

Executive Officers

Chair: *Jessica Brown*

Vice Chair: *Renee Henry*

Secretary: *Noah Hundley*

Treasurer: *Tyffany Wishart*

Standing Committee Representatives

Bylaws and Elections: *Renee Henry*

Historians: *Lisa McNair*

Salary and Benefits: *Mikayla Klein*

Meeting Date: 01/17/2018

Minutes prepared by: *Noah Hundley*

Please note that copies of the minutes and corresponding agendas can be found on the Career Service Council website, <http://www.sfcollege.edu/csc/> under "Current Agenda Items." Our email address is csc@sfcollege.edu.

Representatives and Officers Present:

Amanda Colvard
Bertha Jackson
Carol Pugh
Jessica Brown

Oralia Gamino
Renee Henry
Tyffany Wishart

Members, Guests, and Others:

Betsy Nunu
Cathy Keen
Chris Spence-Thomas
Jason Head

Julie McGrath
Mikayla Robinson
Shelly Varnedoe
Tim Modisette

I. Call to Order:

Chair Jessica Brown called the meeting to order at 10:01 AM in Building R, Room 001.

II. Approval of Minutes:

A motion was made by Renee Henry to approve the minutes as amended. Seconded by Noah Hundley. Approved unanimously.

III. Communication from College President:

1. Of the state's 28 colleges, we were the only one that received recurring funds last year. This year our college is expected to receive the same funding that it did last year. One of the requests of the state colleges is for more money for advising and counseling services, which we support.
2. The best faculty ratio for a college to prosper is when 75 percent are full time and 25 percent are part time. Having a certain number of part-time faculty is desirable, particularly in some fields, such as computer technology, because it enables faculty to bring what they learn in the workplace to the classroom. We are at about 50/50, though, so our ratio has grown out of balance. While we would all wish to make the salaries of those who work at the University of Florida, unfortunately we cannot always compete with large universities

or with colleges in different parts of the state. We wish we could get closer to UF, but the goal of our college's salary equity (compensation and classification) study, which we have begun, is to seek fair market value for the market in which we work.

3. The recent bomb threat received via email on January 2, 2018 demanded a lump sum payment from the college. The same email, Dr. Sasser pointed out, was also believed to have been sent to Florida's 27 other colleges and the 12 universities in the state system. He stated that none of the other institutions contacted paid the amount requested, and both the Federal Bureau of Investigation and the Florida Department of Law Enforcement investigated the matter and determined that the threat was likely non-credible. He noted that investigators are still following up on leads regarding the transmission of the email, and stated that he would keep everyone apprised of significant developments in the case. He added that if anyone observes anything out of the ordinary, they are to call campus police.
4. Dr. Sasser stated that the college along with six other community entities whose leaders make up the Friendship Seven commissioned a study about inequities in our community and the report will be presented this Friday. Among its findings are that 45 percent of African-American children in Alachua County live in poverty. The entire system has promoted inequity and as a college, we must do more to address it. He added that more information would be forthcoming.

IV. Communication from Council Chair:

1. MGT was the company chosen to begin our salary reclassification, which will be the "Salary and Equity Study". HR has already met with the company and the various salary committees will receive a meeting with the company. TimeLine is listed as TBA for now and we will follow up when we have more information
2. We had very few scholarships this term; please remember this scholarship is here for you. It is here to support you further your career.

V. Treasurer's Report:

The Career Service Fund balance as of 01/15/2018 is \$6,311.21, designated as follows:

- \$555.45 in the scholarship fund
- \$3,178.34 in the family fund
- \$2,577.42 in the general fund.

The Sharewear account has \$91.08.

A motion was made by Carol Pugh to approve the treasurer's report as presented. Seconded by Oralía Gamino. Approved unanimously.

VI. Committee/Representative Reports:

1. **Bookstore Advisory Committee:** No report.
2. **Bylaws and Elections:** No report.
3. **Food Service Advisory Committee:** No report.
4. **Historian:** No report.
5. **Salary and Benefits:** Will meet with senate to follow up on last year's proposals and

coordinating on what proposals from last year has a chance of getting approved this year.

6. **Sustainability Committee:** No report.
7. **Transportation and Security:** No report.

VII. Old Business

1. Holiday social had a great turn out, but we ran out of food. We want to make sure there is food the whole time this year. Stay tuned for more information.

VIII. New Business:

1. Spring “Fill-A-Bag” will be on February 21, 2018. We are still exploring opening on Thursdays, but we need volunteers!
2. Career Service Scholarships will start requiring you to donate one hour of your time to qualify as part of the scholarship.
3. Last, Spring Tribute is coming May 10, 2018. The STAR award has been updated; make sure to fill them out!

IX. Announcements:

1. **Next CSC Meeting:** 10:00 AM on Wednesday, 02/21/18 in R-001.

X. Adjournment:

The meeting adjourned at 10:22 AM.