

Executive Officers

Chair: *Nina Trombi*

Vice Chair: *Lola Christian*

Secretary: *Maura Daquila*

Treasurer: *Tyffany Wishart*

Standing Committee Representatives

Bylaws and Elections: *Lola Christian*

Historians: *Melody Cevalin and Lisa Davis*

Salary and Benefits: *Angie Siekers*

Meeting Date: October 22, 2014

Minutes taken and prepared by: *Maura Daquila*

Representatives and Officers Present:

Pat Brady	Beverly Hurst	Carol Pugh
Delia Carr	Bertha Jackson	Lindy Russell for Gamino
Lola Christian	Darrell Linzy	Nina Trombi
Maura Daquila	Krystal Nelson	Tyffany Wishart
Lisa Davis	Celeste Otero	
David Diefendorf	Chris Parks	

Representatives and Officers Absent:

Dan Bennett	Rosemary French	Fred Long
Shelley Carroll	Paula Gainey	Angie Siekers
Emory Clayton	Oralia Gamino	Deb Singletary
Hannah Fischer	Wanda Howard-Holmes	Carol Wilson
Pricilla Fort	Karen Lake	

Guests, Members and Others:

Aaron Benefield	Larry Jarvis	Jim Murphy
Jerry Benefield	Cathy Keen	Jeremy Pierce
Anthony Crisalli	Susan Kulmacz	Brandon Ray
CJ Fort	Hugh Lawrence	Diane Rowe
Josephine Gaskin	Rebecca Mahony	Jorge Tormes
Cindy Grandmaison	Wallace Mazen	Dianne Wilkinson
Vinson Grimm	Anne Millard	
Jason Head	Catherine Mott	

I. Call to Order:

Chairperson Nina Trombi called the meeting to order at 10:08 AM in Building S, Room 326.

II. Approval of Minutes:

Minutes from the September 17, 2014 meeting were distributed and amended to remove the word Chair from Section VI, Committee Chair/Representative for the following committees:

- Bookstore Advisory Committee
- Food Service Advisory Committee
- Sustainability Committee
- Technology Committee
- Transportation and Security Committee

A motion was made by Lola Christian to approve the minutes as amended. Seconded by CJ Fort. Approved unanimously.

Nina advised attendees that the minutes are now being posted on the Career Service website prior to the meeting date so they can be reviewed beforehand.

III. Communication from our College President:

Ombudsman: Due to the respect Nina has from the membership, Dr. Sasser does not feel we need to replace Bennye Alligood who recently served as our Ombudsman until her retirement. We can either contact him directly or through the Career Service Council Chair.

College Rule 2.8: Dr. Sasser appreciates the Council facilitating the membership vote on this important topic. While the vote was not unanimous, he stated that shared governance is not about agreement but rather getting to majority consensus. He told us that there will be no discrimination at Santa Fe College.

Aspen Institute Top Ten: Dr. Sasser met with the Aspen group yesterday. He had 45 minutes to describe Santa Fe College and respond to questions. The Board of Trustees as a group also met with Aspen yesterday and did a very good job as they were well prepared going into the meeting. The Aspen group is touring the campus today.

Dr. Sasser believes that if Aspen can get a sense of who we really are, we have a good shot at getting the award and the million dollars that comes with being named the top college. If we are chosen, the money will be used for the students – perhaps as scholarships.

United Way: The College respects this organization and encourages everyone to contribute whatever amount they are able to give. This is the only organization we allow on campus to solicit.

Next Board Meeting: The next Board meeting is November 18, 2014 at the Andrews Cultural Center in Starke, FL. It will begin at 4:00 PM.

IV. Communication from Council Chair:

United Way: Nina introduced Dana Clayton from United Way who presented a video and shared information on this year's campaign. The theme this year is "Imagine, Inspire Invest." She explained the reasons Santa Fe College supports the United Way are .

- Money stays local
- The United Way leverages what is given
- United Way provides other programs such Vita, 211 and Family-wise card

There are various ways you can to give such as to the community investment program, to United Way partners or to a 501C3.

College Rule 2.8: Voting on this rule ended last night. Career Service Council supported the changes with 63% voting in favor of the change. Jeremy Pierce, Student Senate President, thanked the Council for its support with this endeavor. Mr. Price stated that in order for Santa Fe College to be a preeminent college and attract the best faculty and students, it was important that we approve the changes.

ALS Ice Bucket Challenge: Several clips were shown where Ed Bonahue, Ginger Gibson, Lela Frye and Patti Locascio met the ALS Ice Bucket Challenge.

Listserv: As there have been problems with using the listserv to communicate with Career Service employees, we are looking at alternative methods. Nina asked cluster representative to make sure their constituents are informed about the information distributed at the meetings.

V. Treasurer's Report:

The overall balance as of the October meeting in the career service fund is \$14,043.09 designated as follows:

- \$974.73 in the family fund

- \$10,284.34 in the scholarship fund
- \$2,784.02 in the general fund (used to fund picnic and miscellaneous expenses)

Tyfanny encourages all Career Service employees to take advantage of the scholarship money available and complete a scholarship application. Scholarships notices are sent out three times a year - Fall, Winter and Summer terms.

