

Executive Officers

Chair: *Mrs. Jessica Brown*

Vice Chair: *Mr. Noah Hundley*

Secretary: *Dr. Julie McGrath*

Treasurer: *Ms. Tyffany Wishart*

Standing Committee Representatives

Bylaws and Elections: *Mr. Noah Hundley*

Historians: *Mrs. Lisa McNair*

Salary and Benefits: *Mr. Noah Hundley*

Meeting Date: January 16, 2019  
Minutes prepared by: *Julie McGrath*

Please note that copies of the minutes and corresponding agendas can be found on the Career Service Council website, <http://www.sfcollege.edu/csc/> under "Current Agenda Items." Our email address is [csc@sfcollege.edu](mailto:csc@sfcollege.edu).

**Representatives and Officers Present:**

Carol Pugh	Kathy Duvall	Paula Gainey	Tim Modisette
Oralia Gamino	Krystal Nelson	Julie McGrath	
Lisa McNair	Missy Hamlow	Darrell Linzy	

**Members, Guests and Others Present:**

Jason Head	Dawn Deutsch	Christina Arnold
Cathy Keen	Virginia Peter	Benjamin Fox
Brittney Frisina	Renee Marshall	Larry Cauthen

I. **Call to Order:**

Chairperson Jessica Brown called the meeting to order at 10:05am in Building S, Room 326.

II. **Approval of Minutes:**

A motion was made by Missy Hamlow to approve the minutes from November 14, 2018.  
Seconded by Lisa McNair. Approved unanimously.

III. **Communication from College President:** (Presented by Ms. Patti Locascio on Dr. Sasser's behalf)

1. Shared the status of the Presidential selection process, and that it is getting started. The committee will request feedback from Career Service Council. There is consideration of hiring an executive recruitment consultant.
2. Reiterated the announcement that all employees, except student work-study, can qualify to receive the supplement that will be paid out in April paychecks.

IV. **Treasurer's Report:**

No Report

V. **Committee/Representative Reports:**

1. **Bookstore Advisory Committee:** No Report.
2. **Bylaws and Election:** No Report.

3. **Food Service Advisory Committee:** No Report.
4. **Historian:** Working to create a Facebook page.
5. **Salary and Benefits:** No Report.
6. **Sustainability Committee:** No Report.
7. **Transportation and Security:** No Report.

VI. **Old Business:**

1. **Other duties as assigned:** Noah and Jessica are working with Ms. Locascio to conduct further research.
2. **Equity Study:** No updates, but still on schedule.
3. **Holiday Social:** Great participation and turnout, and plenty of food leftover.

VII. **New Business:**

1. **RPC Recommendations:** The salary and benefits sub-committee will begin meeting again to prepare their proposal for this year. Continually recommend that 80% of the budget remain in salary and benefits.
2. **Changes in Executive Council Members:** Noah Hundley was voted in as Vice Chair to replace Renee Henry; Julie McGrath was voted in as Secretary to replace Noah Hundley.
3. **Sharewear:** There will be a "\$5 Fill-A-Bag" on January 30-31, at 11:30am-1:30pm.
4. It was requested to schedule Mr. Chuck Clemons, State Representative, for another informational Q&A session with CSC. Jessica will reach out to him.

VIII. **Announcements:**

1. Dr. Sasser announced his retirement, effective February 1, 2020.
2. **Next CSC Meeting:** 10:00am on Wednesday, February 20 in S326.

IX. **Adjournment:**

The meeting was adjourned at 10:27am.