

**Santa Fe College
Bookstore Advisory Committee
Minutes for Meeting held October 15, 2014 at 1:00 p.m.
Cabinet Room**

Members Present: Doug Bagby (Co-Chair), Austin Browning, Bill Hatfield (Bookstore), Audrey Holt, Dalton King, Frieda Long, Mary Jane Mahoney (Bookstore), Susan Miller (Co-Chair), Mia Mwangi, Ethel April Owusu, David Price, Carol Pugh, Kara Schiferl

Members Absent: None

Ex- Officio: David Schlafer, Secretary to the Committee

Guests: None

Approval of Minutes

The September 17, 2013 minutes were approved.

Bookstore Report

- The bookstore deployed an express rental and online pickup program
- Over 70% of titles are on the rental list
- Also renting TI-83 calculators
- Participated in Orientation and assisted students in the BOL
- New offerings include the scrubs for Nursing and art kits for Fine Arts
- Only 2% of students are opting for a digital text
- Processed over 5,000 online orders
- For the next graduation, they have already sold over 60 caps and gowns and they remain currently available
- The bookstore will be raising money for breast cancer awareness and participating in the United Way in November
- Adoptions are due today with 70-75% in already.
- The faculty reception to review the shelves is November 20th from 11:00 – 2:00.

Faculty Enlight

- Mahoney discussed Faculty Enlight, the new online ordering system for faculty to adopt books.

Scholarships

- Schlafer explained the current process for bookstore-awarded scholarships

Committee Charge

- Schlafer explained the Committee Charge – to bring issues before the committee for discussion and action when necessary.

Open Discussion

- Holt mentioned that she was not informed of a book that was not available. Bookstore will e-mail when this occurs. Miller recommended department chairs be copied as well.
- Discussion took place regarding loose leaf books and the College's objection to them in general. Miller mentioned that she discussed this in Chairs & Directors meetings.
- Discussion took place on buying access codes separately when not included in the book.

The meeting adjourned at 2:05 p.m.