

Executive Officers

Chair: *Jessica Brown*

Vice Chair: *Renee Henry*

Secretary: *Noah Hundley*

Treasurer: *Tyffany Wishart*

Standing Committee Representatives

Bylaws and Elections: *Renee Henry*

Historians: *Lisa Davis*

Salary and Benefits: *Mikayla Klein*

Meeting Date: May 16<sup>th</sup>, 2018

Minutes prepared by:

Please note that copies of the minutes and corresponding agendas can be found on the Career Service Council website, <http://www.sfcollege.edu/csc/> under "Current Agenda Items." Our email address is [csc@sfcollege.edu](mailto:csc@sfcollege.edu).

**Representatives and  
Officers Present:**

Jessica Brown

Mikayla Robinson

Oralia Gamino

Paula Gainey

Renee Henry

Tyffany Wishart

**Representatives and  
Officers Absent:**

Betsy Nunu

Christina Mattern

Julie McGrath

Missy Hamlow

Tiffany Escobar

Tim Modisette

**I. Call to Order:**

Chair Jessica Brown called the meeting to order at 10:04 AM in Building P, Room 160.

**II. Approval of Minutes**

A motion was made by Renee Henry to approve the minutes as amended. Seconded by Noah Hundley. Approved unanimously.

**III. Communication from College President**

1. We need to raise funds for career service professional development.
2. Budget for the 2018-2019 year will remain roughly the same.
3. June 5th social/dinner at 5 p.m. for evening employees in S-029/030
4. Campus-wide budget meeting on June 18<sup>th</sup> @ 2pm in the Fine Arts Hall. The proposed budget will go to the board the next day for approval.

**IV. Communication from Council Chair:**

1. Donate to the career service scholarships: family, scholarship or the general fund, you get to choose!
2. We will not have elections, due to running unopposed; the current career service council will be reinstated.
3. Judy Nickell was our star award winner for 2017-2018!

**V. Treasurer's Report:**

The Career Service Fund balance as of (insert date) is \$8,785.97 designated as follows:

- \$1,068.63 in the scholarship fund
- \$ 3,346.02 in the family fund
- \$ 2,371.32 in the general fund.

The Sharewear account has \$1,312.58.

A motion was made by Carol Pugh to approve the treasurer's report as presented. Seconded by Renee Henry. Approved unanimously.

**VI. Committee/Representative Reports:**

1. **Bookstore Advisory Committee:** No report.
2. **Bylaws and Elections:** No report.
3. **Food Service Advisory Committee:** No report.
4. **Historian:** No report.
5. **Salary and Benefits:** No report.
6. **Sustainability Committee:** No report.
7. **Transportation and Security:** No report.

**VII. Old Business**

1. \$250 approved for March of Dimes donation

**VIII. New Business:**

1. Facebook pages: about 200 Facebook pages, many of them are ghosted and cannot be removed. Hired a social media person.
2. Retirement with the cost of living wages 2011-2016 has not been revisited
3. Community college health insurance premium still increasing

**IX. Announcements:**

1. Police department expansion dedication at 9:00AM, May 31st
2. June 21<sup>st</sup> @ 2pm ice cream social

3. **Next CSC Meeting:** 10:00 AM on Wednesday, June 20<sup>th</sup>, 2018 in R-001.

4. Need ideas for Spring tribute (last one went very well)

**X. Adjournment:**

The meeting adjourned at 10:40 AM.