



Career Service Council

Executive Officers

Chair: *Marie Thomas*

Vice Chair: *Chris Parks*

Secretary: *Carol Pugh*

Treasurer: *Tyffany Wishart*

Standing Committee Representatives

Bylaws and Elections: *Chris Parks*

Historians: *Melody Cevalin and Lisa Davis*

Salary and Benefits: *Angie Siekers*

Meeting Date: September 20, 2012

Minutes taken and prepared by: *Carol Pugh*

Representatives Present: Krista Froiseth, Paula Gainey, Beverly Hurst, Celeste Otero, Chris Parks, Carol Pugh, Marie Thomas and Tyffany Wishart

Representatives Absent: Melissa Atyeo, Blanca Betances, Pat Brady, Shelly Carroll, Melody Cevalin, Anita Courtot, Judi Darden, Cheryl Farrell, Pricilla Fort, Oralia Gamino, Sue Harris, Tom Holland, Wanda Holmes-Howard, Bertha Jackson, Susan Kulmacz, Karen Lake, Kate Marks, Kendall McPherson, Linda Payne, Angie Siekers, Lynn Speer, Carol Wilson and Ryan Woods

Guests, Members and Others: Lisa Davis, David Diefendorf, Sean Flanick, Josephine Gaskin, Jason Head and Beverly Polk

Call to Order: Chairperson Marie Thomas called the meeting to order at 1:00 pm in WA-104.

Approval of Minutes:

Minutes from the July 18, 2012 were distributed. A motion was made by David Diefendorf to approve the minutes; seconded by Chris Parks. Motion approved.

Communication from our College President:

Dr. Ed Bonahue, Provost and Vice President for Academic Affairs, reported for Dr. Sasser.

Board of Trustees – Dr. Bonahue was proud to announce that we finally have eight trustees.

United Way – There was a United Way presentation at Coordinating Council; career service is the highest percentage of staff who participate in United Way, followed by faculty and then administration.

SACS – The visiting team will be on campus October 29 – 31. The visiting team will consist of approximately 10 visitors from other colleges.

Boo at the Zoo – This annual event will take place on Wednesday, October 31, from 3:00 – 7:30 pm. Around 7,000 attended this event last year.

SENSE Survey – Surveys are being conducted at the main campus and all centers and are targeted toward students who are in their first semester of college.

Board Meeting – The next board meeting is scheduled for Tuesday, October 16, at 4:00 pm and will be held at the Perry Center for Emerging Technologies in Alachua.

Benefits Fair:

Beverly Polk said that in lieu of mailing packets to each individual employee that they were sent via e-mail this year. The annual Benefits Fair will be held on Friday, September 28, from 9:00 am to 2:00 pm in R-01. Vendors will be giving away prizes. There is a new dental plan. If you are on the current dental plan,

your coverage will automatically roll over to the new plan. If you want to change your coverage, you must do so by October 19. There is no change to the health insurance premium. The health insurance open enrollment will be online October 8 – 19. Any changes to the current health plans must be made during these two weeks.

Treasurer's Report:

The treasurer's report was distributed for the month of September. The overall balance in the career service fund is \$4,469.56. Of this amount, \$3,062.83 is designated for the scholarship fund and \$1,917.65 is designated for the family fund. The balance in the general fund is (\$185.92). A motion was made to approve the treasurer's report and seconded. Motion approved.

Committee Reports:

Bylaws and Elections – Chris Parks continues to revise the current Bylaws. Any questions or suggestions, please e-mail them to Chris.

Cluster Representative Committee – Tyffany is in the process of updating cluster lists as well as informing representatives what their duties are. The ultimate goal is to increase participation of career service employees.

Food Service Advisory Committee – No report.

Historian – No report.

Salary and Benefits – No meeting until October.

Technology – The current Angel license expires June 2013 and the college is looking for a better product. Changes are being made at the call center that you will now have the option to hold or be called back.

Transportation and Security – Lisa Davis reported the college recently received a visit from the Department of Environmental Protection and that everything checked out fine.

Bookstore Advisory Committee – Carol Pugh reported that Gator Growl tickets may be purchased in the bookstore. Rentals were up on textbooks for the fall.

Old Business:

CSC Logo – The revisions to our logo have been completed and the logo is now available for use.

New Business:

Participation – In an effort to increase participation by career service representatives, we are going to try to alternate meeting times through the end of 2012 and will evaluate in December whether to continue with the alternate meeting times or return to the original time.

Professional Development – Marie continues to look for a motivational speaker to speak to career service employees.

Announcements:

SACS visit October 29 – 31.

The annual benefits fair will be held on Friday, September 28, from 9 am to 2 pm in R-01.

Fundraiser on November 6; 11:00 am until 1:00 pm. Hot dogs, chips and drinks will be offered.

The council will accept donations of items for Ronald McDonald House. A wish list of the needed items was distributed.

Next Meeting: Next meeting is October 17, 2012 at 10:00 am in P-266.

Adjournment: The meeting was adjourned at 1:44 pm.