

Executive Officers

Chair: *Marie Thomas*
Vice Chair: *Chris Parks*
Secretary: *Carol Pugh*
Treasurer: *Tyffany Wishart*
Past Chair: *Lola Christian*

Standing Committee Representatives

Bookstore Advisory: *Carol Pugh* Salary and Benefits: *Angie Siekers*
Bylaws and Elections: *Chris Parks* Sustainability: *Krista Froiseth*
Cluster Representative: *Tyffany Wishart* Technology: *Marie Thomas*
Food Service: *Bertha Jackson* Transportation & Security: *Lisa Davis*
Historians: *Melody Cevalin & Lisa Davis*

Meeting Date: November 15, 2012

Minutes taken and prepared by: *Chris Parks*

Representatives Present: Chris Parks, Celeste Otero, Pat Brady, Tom Holland, Bertha Jackson, Marie Thomas, Paula Gainey, Sue Harris, Beverly Hurst, Ryan Woods

Representatives Absent: Carol Pugh, Lola Christian, Melody Cevalin, Shelly Carroll, Karen Lake, Wanda Holmes-Howard, Blanca Betances, Susan Kulmacz, Kate Marks, Lynn Speer, Cheryl Farrell, Angie Siekers, Carol Wilson, Oralia Gamino, Kelli McChesney, Linda Payne, Krista Froiseth, Heather Faison, Melissa Atyeo, Anita Courtot, Judi Darden, Pricilla Fort,

Guests/Others: None

Call to Order: Chairperson Marie Thomas called the meeting to order at 10:04 am in S-141.

Approval of Minutes:

Minutes from the October 17, 2012 were distributed. A motion was made by Sue Harris to approve the minutes; seconded by Beverly Hurst. Motion approved, with exception of no Treasurers Report.

Communication from our College President:

CSC Hot dog Fundraiser – Announced that he had heard the fundraiser was a great success and congratulated us on the event. He also jokingly stated, “Veggie dogs are a contradiction. Hot dogs are supposed to be made of meat.”

SACS – The visiting team left with only three recommendations. General education requirements which we are currently addressing and a credentialing issue which was due to a minor error in scheduling.

Aspen Visit – Enjoy our 10th status because it is something that we should all be proud of. The Aspen team got a really good sense of who we are and Dr. Sasser feels as though we have a really good shot at winning the top award. Only two colleges nominated for the League for Innovation – us and Monroe. Dr. Sasser stated, “I would like to see more areas for award in addition to our completion status.” Dr. Sasser also stated, “Team was pleased to hear that so many staff/faculty/students are involved with various aspects of college decision-making without retribution. He congratulated all of us again for our nomination.

Commencement – Graduation for fall term will be on Friday, December 14 at 7pm in the gym. Dr. Sasser was pleased to announce that Scott Staples will be the guest speaker at fall graduation. Mr. Staples was responsible for the decrease in unemployment in Gainesville due to his support of many small businesses. Dr. Sasser encouraged everyone to attend, stating “it was even more special when students saw people they knew and had worked closely with attending the event to congratulate them on their success.” Dr. Sasser also stated, “There would be a 9/11 survivor as a guest speaker at the ceremony that would be discussing his experiences of the event.” Dr. Sasser also stated that he had plans of speaking on reasoning of 9/11 and the importance of educating all of the importance of understanding diversity and issues that affect all of us.”

Convocation – This annual event will take place on Friday, January 4, 2013.

Recent visit to Dubai – He had a wonderful time and encouraged all to visit this beautiful city. He spoke of the music and the beautiful fountain.

Treasurer's Report:

Treasurer's Report tabled due to Treasurer's absence.

Committee Reports:

- **Bylaws and Elections** – Results of recent revision of Bylaws: 48 responded, 97.9% approved and 2.1% rejected changes. The revised Bylaws will be posted to web page soon.
- **Cluster Representative Committee** – No report
- **Food Service Advisory Committee** – No report
- **Historian** – No report.
- **Salary and Benefits** – Paula stated there were no issues with HIM faculty as it relates to Salary and Benefits.
- **Technology** – Marie reported new vendor in process, has been narrowed down to two vendors. Voice recognition should be up and running as soon as tomorrow. Ryan asked if there was a way of changing the evening phone system roll-over to actually go to the evening office, instead of the police department. Marie was not aware of this situation and would check into getting this situation resolved. Windows 8 has been released, although SF not jumping on updating all computers at this point. The results of the QEP study are in, which include 1) **Grades First** for a single sign-on into eSantaFe and also looking into revamping web site again, 2) **Early Alert** to catch students who were having success issues in order to have a better outcome and assigning an advisor to each student, and 3) **All outcomes** are centered around student success
- **Transportation and Security** – Security alert-all emails from Santa Fe can be viewed via public record. Be aware of what you send and/or receive via email due to this issue. SACS pointed out there was no active policy of enforcing archiving emails and info. Santa Fe is also in the process of drafting an email to send to all employees informing them of a disclaimer that will be included at the bottom of each email sent from Santa Fe email address. Marie reiterated the importance of not giving out student information due to security issues. Ryan stated there were no issues to report and mentioned the new police department sign that was illuminated in the evening
- **Bookstore Advisory Committee** – No report. No meeting until January

Old Business:

- **Increasing participation** – Alternative meeting times; every other month on Thursdays at 1pm
- **AFC Community Project** – Thank you for your participation! Santa Fe had great participation

New Business:

- **Professional Development** – Searching for a motivational speaker; please contact Marie Thomas for referrals (x3716; A-213; marie.thomas@sfcollge.edu)
- **Fundraiser** – The council will hold an additional hot dog fundraiser on Thursday, November 29, from 11:00 am - 1:00 pm in the Building P Breezeway. If you would like to volunteer, make a monetary donation, or donate food or supplies, please contact Chris Parks at 395-5254
- **Holiday Social** – December 5, 2012 at 10am-2pm in S329/331. Marie handed out the Ronald McDonald House Wish List and encouraged everyone to participate. Marie instructed everyone to bring items to the Holiday Social, where a donation box would be on-hand. Sue had mentioned the possibility of CS also participating in Wish Upon a Star, but we don't want to spread ourselves too thin. Currently participating in Family Fund and Adopt A Family
- **SACS** – Recommendations were already discussed by Dr. Sasser
- **Aspen Visit** – Marie stated there was only one downside to the visit, Student Government (SG) bringing up the issue of Career Service Council not approving the change to Rule 2.8 as they had requested and that Santa Fe needed to be a smoke-free campus, stating "Of the people who smoke on campus, there are more Career Service."
- **HR Wellness** – New opportunity to improve SF wellness was handed out to all

Announcements:

- **Spring term Career Service Employee Scholarship** application is now available on CSC web page. Reminder that you must use the current forms included on the web page, previous forms *will not be accepted*
- **Professional Development Scholarship** application is also available via the TODAY

Next Meeting: Next meeting will be combined with Holiday Social on December 5, 2012 at 10am in S329/331.

Adjournment: The meeting was adjourned at 2:20pm.