



Career Service Council

Executive Officers

Chair: *Marie Thomas*

Vice Chair: *Chris Parks*

Secretary: *Carol Pugh*

Treasurer: *Tyffany Wishart*

Standing Committee Representatives

Bylaws and Elections: *Chris Parks*

Historians: *Melody Cevalin and Lisa Davis*

Salary and Benefits: *Angie Siekers*

Meeting Date: October 17, 2012

Minutes taken and prepared by: *Carol Pugh*

Representatives Present: Paula Gainey, Sue Harris, Tom Holland, Beverly Hurst, Bertha Jackson, Celeste Otero, Chris Parks, Shawna Puckett (for Lisa Davis), Carol Pugh, Angie Siekers, Marie Thomas and Tyffany Wishart

Representatives Absent: Melissa Atyeo, Blanca Betances, Pat Brady, Shelly Carroll, Melody Cevalin, Anita Courtot, Judi Darden, Cheryl Farrell, Pricilla Fort, Oralia Gamino, Wanda Holmes-Howard, Susan Kulmacz, Karen Lake, Kate Marks, Linda Payne, Lynn Speer, Carol Wilson and Ryan Woods

Guests, Members and Others: None

Call to Order: Chairperson Marie Thomas called the meeting to order at 10:00 am in P-266.

Approval of Minutes:

Minutes from the September 20, 2012 were distributed. A motion was made by Angie Siekers to approve the minutes; seconded by Paula Gainey. Motion approved.

Communication from our College President:

Hemingway's Havana – Author Raul Villarreal will present a lecture discussing his work as well as coauthor of a book featuring Ernest Hemingway's life in Cuba and his friendship with the family tonight. There is a reception at 6:30 and the lecture will begin at 7:30. His artwork will be on display in the lobby of the fine arts hall prior to the lecture.

SACS – The visiting team will be on campus October 29 – 31. The team will spend the day of the 29th visiting the centers.

Aspen Visit – The Aspen team will be visiting our campus on November 13 and 14. There will be a college wide meeting on November 7 in the Fine Arts Hall at 3:30 pm to discuss their upcoming visit.

Boo at the Zoo – This annual event will take place on Wednesday, October 31, from 3:00 – 7:30 pm. Around 7,000 attended this event last year.

Commencement – Graduation for fall term will be on Friday, December 14.

Board Meeting – The next board meeting is scheduled for Tuesday, November 20, at 4:00 pm and will be held at the Andrews Center in Starke.

Treasurer's Report:

The treasurer's report was distributed for the month of October. The overall balance in the career service fund is \$2,840.36. There is a balance of \$990.65 in the Share Wear account. A motion was made by Beverly Hurst to approve the treasurer's report; seconded by Angie Siekers. Motion approved.

Committee Reports:

Bylaws and Elections – Revised bylaws were distributed to representatives; they are being sent to all career service employees and there will be a one week voting period.

Cluster Representative Committee – Tyffany reported that the updates are ongoing. She is still working on a manual for new representatives.

Food Service Advisory Committee – Bertha reported that the committee meets four times per year; twice in the spring and twice in the fall. Sales for Coffee 101 are up. Sales are up for Subway, as well, but profits are down due to increased overhead expenses. Sales are up for LaFortuna.

Historian – Shawna reported for Lisa and said that pictures have been uploaded to website.

Salary and Benefits – Angie reported that there was a meeting in September but it related to faculty issues.

Technology – Marie reported of a security breach at another college in the state. As the consortium was a vendor, employee's personal information was violated. Santa Fe had 17 hits for information, but the college was able to block them and no Santa Fe employee's personal information was violated. Everyone should monitor their accounts for any unauthorized activity.

Transportation and Security – Shawna reported for Lisa that there was a meeting on September 27. Parking and traffic is getting better as the term progresses. The college passed their Department of Professional Regulation inspection. The next meeting is scheduled for October 25.

Bookstore Advisory Committee – No meeting until January.

Old Business:

Open Enrollment – Employees have until Friday, October 19, to make changes to their current plans.

New Business:

SACS – Reminder that the team will be here October 29 – 31. It is important that everyone know the mission statement of the college.

Fundraiser – The council will hold a hot dog fundraiser on Tuesday, November 6, from 11:00 am – 1:00 pm in the Building P Breezeway. Marie continues to look for a motivational speaker to speak to career service employees.

Announcements:

AFC Community Project – AFC is collecting items for “Ready for Life Pinellas” to assist children who are exiting foster care. Household items are being accepted.

The council awarded 13 scholarships to career service employees for fall term.

Next Meeting: Next meeting is November 15, 2012 at 1:00 pm in S-141.

Adjournment: The meeting was adjourned at 11:08 am.