/23-3/30</td>
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<td>Quiz on Chapter 10</td>
<td>3/30-4/6</td>
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<td>Quiz on Chapter 11</td>
<td>4/4-4/11</td>
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<td>4/6-4/13</td>
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<td>Quiz on Chapter 13</td>
<td>4/11-4/20</td>
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<tr>
<td>TEST ON CH 9-10-11-12-13</td>
<td>4/27 FROM 10:30-12:00</td>
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<td>Chapter</td>
<td>Chapter Assignments</td>
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<td>1</td>
<td>SE 4, 6, 8, 9 E 9, 10, 11, 14 P 2,3,4,6</td>
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<td>2</td>
<td>SE 3, 4, 5, 6, 7 E 6, 7, 8, 9, 10 P 1,2,7</td>
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<td>13</td>
<td>SE 1,4,5, 6, 7, 8 E 3,5,6,7, 11</td>
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**SE = Short Exercises**  
**E = Exercises**  
**P = Problems**