

**Santa Fe College
Request for Qualifications #03-18F
Legal Advertisement**

Santa Fe College, Department of Facilities Planning & Construction, is soliciting statements of qualifications for Architectural Services for a major project renovation and remodel of the E Auditorium on the Northwest campus in Gainesville, Florida. Services are expected to include project programming, design, and construction administration services for a substantial interior renovation and MEP upgrade of approximately 6,000 GSF. The program consists of stage, back of house space and auditorium for general education, meeting space, and music education programs.

Firms, companies, and individuals interested in providing these services shall submit one (1) electronic copy and eight (8) original paper copies of their qualifications package. The electronic copy shall be submitted on a CD-ROM as an Adobe PDF file. Qualification packages shall be submitted to Santa Fe College in one sealed package clearly marked on the outside with "RFQ #03-18F Santa Fe College E Auditorium Renovation/Remodel Architectural Services" and the closing date and time, addressed to:

Jessica Vander Biezen, Project Manager
Facilities Planning & Construction
Santa Fe College, 3000 NW 83rd Street, U-27
Gainesville, Florida 32606

Qualifications packages must include:

1. Project understanding, approach, and method.
2. Related Experience; list up to ten relevant projects of comparable type, size, & complexity. Include past project work for the College, if relevant.
3. Summary of firm's current workload, including remaining fees.
4. List of all firm's employees, their qualifications, and their role in providing the desired services to the College.
5. List firm's sub-consultants, their qualifications, and their role in providing services to the College.
6. List of at least three (3) client references to include organization name, contact person, telephone number(s), and e-mail address.
7. Proof of professional liability insurance (minimum coverage of \$1,000,000).
8. Firm's and employees' certifications and registration with regulatory agencies, professional organizations, etc.
9. Firm's MBE certifications or credentials.
10. List the location of all offices (firm and sub-consultants) involved with this project and approximate distance (in miles) and time (in hours & minutes) to the Northwest campus.
11. Summary of litigation, if none please so state. Provide a summary of any litigation, claim(s), bid or contract dispute(s) filed by or against the Firm in the past five (5) years which is related to the services that the Firm provides in the regular course of business.

Qualification packages will be received until 2:00 P.M., local time, on Friday, November 17, 2017.

Qualification packages received after that time will not be accepted under any circumstances. No fax or e-mail submissions will be accepted.

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Additional information about the RFQ is available at:

<http://www.sfcollege.edu/finance/purchasing/bids/index>

Inquiries regarding the RFQ requirements should be directed to:

Jessica Vander Biezen, Project Manager

jessica.vanderbiezen@sfcollege.edu

Santa Fe College is committed to an environment that embraces diversity, respects the rights of all individuals, is open and accessible, and is free of harassment and discrimination. For more information, visit www.sfcollege.edu/eaeo or contact equity.officer@sfcollege.edu.

Gainesville Sun

October 27, November 3, November 10, 2017