

Executive Officers

Chair: *Nina Trombi*

Vice Chair: *Lola Christian*

Secretary: *Maura Daquila*

Treasurer: *Tyffany Wishart*

Standing Committee Representatives

Bylaws and Elections: *Lola Christian*

Historians: *Melody Cevalin and Lisa Davis*

Salary and Benefits: *Angie Siekers*

Meeting Date: April 22, 2015

Minutes taken and prepared by: *Maura Daquila*

Please note that copies of the minutes and corresponding agendas can be found on the Career Service Council website, <http://www.sfcollege.edu/csc/> under "Current Agenda Items." Our email address is csc@sfcollege.edu.

Representatives and Officers Present:

Delia Carr
Maura Daquila
Lisa Davis
David Diefendorf
Hannah Fischer

Paula Gainey
Oralia Gamino
Beverly Hurst
Bertha Jackson
Krystal Nelson

Chris Parks
Carol Pugh
Nina Trombi

Representatives and Officers Absent:

Melissa Ateyo
Shelley Carroll
Lola Christian
Emory Clayton

Pricilla Fort
Rosemary French
Karen Lake
Fred Long

Angie Siekers
Deb Singletary
Carol Wilson
Tyffany Wishart

Members, Guests, and Others:

Seth Florio
Josephine Gaskin
Michelle Hagan
Jason Head

Cathy Keen
Robert Leitner
Darrell Linzy
Jim Murphy

Lindy Russell
Jorge Tormes
Dianne Wilkinson

I. Call to Order:

Chairperson Nina Trombi called the meeting to order at 10:04 AM in Building S, Room 326.

II. Approval of Minutes:

A motion was made by Paula Gainey to approve the March 18, 2015 minutes. Seconded by Lisa Davis. Approved unanimously.

III. Communication from our College President:

1. **Next Board Meeting:** The next board meeting will be in the Zoo area. As always, you are welcome to attend.
2. **Commencement:** There are three commencement services this term. Thursday, April 30 commencement will be for Health Sciences. There will be 2 on Friday, May 1. The 3:00 PM service is for CTE and bachelor recipients while the 7:00 PM service is for all other degrees. Commencement was set up this way for safety reasons. More students are completing requirements and attending graduation. For the past couple of years we have been at overflow capacity.

3. **1st in the Nation:** In accepting the award, Dr. Sasser gave credit for doing the work to students, past and present. He stated he knew who put the college in the number 1 position and that he was looking at them. "This is your award. Every person here, from day one to the present, made this possible." He thanked us and told us to enjoy the celebratory lunch.

IV. Communication from Council Chair:

1. **Resource Planning Council:** Nina submitted the Career Service Council recommendations. They were receptive to our suggestions. She will include a copy of the recommendations in the meeting summary she sends out.
2. **Senate Elections:** Elections are over and David Price has been elected Senate President. He take office the beginning of Summer term.
3. **AFC Legislative Days:** If you are interested in attending next year, Nina suggests that you start to prep your supervisor now. It is a good experience.

Nina and Carol Pugh both attended. They got to meet Keith Perry and Clovis Watson. Both representatives were very appreciative of the information that was exchanged and indicated they are always interested in their constituents' opinions.

4. **Local AFC Chapter:** The local chapter is having a membership drive. You should consider joining. Fees are fairly low, \$35 (<\$30,000 salary) \$45 (>\$30,000 but <\$75,000 salary). AFC membership is valid from July 1 - June 30 of each year.

V. Treasurer's Report:

The Career Service Fund balance as of today's meeting is \$11,980.61, designated as follows:

- \$7,895.02 in the scholarship fund
- \$918.41 in the family fund
- \$3,167.18 in the general fund.

- Sharewear account currently has \$648.80.

- A motion was made by Paula Gainey to approve the treasurer's report as presented. Seconded by Lisa Davis. Approved unanimously.

VI. Committee/Representative Reports:

1. **Bookstore Advisory Committee:** No report.
2. **Bylaws and Elections:** Nina Trombi reported.
 - The Committee met last week.
3. **Cluster Representative Committee:** No report.
4. **Food Service Advisory Committee:** Bertha Jackson reported.
 - The committee met March 20, 2015. If La Fortuna is open this summer, it will be for a limited period of time.
 - Cafe101 has a new manager in training, Kayla Elliott. They will begin renovating this May. There will be seating in the front lobby and a separate cashier for grab and go items.
 - The bookstore has a new icee machine and is considering expanding to other items such as hotdogs or nachos.

5. **Historian: Lisa Davis reported.**
 - Ongoing.
6. **Salary and Benefits:** No report.
7. **Sustainability Committee:** No report.
8. **Technology:** No report.
9. **Transportation and Security:** Lisa Davis reported.
 - The Safety Manual update is ongoing.
 - Informational safety sheets are being prepared for distribution throughout the college..

VII. Old Business:

1. **Reclassification Update:** Patti, Lela and Nina met last week and narrowed down the bids to three vendors. A committee comprised of Patti, Lela, the Career Service Executive Council, the Director of Purchasing & Auxiliary Services and a representative from Facilities Services will participate in vendor presentations.

VIII. New Business: - No new business.

IX. Announcements:

1. **Barbara Jessie Retirement:** Will be held in the Fine Arts Center on Friday, May 8 at 2:00 PM.
2. **Star Nominations:** Nomination deadline is Friday, April 24. There is a link on the Career Service website. Please be advised that nominations do not carry over from year to year.
3. **Career Service Elections:** Voting begins May 6, 2015 and we need for members to step up and run for positions. This is a great opportunity to get to know the college at a deeper level and get to know administration better.
4. **Next Board of Trustees Meeting:** 4:00 PM on Tuesday, May 19, 2015 at the NW Campus Zoo.
5. **Next CSC Meeting:** 10:00 AM on Wednesday, April 20, 2015 in S326/327.

X. Adjournment:

The meeting adjourned at 10:35 AM.