

Executive Officers

Chair: *Nina Trombi*
 Vice Chair: *Lola Christian*
 Secretary: *Maura Daquila*
 Treasurer: *Tyffany Wishart*

Standing Committee Representatives

Bylaws and Elections: *Lola Christian*
 Historians: *Melody Cevalin and Lisa Davis*
 Salary and Benefits: *Angie Siekers*

Meeting Date: January 21, 2015

Minutes taken and prepared by: *Maura Daquila*

Please note that copies of the minutes and corresponding agendas can be found on the Career Service Council website, <http://www.sfcollege.edu/csc/> under "Current Agenda Items."

Representatives and Officers Present:

Maura Daquila	Oralia Gamino	Angela Siekers
Lisa Davis	Bertha Jackson	Nina Trombi
David Diefendorf	Krystal Nelson	
Paula Gainey	Carol Pugh	

Representatives and Officers Absent:

Dan Bennett	Pricilla Fort	Fred Long
Delia Carr	Rosemary French	Chris Parks
Shelley Carroll	Wanda Howard-Holmes	Deb Singletary
Lola Christian	Beverly Hurst	Carol Wilson
Emory Clayton	Karen Lake	Tyffany Wishart
Hannah Fischer	Darrell Linzy	

Guests, Members and Others:

Dawn Deutsch	Jason Head	Brandon Ray
Tiffany Escobar	Cathy Keen	Rebeca Rogers
Sean Flanick	Susan Kulmacz	Lindy Russell
Seth Florio	Robert Leitner	Mecca Senterfitt
Michelle Hagan	Rebecca Mahony	Kim Sowards
George Hastie	Heather Morgan	

I. Call to Order:

Chairperson Nina Trombi called the meeting to order at 10:05 AM in Building S, Room 326.

II. Approval of Minutes:

Minutes from the November 19, 2014 meeting were amended as follows:

- Section V, Treasurer's Report: in paragraph 2 change the word "shareware" to "sharewear"
- Section VIII, New Business: Under 1, change the word "steaming" to "streaming"

A motion was made by Seth Florio to approve the minutes as amended. Seconded by Angie Siekers. Approved unanimously

III. Communication from our College President:

1. **Disability Resource Center (DRC):** The Center serves about 900 students annually. Dr. Sasser visited the Center for the first time recently and this is the first time a Santa Fe College president has done so.
2. **State of the Union Address:** Dr. Sasser was asked what the college's view is on the State of the Union Address and, specifically, President Obama's proposal to make community college free for everyone. Dr. Sasser indicated that it is a good idea but the reality is that we don't know that it will happen. He stated Florida already has a model for free tuition for those in need and it is called Bright Futures.
3. **Recurring Funds:** Recurring funds are \$900,000 short this year and enrollment is down 1 to 2%. However, our completion rate is number 1 or 2 in the state. Dr. Sasser anticipates that spring mid-term should get us back on track. If it doesn't come back in B term, we will figure it out together.
4. **College Rule 2.8:** Amendment approved by the Board of Trustees that ensures each student is treated equally.
5. **Student for a Day:** Dr. Sasser will be a student for the day on March 11, 2015.
6. **Organ Donation:** Dr. Sasser asked that we consider becoming organ donors.

IV. Communication from Council Chair:

1. **Budgeting Process:** Rebecca Rogers with Facilities Services gave a presentation on "Facilities Planning and Budgeting Process Overview." This is a lengthy process, taking 18 to 24 months to complete. Ultimately, if the legislature does not approve the college's request, it cannot be done. The most effective way to get your request approved is through the annual budget cycle.

A copy of the PowerPoint presentation is available through Nina Trombi (7375), Maura Daquila (5474) or Rebecca Rogers (5174) if you would like one.

2. **Alumni Association:** Santa Fe College now has an alumni association. The website is in the process of being created but the mailing address is alumniandfriends@sfcollge.edu. The association is not just for graduates. Both Dr. Sasser and Chuck Clemons will support the association through funding to get it up and running. The officers are:
 - President: Ben Boukari
 - Vice President: Joe Mueller
 - Secretary: Nina Trombi
 - Treasurer: Debi McElroy
3. **College Rule 2.8:** The Board passed the rule with the recommended changes to some of the language.
4. **Reclassification Study:** Patti Locascio, Lela Frye and Nina met before the break. Lela was tasked with obtaining information from other colleges on how they have handled

reclassifications. Nina should be meeting with Patti Locascio this month or early February. Once they have met a committee will be formed to pick the consultant. Please be patient as it will take some time to find the right consultant and get the study up and running.

V. Treasurer's Report:

Treasurer Tyfanny Wishart was not present so there was no report given.

VI. Committee/Representative Reports:

1. **Bookstore Advisory Committee:** No report.
2. **Bylaws and Elections:** No report.
3. **Cluster Representative Committee:** No report.
4. **Food Service Advisory Committee:** Bertha Jackson reported.
 - Subway is testing online ordering.
 - La Fortuna is looking at the feasibility of food trucks for outlying areas of the NW campus.
 - An icee machine will be installed in the bookstore.
 - Coffee 101 will be undergoing renovations this summer. They have weekly promotions.
5. **Historian:** No report.
6. **Salary and Benefits:** No report.
7. **Sustainability Committee:** No report.
8. **Technology:** No report.
9. **Transportation and Security:** Lisa Davis reported.
 - There were 4 accidents since January 1, 2015

VII. Old Business:

1. **Creation of Professional Development Fund:** There was discussion on the feasibility of using scholarship money for funding. Patti Locascio, legal counsel, has not responded to a request for clarification.

Seth Florio made a motion to move forward with the formation of a Professional Development Fund. Seconded by David Diefendorf. Approved unanimously.

2. **Creation of New Standing Committees:** At our last meeting, Lola Christian proposed the creation of the following new standing committees:
 - Time and Attendance Committee
 - Professional Development/Training Committee

Lisa Davis made a motion to create a Time and Attendance Committee and a Professional Development/Training Committee. Seconded by Oralia Gamino. Approved unanimously.

VIII. New Business:

Proposed Change to Meeting Dates: Nina Trombi asked that the Council consider changing meetings to the week before the Board of Trustees meeting. This would allow us to vote on issues/matters that go to the Board before they meet. It was brought to everyone's attention that the Council's meeting date was originally set after the Board meeting so that members could be updated as to Board actions in a timely manner.

IX. Announcements:

1. **Faculty/Staff Appreciation Night:** This event will take place February 4 and is sponsored by Athletics. Dinner begins at 6 PM and the basketball game begins at 7:00 PM. Please RSVP to Scott Jamison for dinner.
2. **Financial Aid Training:** Make up session is scheduled for January 27 at 1:00 PM in S29. Everyone is welcome.
3. **AFC Scholarship (\$50):** The deadline for applications is January 30 and they should be turned in to Tom Mason, Chapter President.
4. **Did You Know:** This month's topic is free event tickets for the UF Phillips Center. They are available on a first come first served basis. Contact Kim Johnson in the Office of the President for more information and to request tickets.
5. **Next Board of Trustees Meeting:** 4:00 PM on Tuesday, February 17, 2015 at the Blount Center.
6. **Next CSC Meeting:** 10:00 AM on Wednesday, February 18, 2015 in S326/327.

X. Adjournment:

The meeting adjourned at 11:04 AM.