

Executive Officers

Chair: *Lindy Russell*

Vice Chair: *Jessica Brown*

Secretary: *Lukisha King*

Treasurer: *Tyffany Wishart*

Standing Committee Representatives

Bylaws and Elections: *Oralia Gamino*

Historians: *Melody Cevalin and Lisa Davis*

Salary and Benefits: *Mikayla Robinson*

Meeting Date: March 15, 2017  
Minutes prepared by: *Lukisha King*

Please note that copies of the minutes and corresponding agendas can be found on the Career Service Council website, <http://www.sfcollege.edu/csc/> under "Current Agenda Items." Our email address is [csc@sfcollege.edu](mailto:csc@sfcollege.edu).

<b>Representatives and Officers Present:</b>	Jessica Brown Lisa Davis	Lukisha King
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<b>Members, Guests, and Others:</b>	Cathy Keen Krystal Nelson	Darrell Linzy Renee Henry	Delia Carr
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**I. Call to Order:**

Vice Chairperson Jessica Brown called the meeting to order at 10:17 AM in Building S, Room 326.

**II. Approval of Minutes**

Minutes from the January 26, 2017 meeting were unable to be approved due to quorum not being met. There must be at least 7 CSC members in attendance in order for the minutes to be approved.

**III. Communication from the College President**

1. Women of - The annual Women of Distinction ceremony will be March 16, 2017 at 7:30pm at the Hilton hotel.
2. Student for a day- President Sasser will be a student for a day on Monday. March 20, 2017.
3. Spring Arts Festival- The annual Spring Arts Festival will be April 1<sup>st</sup> and 2<sup>nd</sup>, where approximately 125 vendors are expected to be in attendance.
4. SFC Board Meeting- The next board meeting will be April 18<sup>th</sup> at the Andrews Center at 4pm. All faculty and staff are welcome to attend.
5. Business Programs- Business Programs have been approved to offer a bachelor degree in Accounting. It will be Santa Fe College's ninth bachelor degree. Congratulations to the Business programs.

**IV. Communication from Vice-Chair- Jessica Brown:**

Salary Schedule- A recommendation for adding educational requirements to the Salary Schedule will be discussed with the Career Service Salary and Benefits committee.

Health Screenings- The annual Health Risk Assessments will begin in April. Please be on the lookout for an email from Beverly Polk with dates and times to schedule.

**V. Treasurer's Report:**

The Career Service Fund balance as of 03/15/2017 is \$5772.27, designated as follows:

- \$1,308.35 in the scholarship fund
- \$2,315.49 in the family fund
- \$2,148.43 in the general fund.

The Sharewear account has \$475.41

**VI. Committee/Representative Reports:**

1. **Bookstore Advisory Committee:** No report
2. **Bylaws and Elections:** No report.
3. **Food Service Advisory Committee:** No report.
4. **Historian:** No report.
5. **Salary and Benefits:** No report.
6. **Sustainability Committee:** No report. We are looking for a volunteer to be on this committee.
7. **Transportation and Security:** No report. We are looking for a volunteer to be on this committee.

**VII. New Business:**

1. Spring Tribute will be Thursday, May 4, 2017 from 11:00am to 1:00pm at the gym (Building V).
2. S.T.A.R Nominations are due March 31st

**VIII. Announcements:**

**Next CSC Meeting:** 10:00 AM on Wednesday, April 19, 2017 in S326.

**IX. Adjournment:**

The meeting adjourned at 10:43AM.

**X.**

**XI.**