

Executive Officers

Chair: *Nina Trombi*  
 Vice Chair: *Oralia Gamino*  
 Secretary: *Maura Daquila*  
 Treasurer: *Tyffany Wishart*

Standing Committee Representatives

Bylaws and Elections: *Oralia Gamino*  
 Historians: *Melody Cevalin and Lisa Davis*  
 Salary and Benefits: *Angie Siekers*

Meeting Date: June 17, 2015  
 Minutes prepared by: *Maura Daquila*

Please note that copies of the minutes and corresponding agendas can be found on the Career Service Council website, <http://www.sfcollege.edu/csc/> under "Current Agenda Items." Our email address is [csc@sfcollege.edu](mailto:csc@sfcollege.edu).

**Representatives and Officers Present:**

Delia Carr  
 Lola Christian  
 Lisa Davis  
 David Diefendorf

Paula Gainey  
 Oralia Gamino  
 Bertha Jackson  
 Krystal Nelson

Chris Parks  
 Carol Pugh  
 Nina Trombi  
 Tyffany Wishart

**Representatives and Officers Absent:**

Melissa Ateyo  
 Shelley Carroll  
 Emory Clayton  
 Maura Daquila

Hannah Fischer  
 Rosemary French  
 Beverly Hurst  
 Karen Lake

Fred Long  
 Angie Siekers  
 Deb Singletary  
 Carol Wilson

**Members, Guests, and Others:**

Debbie Blair  
 Jessica Brown  
 Tyffany Escobar  
 Seth Florio

Michelle Hagan  
 Jason Head  
 Cathy Keen

Sue Kulmacz  
 Renee Lee  
 Lindy Russell

**I. Call to Order:**

Chairperson Nina Trombi called the meeting to order at 10:03 AM in Building S, Room 326.

**II. Approval of Minutes**

A motion was made by Lisa Davis to approve the May 20, 2015 minutes as presented.  
 Seconded by Paula Gainey. Approved unanimously.

**III. Communication from our College President:**

1. **Budget:** There will be a budget meeting on July 20, 2015 at 2:30 PM to give employees details of the proposal being presented to the board.
2. **Board Meeting:** The next board meeting will be July 21, 2015. The location has been moved to the main campus because the board goes into a budget workshop at 2:30 PM and the board meeting is 4:00 PM.
3. **Convocation:** "Just don't miss it this time." It takes place July 21, 2015 at 8:30 AM. The theme is "What Does Being #1 Look Like?" We want to stream convocation for those who

cannot attend.

4. **Leadership Seminar:** Will take place October 27-29, 2015. We are looking for people you look to for leadership and trust to lead the institution to a higher level. The seminar is not a “how to” lead program. Rather, it helps attendees explore what works for them.

The application process can be found in yesterday’s Santa Fe Today. Cheryl Farrell is guiding the process.

5. **Legislative Session:** The Legislature set aside \$20 million in new money for the 28 colleges to compete for performance money.

A one time occurrence of \$2.4 million will be divided between the five colleges who have been Aspen finalists during the last four years.

#### **IV. Communication from Council Chair:**

1. **Positive Thinking presented by Linda Cirulli-Burton:**

To summarize the presentation, find the “place” that calms your being, have an attitude of gratitude, and find the little things that make you happy. From the day we are born, we all have an expiration date, so live in a better space knowing you have an expiration date. Do little things for others that bring happiness to them.

2. .Congratulations to Precious Ford, SFC police officer for being recognized for valor. While off duty she witnessed an individual beating another individual up on the side of the road and stopped, identified herself as a law enforcement officer and intervened preventing further injury to the victim.
3. **Electrician and Carpenter Postings:** As promised, Nina looked at both the Electrician job postings and found that the salary rates were the same. She was unable to locate the Carpenter job postings.
4. Santa Fe Zoo: Congratulations to the zoo staff for being named number one in the state.
5. Student Affairs: As a result of instituting automatic graduation policies and procedures, 170 students above the typical spring term graduation numbers graduated this past spring.

#### **V. Treasurer’s Report:**

The Career Service Fund balance as of today’s meeting is \$6,866.89, designated as follows:

- \$5,006.66 in the scholarship fund
- \$936.05 in the family fund
- \$924.18 in the general fund.
- Sharewear account currently has \$1,213.56 which will be transferred to the Friends of Career Service account the end of June.
- A motion was made by Lola Christian to approve the treasurer’s report as presented. Seconded by Delia Carr. Approved unanimously.

#### **VI. Committee/Representative Reports:**

1. **Bookstore Advisory Committee:** No report.

2. **Bylaws and Elections:** Lola Christian reported that information will be posted on Canvas and that she will be working with Oralia Gamino. Hopefully, by mid fall there will be something to present to the Council.
3. **Food Service Advisory Committee:** No report.
4. **Historian:** No report.
5. **Salary and Benefits:** No report.
6. **Sustainability Committee:** No report.
7. **Technology:** No report.
8. **Transportation and Security:** Lisa Davis reported that there were 9 accidents, the lowest thus far this year. The committee is currently looking at Christmas lights and will be reporting soon. For safety purposes, any Christmas lights on campus will need to be LED and trees will need to have the lights wired in.

**VII. Old Business:**

1. **Reclassification Study Update:** The committee has narrowed the vendor list to 2 and has requested additional information from those vendors.
2. **Career Service Meeting Dates:** The next term meeting schedule is listed on the back of your agenda. These were presented at the last meeting.

A motion was made by Lola Christian to approve the meeting schedule as presented. Seconded by Chris Parks. Approved unanimously.

Note: The next meeting will be in P160 as S326 was already booked.

3. **Calendar Committee:** The committee is considering starting finals for fall term on Tuesday and ending on Friday. This will move graduation to Saturday. This will have an impact of staffing budgets. If you have any feedback please get with Nina today as the committee is meeting on Friday.

Lola Christian has suggested that, if we are moving toward this model, Career Service staff who have to work the event receive monetary compensation (overtime) rather than comp time or an alternate working schedule. Dave suggested the employees have the option.

**VIII. New Business:**

Facebook: Career Service Council has a facebook page.

**IX. Announcements:**

1. **Did You Know?** There is a new college calendar that offers a number of great features.
2. **Next CSC Meeting:** 10:00 AM on Wednesday, July22, 2015 in P160.

**X. Adjournment:**

The meeting adjourned at 10:56 AM.