The Shareware account has \$757.31. This account is emptied twice a year in July and December. We are reminded that Shareware is open every Wednesday from 11:30 AM to 1:30 PM.

A motion was made by Beverly Hurst to approve the treasurer's report as presented. Seconded by David Diefendorf. C.

VI. Committee/Representative Reports:

Bookstore Advisory Committee: Carol Pugh reported the committee met last week. Textbook rentals are booming on campus with over 5,000 online orders for Fall alone. Week one of the breast cancer campaign brought in over \$500.00. Faculty reception takes place November 20. The Bookstore awards \$5,000.00 in scholarships each year - \$2,000.00 each for Fall and Spring and \$1,000.00 in Summer. The deadline for Spring is December 1, 2014.

Bylaws and Elections: Lola Christian reported that an email was sent out to committee members requesting they review the current bylaws in anticipation of meeting. She explained this will be an ongoing process and that we are anticipating reviewing the bylaws on an annual basis and at changing the duration of the appointment for our leadership team.

Cluster Representative Committee: Tyffany Wishart reported this is ongoing.

Food Service Advisory Committee: Bertha Jackson reported that the committee has not met yet.

Historian: Lisa Davis reported this is ongoing.

Salary and Benefits: Angie Siekers. No report.

Sustainability Committee: Nina reported that today is Sustainability Day on campus. Several events have been planned throughout the day in the Oak Grove, at the planetarium and in S29. There will be a tour of Porter's Community Farm on 11/07 from 3:00 PM to 4:00 PM – contact Wilma Fuentes if you would like to take the tour. The Swallowtail CSA is back. If you would like to rejoin, go to their website and type "REJOIN" in all caps in the coupon field and you will get a 10% discount.

Technology: Nina Trombi reported there is no information. Lola Christian will assume the representative position for this committee.

Transportation and Security: Lisa Davis reported that the college safety manual is under review. If you are interested in AED training, contact Mike Flanagan. We will be getting 2 new AED's for the police vehicles. There have been 175 accidents/incidents to date.

VII. Old Business:

College Rule 2.8: Approved and will be going before the Board at their November meeting.

Strike Out Hunger: The deadline for turning in the pink boxes is 2:00 PM on October 31, 2014 and they should be delivered to the Administration Building. If you are unable to deliver them, please let Nina know and she will pick up. Jeff Mohr has issued a Subway Challenge. He will provide a party sub to the group that donates the most food in weight.

VIII. New Business:

Steaming the Career Service Council Meetings – Nina Trombi: We are currently streaming this meeting for our own testing purposes. We are considering streaming the meetings for those who cannot attend but will not do so without Council approval. Once we work out the bugs, we will bring this topic before the Council.

Smoking on Campus – Nina Trombi: Dr. Sasser would like us to discuss becoming a tobacco free campus. Currently, we have a tobacco use policy (College Rule 6.4) and it designates where on campus employees, faculty, and students can smoke. If we become tobacco free, you would not be allowed to smoke anywhere on campus, including in parking lots or individually owned vehicles.

The floor was opened to discussion and it was brought to our attention that there are areas on campus that have problems with chewing and spitting. We should be addressing tobacco use not just smoking. If such a policy is implemented it is essential that the college have the ability and authority to enforce it for everyone. There was a concern that people would go right off campus to smoke and anyone passing the campus may see a group of people smoking. There is still an issue with students and faculty standing at the emergency door at WA smoking and dropping butts. It was recommended that we take the issue back to the Career Service Council members for their input. We need to know the boundaries of such a policy before we can make an informed decision.

Holiday Social- Nina Trombi: Proposing December 3, 2014 from 11:00 AM to 1:00 PM for the holiday social. It will most likely be in Room S326.

A motion was made by Lola Christian to have the holiday social as stated. Seconded by Lisa Davis. Approved unanimously.

Anyone wishing to volunteer to help with the social can contact Nina or anyone on the Executive Council.

Other Items: Chris Parks asked if we are working on the spring scholarships. Pat Brady asked about parking permits for Tempforce employees. Lola advised that department head does a memo to the Police Department explaining why a permit is needed.

IX. Announcements:

Boo at the Zoo: Nina reminded members that individually wrapped candy donations can be dropped off at X201.

Sustainability Day: Takes place today until 4:00 PM in the Oak Grove and in S29.

Contact Center Challenge: The Contact Center is the first contact for the thousands phone calls the college receives. They are having a challenge on November 2-6, 2014 between 10:00 AM and 2:00 PM. Drop in, to see how the department operates, shadow a few calls and receive a door prize.

Did You Know?: This is a new addition to the Announcements portion of the meeting to help keep you informed. This month's DYK addresses the use of SPD funds for professional development, traveling and conferencing for Career Service employees.

Next Meeting: Wednesday, November 19, 2014 at 10:00 AM in S-326/327.

X. Adjournment:

The meeting adjourned at 11:07 AM.