

Executive Officers

Chair: *Nina Trombi*

Vice Chair: *Lola Christian*

Secretary: *Maura Daquila*

Treasurer: *Tyffany Wishart*

Standing Committee Representatives

Bylaws and Elections: *Lola Christian*

Historians: *Melody Cevelin and Lisa Davis*

Salary and Benefits: *Angie Siekers*

Meeting Date: July 16, 2014
Minutes taken and prepared by: *Chris Parks & Maura Daquila*

Representatives Present:

Delia Carr
Ken Bettencourt (alt)
Oralia Gamino
Lola Christian
Chris Parks

Celeste Otero
Hannah Fischer
Krystal Nelson
Nina Trombi
Maura Daquila

Paula Gainey
Angie Siekers
David Diefendorf
Tyffany Wishart

Representatives Absent:

Shelley Carroll
Pat Brady
Carol Pugh
Beverly Hurst
Pricilla Fort

Karen Lake
Emory Clayton
Carol Wilson
Fred Long

Deb Singletary
Bertha Jackson
Lisa Davis
Melissa Atyeo

Guests, Members and Others:

Rosemary French
Hugh Lawrence
Jim Murphy
Sarah Anderson
Cheryl Farrell
Josephine Gail
Linda Payne
George Hastie

Stewart King
Vince Grimm
Cathy Keen
Brenda Evans
Tiffany Escobar
Brandon Ray
Arthur Stallion

Jason Head
Seth Florio
Dawn Arnett
Robert Leitner
Candace Mather
Sean Flanick
CJ Fort

Call to Order:

Chairperson Nina Trombi called the meeting to order at 10:09 am in Building P, Room 267. Location was changed from P 266 as a result of increased attendance.

Approval of Minutes:

Minutes from the May 2, 2014 meeting were distributed and a motion was made to correct house to hours and Chair Parks to Chris Parks. A motion was made by Lola Christian to approve the minutes as corrected and seconded by Jason Head.

Communication from our College President:

Board of Trustees: The Board of Trustees meeting scheduled for July 15, 2014 was cancelled because of trustee scheduling conflicts. This is the first time in Dr. Sasser's 20+ years as a college president that he has had to postpone a meeting because of a lack of quorum. The July meeting is scheduled for July 29, 2014 at the Watson Center in Keystone Heights, FL and will begin at 4:00 PM. Everyone is welcome to attend.

Next Board Meeting: The Board does not meet in August so the next scheduled meeting is September 29, 2014. It will take place at the Watson Center in Keystone Heights, FL and begin at 4:00 PM. You are welcome to attend.

Convocation: Convocation is scheduled for August 22, 2014 and will begin promptly at 8:30 AM with a continental breakfast and the program will begin at 9:00 AM. Dr. Sasser has limited the presentation to an hour and a half as he understands the need to be available to assist students. He has asked that those attending convocation relay the information presented to those unable to attend.

Art Exhibit: Dr. Sasser encourages everyone to stop by the Santa Fe President's Hall. The exhibit is named "Pass It On." Works include local artist Linda Pence, SF Ceramics Instructor Kate S. Murray and their students. "Pass It On" will be on display from Monday, July 14 through Friday, August 8.

Death of his Father: Dr. Sasser thanked the Council for the sympathy card sent to him and his family upon his father's passing. It was the most beautiful and thoughtful card he received.

Time and Attendance: Dr. Sasser stated that over 100 supervisors have already gone through Time and Attendance training. Supervisory training should be complete with the next couple of weeks. The response from the Coordinating Council members has been positive and attendees acknowledged their understanding of the requirements and process. Career Service (CS) training will begin upon completion of supervisory training and should commence around the beginning of the academic year. It will take place in the Fine Arts Hall.

Communication from Council Chair:

Nina thanked all Executive Officers for their contributions to the Council and for taking charge after the former Chair's grant position was no longer funded. She also thanked everyone for being so helpful and assisting her with her new responsibilities as Chair. Additionally, she informed the Council of the following:

- College has a new Insurance Liability AS degree which will be offered beginning the fall term
- The construction of the new entrance on 83rd Street is on schedule (weather permitting).
- New AVP in Academic Affairs replacing Dave Yonatus is Stephanie Waschull
- CS Scholarship Application is on the web page and submission deadline is September 3, 2014
- Professional Development Scholarship Applications are due by July 21, 2014

Treasurer's Report:

The overall balance as of July in the career service fund is \$15,467.58 designated as follows:

- \$1,384.61 in the family fund
- \$11,622.72 in the scholarship fund
- \$2,460.25 in the general fund.

A motion was made by Lola Christian and seconded by Seth Florio to approve the treasurer's report as presented.

Committee/Representative Reports:

Bookstore Advisory Committee: No report as not meeting until fall.

Bylaws and Elections: Lola Christian reported that the committee is being organized to address the inconsistencies and issues that needed to be addressed within the Bylaws. If interested in serving on this committee, contact Lola Christian by Friday, July 18, 2014 via email with "Bylaws" in the subject line.

Cluster Representative Committee: No report. If you are interested in serving as a Cluster Representative please contact Tyffany Wishart.

Food Service Advisory Committee: No report as not meeting until fall.

Historian: No report as no committee representation in attendance.

Salary and Benefits: Angie Siekers said the committee has met and has communicated with the consortium regarding health insurance.

Sustainability Committee: Representative not in attendance; however, Nina Trombi reported the Sustainability Day at Santa Fe was scheduled for October 22 and encouraged everyone to get involved.

Technology: No report. No meeting date set.

Transportation and Security: No report as not meeting until September.

Old Business:

Calendar Committee:

Lola Christina reported that CS has advised the calendar committee of our request for a later spring break, possibly later in March and that the Wednesday prior to the Thanksgiving holiday to be a paid holiday in addition to the two days currently included. She also stated the committee was reviewing the request from instructors of additional class days, stating that all instructors were not present the entire week of final exams, therefore the additional days may not be justifiable.

Time and Attendance – Stewart King:

Stewart is happy with the progress of the supervisory time and attendance training. CS staff should contact him with any questions or concerns. Additionally, all CS staff who also serve as Supervisors to work studies and other staff should contact HR if they have not attended a training session or have not been contacted to schedule training. B Stewart anticipates completion of the Supervisor training within a couple of weeks.

New Business:

2015 CSC Meeting Dates – Nina asked all to review the dates and to please contact her to discuss any issue that you may have with any of the dates.

Announcements:

Next Meeting: The next meeting will be Wednesday, September 17, 2014 at 10:00 AM in S-326/327.

Adjournment:

The meeting adjourned at 10:34 AM.