

Executive Officers

Chair: *Jessica Brown*

Vice Chair: *Renee Henry*

Secretary: *Noah Hundley*

Treasurer: *Tyffany Wishart*

Standing Committee Representatives

Bylaws and Elections: *Renee Henry*

Historians: *Lisa Davis*

Salary and Benefits: *Mikayla Klein*

Meeting Date: 09/20/17

Minutes prepared by: *Noah Hundley*

Please note that copies of the minutes and corresponding agendas can be found on the Career Service Council website, <http://www.sfcollege.edu/csc/> under "Current Agenda Items." Our email address is [csc@sfcollege.edu](mailto:csc@sfcollege.edu).

**Representatives and  
Officers Present:**

Bertha Jackson	Delia Carr	Oralia Gamino
Betsy Nunu	Haley Wilson	Paula Gainey
Beverly Hurst	Jessica Brown	Renee Henry
Carol Pugh	Mikayla Robinson	Tyffany Wishart

**Members, Guests, and Others:**

Betsy Nunu	Dawn Deutsch	Shelly Varnedoe
Cathy Keen	Julie McGrath	Susan Kulmacz

**I. Call to Order:**

- CSC Chair Jessica Brown called the meeting to order at 10:03 AM in Building S, Room 326.

**II. Approval of Minutes**

- A motion was made by Jessica Brown to approve the minutes for 07/19/17. Seconded by all career service members present (listed above). Approved unanimously.

**III. Communication from College President**

1. Welcome Back! Thank you for your patience!
2. SF College was able to pay FT, PT and Tempforce employees for time missed during the hurricane. The federal government was also able to pay work study students who would have worked as well.

**IV. Communication from Council Chair:**

1. Calendar committee had an emergency meeting on 09/19/17

**Changes for Fall Term:**

Final exams for Fall A originally on Oct 9 & 10 have been moved to Oct 12 & 13

Grades Due moved from Oct 12 to Oct 14

Grade Posted moved from Oct 13 to Oct 15

Last day to ADD classes for Fall B moved from Oct 17 to Oct 18, which is still the Last day to DROP with No record and receive a refund for Fall B.

Fall B term will remain the same as already scheduled.

**V. Treasurer's Report:**

The Career Service Fund balance as of 09/15/17 is \$5,757.42 designated as follows:

- \$732.46 in the scholarship fund
- \$2,830.35 in the family fund
- \$2,194.61 in the general fund.

The Sharewear account has \$760.53.

A motion was made by Paula Gainey to approve the treasurer's report as presented. Seconded by Renee Henry. Approved unanimously.

**VI. Committee/Representative Reports:**

1. **Bookstore Advisory Committee:** No report.
2. **Bylaws and Elections:** No report.
3. **Food Service Advisory Committee:** No report.
4. **Historian:** No report.

5. **Salary and Benefits:**

Open enrollment begins 10/23/17 and ends 11/03/17.

Legal shield Changes: There will be an enhancement (automatically added to plan for anyone enrolled; increasing roughly \$3).

For anyone using an HRA (Plan D), SFC will be moving to switch to a HAS (Health Savings Account) next year. CSC Salary and Benefits Committee has chosen to wait a year for a change so anyone on HRA will be able to use saved funds.

Vision and dental will remain the same rates and coverage.

6. **Sustainability Committee:** No report. We are looking for a volunteer to be on this committee.
7. **Transportation and Security:** No report.

**VII. Old Business**

1. **Strike out Hunger:** Career service members have voted to support with volunteers Renee Henry and Susan Kulmacz to coordinate.

**VIII. New Business:**

1. **Equity Study:** Committee consisting of SF employees (VP's, career service & others), attended three presentations from three separate consultants. We will update you when more information becomes available.

**IX. Announcements:**

1. **Pay Date Change (December):** To eliminate the gap between the December and January paychecks, the Santa Fe College Finance Office is changing the December 2017 pay dates to Dec. 15 and Dec. 29. All employees will receive one paycheck before the winter break and one paycheck during the break.
2. **Boo at the Zoo:** Candy donations wanted! The event will be held Tuesday; 10/31/17, from 3:00 PM-7:30 PM
3. **Next CSC Meeting:** 10:00 AM on Wednesday, 10/18/17 in S326.

**X. Adjournment:**

The meeting adjourned at 10:34 AM.

DRAFT